



**A meeting of the Council will be held in the Civic Hall, Leeds on Wednesday, 10th July, 2019 at 1.00 pm**

**Members of the Council are invited to attend and transact the following business:**

**1 Minutes of the last Meeting 7 - 14**

To approve the minutes of the Council Meeting held on 22<sup>nd</sup> May 2019.

**2 Declarations of Interest**

To receive any declarations of interest from Members

**3 Communications**

To receive such communications as the Lord Mayor, the Leader, Members of the Executive Board or the Chief Executive consider appropriate.

**4 Deputations**

To receive deputations in accordance with Council Procedure Rule 10.

**5 Recommendations of the Executive Board - Leeds Local Plan - Adoption of the Site Allocations Plan 15 - 144**

To consider the report of the Director of City Development setting out recommendations from the Executive Board on 26<sup>th</sup> June 2019 to Full Council in respect of the adoption of the Site Allocations Plan.

- a) That Council note the Inspectors' final Report of the Leeds Site Allocations Plan and accept the Main Modifications of the Inspectors', as detailed in their Report (June 2019) presented at **Appendix 1**;
- b) That Council adopt the draft Site Allocations Plan (version for Adoption), as detailed at **Appendix 2** to the submitted report, with effect from 10th July 2019, pursuant to Section 23 of the Planning and Compulsory Purchase Act 2004 (as amended);
- c) That Council note the deletion of saved Unitary Development Plan policies that will be superseded by the Plan (as set out in Appendix 3 of the Plan detailed at **Appendix 2** to the submitted report).

(Appendix 2 is provided as a stand alone document)

6            **Recommendations from General Purposes Committee - Report of the Independent Remuneration Panel**            145 - 154

To consider the report of the City Solicitor setting out recommendations from the General Purposes Committee on 24<sup>th</sup> June 2019 to Full Council to receive the report of the Independent Remuneration Panel and agree the recommendations set out within the report.

7            **Report on Appointments**            155 - 158

To consider the report of the City Solicitor on appointments.

8            **Report on Scrutiny at Leeds City Council - Annual Report 2018/19**            159 - 174

To consider the report of the City Solicitor presenting the Scrutiny Boards Annual report to Council.

9            **Executive Questions**

To deal with executive questions in accordance with Council Procedure Rule 11.

10          **Minutes of the Health and Wellbeing Board and the Executive Board**            175 - 210

To receive the minutes in accordance with Council Procedure Rule 2.2(i).

11          **Report on Devolution**            211 - 222

To consider a report of the Chief Executive updating Members on matters in the Leeds City Region Local Enterprise Partnership (LEP) and through the West Yorkshire Combined Authority (WYCA), the main issues described in this report are related to an update on Devolution and from the latest public WYCA meetings in April 2019 and June 2019.

12          **White Paper Motion (in the name of Councillor B Anderson) - Bulky Inert Waste**            223 - 224

This Council resolves to reverse charging on bulky and inert waste with immediate effect.

13          **White Paper Motion (in the name of Councillor Charlwood) - TV Licenses**            225 - 226

This Council believes free TV licences are an invaluable lifeline to thousands of older people in Leeds at risk of social isolation.

Council therefore opposes the proposal to scrap this vital pensioner benefit and calls on the Government to honour the promise made in the Conservative 2017 manifesto and fully fund the TV licence for all over 75s.

14

**White Paper Motion (in the name of Councillor Lay) -  
Supporting Residents with a Learning Disability into  
Employment**

227 - 228

Leeds has an ambition to be the best city for all its citizens and this includes those residents with a learning disability. This council also has a focus and commitment to support individuals with a learning disability to live independent, active and fulfilling lives.

This Council therefore commits to further enhance the lives of those with a learning disability by:

- committing to provide a stronger focus in assisting all those with a learning disability the opportunity of work.
- welcoming a deputation of residents with a learning disability to address Council on what more we can do to help them into employment.
- asking the appropriate Scrutiny Board(s) to explore how we can create meaningful jobs across the city for those that want one:
  - by creating meaningful employment/jobs within the Council.
  - by ensuring those jobs have the support mechanisms needed to help individuals with a learning disability to 'get into' and 'stay in' employment.
  - by setting a target figure for employment and work towards it.
  - by using its influence to encourage its partners in the public, private and the third sectors to do the same.
  - by supporting the Yorkshire Evening Post campaign 'Let's work together'.

And asks the Chief Officer for Employment and Skills to bring a report to the September 2019 Executive Board with recommendations of how the Council's ambition can be achieved.



Tom Riordan  
Chief Executive

Civic Hall  
Leeds  
LS1 1UR

Please note: this meeting may be filmed for live or subsequent broadcast via the City Council's website on the internet - at the start of the meeting the Lord Mayor will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training purposes by the Council. Generally the public gallery is not filmed. However, by entering the Council Chamber and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the City Solicitor.

### **Third Party Recording**

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the clerk.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

Proceedings of the Meeting of the Leeds City Council held  
Civic Hall, Leeds on Wednesday, 22nd May, 2019

**PRESENT:** The Lord Mayor Councillor Graham Latty in the Chair.

**WARD**

**ADEL & WHARFEDALE**

Billy Flynn  
Barry John Anderson  
Caroline Anderson

**ALWOODLEY**

Peter Mervyn Harrand  
Dan Cohen  
Neil Alan Buckley

**ARDSLEY & ROBIN HOOD**

Lisa Mulherin  
Karen Renshaw  
Ben Garner

**ARMLEY**

Lou Cunningham  
Alice Smart  
James McKenna

**BEESTON & HOLBECK**

Andrew Scopes  
Angela Gabriel  
Gohar Almas

**BRAMLEY & STANNINGLEY**

Julie Heselwood  
Kevin Ritchie  
Caroline Gruen

**BURMANTOFTS & RICHMOND HILL**

Denise Ragan  
Ron Grahame  
Asgar Khan

**WARD**

**CALVERLEY & FARSLEY**

Amanda Carter  
Peter Carlill  
Andrew Carter

**CHAPEL ALLERTON**

Jane Dowson  
Eileen Taylor  
Mohammed Rafique

**CROSS GATES & WHINMOOR**

Jessica Lennox  
Pauleen Grahame  
Peter John Gruen

**FARNLEY & WORTLEY**

Ann Forsaith  
Ann Blackburn  
David Blackburn

**GARFORTH & SWILLINGTON**

Suzanne McCormack  
Mark Dobson

**GIPTON & HAREHILLS**

Kamila Maqsood  
Salma Arif  
Arif Hussain

**GUISELEY & RAWDON**

Paul John Spencer Wadsworth  
Graham Latty  
Pat Latty

**HAREWOOD**

Ryan Stephenson  
Matthew James Robinson  
Sam Firth

**HEADINGLEY & HYDE PARK**

Neil Walshaw  
Jonathon Pryor  
Alison Garthwaite

**HORSFORTH**

Jackie Shemilt  
Dawn Collins  
Jonathon Taylor

**HUNSLET & RIVERSIDE**

Paul Wray  
Elizabeth Nash  
Mohammed Iqbal

**KILLINGBECK & SEACROFT**

Katie Dye  
Paul Drinkwater  
David Jenkins

**KIPPAX & METHLEY**

Mirelle Midgley  
Mary Elizabeth Harland  
James Lewis

**KIRKSTALL**

John Anthony Illingworth  
Hannah Bithell  
Fiona Elizabeth Venner  
**LITTLE LONDON & WOODHOUSE**

Abigail Marshall Katung  
Kayleigh Brooks  
Javaid Akhtar

**MIDDLETON PARK**

Paul Anthony Truswell  
Kim Groves  
Judith Blake

**MOORTOWN**

Mohammed Shahzad  
Rebecca Charwood  
Sharon Hamilton

**MORLEY NORTH**

Robert Finnigan  
Robert Gettings MBE JP  
Andy Hutchison

**MORLEY SOUTH**

Wyn Kidger  
Judith Elliott  
Neil Dawson

**OTLEY & YEADON**

Ryk Downes  
Colin Campbell  
Sandy Edward Charles Lay

**PUDSEY**

Trish Smith  
Simon Seary  
Mark Harrison

**ROTHWELL**

Barry Stewart Golton

**ROUNDHAY**

Jacob Goddard  
Eleanor Tunnicliffe  
Angela Wenham

**TEMPLE NEWSAM**

Nicole Sharp  
Debra Coupar  
Helen Hayden

**WEETWOOD**

Chris Howley  
Jonathan Bentley  
Christine Knight

**WETHERBY**

Norma Harrington  
Alan James Lamb

**1 Opening Remarks**

The Lord Mayor reminded all those present that the Annual Meeting was to be webcast and asked people to switch electronic devices to silent.

**2 Issue of Papers for the Meeting**

The Lord Mayor indicated that, following the dispatch of the Summons with accompanying reports on Tuesday 14<sup>th</sup> May 2019, further papers originally identified on the Summons as to follow were circulated to Members on 17<sup>th</sup> and 21<sup>st</sup> May 2019.

**3 Election of Lord Mayor**

It was moved by Councillor Blake, seconded by Councillor Cohen, supported by Councillors Golton, Elliott, Dobson and A Blackburn and

**RESOLVED UNANIMOUSLY** - That Councillor Eileen Taylor be elected Lord Mayor of the City of Leeds to hold office until the election of her successor.

**4 Election of Vice Chair of Council**

It was moved by Councillor Dowson, seconded by Councillor Cohen, and

**RESOLVED UNANIMOUSLY** - That Councillor Jim McKenna be elected Vice Chair of Council to hold office until immediately after the election of the Lord Mayor in 2020.

**5 Vote of Thanks to the Retiring Lord Mayor**

Councillor Andrew Carter moved a vote of thanks to the retiring Lord Mayor, Councillor Graham Latty. This was seconded by Councillor McKenna and supported by Councillors Campbell, Elliott, Dobson and D Blackburn and

**RESOLVED UNANIMOUSLY** – That a vote of thanks be moved for the retiring Lord Mayor, Councillor Graham Latty.

**6 Minutes of the last Meeting**

It was moved by Councillor Dowson, seconded by Councillor Cohen and

**RESOLVED** – That the minutes of the meeting held on 27<sup>th</sup> March 2019 be approved.

**7 Declarations of Interest**

There were no declarations of interests.

**8 Announcements**

There were no announcements.

**9 Recommendations of the General Purposes Committee - Amendments to the Constitution**

It was moved by Councillor Blake, seconded by Councillor Dowson that the recommendations of General Purposes Committee as detailed in the report of the City Solicitor be approved.

An amendment was moved by Councillor Campbell, seconded by Councillor Bentley

Item 7, Page 79 Appendix K (criteria for nomination of Honorary Aldermen/women).

Under 2 delete second bullet point "Have served a minimum of 8 years on the Council or have held the role of either Leader or Lord Mayor."

The amendment in the name of Councillor Campbell was declared lost and upon being put to the vote it was

**RESOLVED** – That the recommendations of the General Purposes Committee as detailed in the report of the City Solicitor, be approved.

**10 Establishment of Committees and Appointments**

It was moved by Councillor Dowson seconded by Councillor Scopes that Schedules 8(a) to (c) and Schedules 8(e) and (f) be approved.

An amendment was moved by Councillor Campbell, seconded by Councillor D Blackburn

P117 Council Committees' Terms of Reference.  
Advisory Committee on Climate Change.

‘Delete the current text entirely and replace with:

**“COMMITTEE ON CLIMATE CHANGE**

A Committee with full scrutiny powers authorised to consider and make recommendations regarding climate change and sustainability.\*

In particular,

To advise the Council and the Executive in relation to functions which are

- specified as being executive and non executive functions or
- being local choice functions, are reserved to the Council and the Executive: or
- functions which are not specified as being either non executive functions or local choice functions and by default are executive functions.

and to report to full council each meeting cycle.

\*with particular reference to the Council Climate Emergency resolution of March 27<sup>th</sup> 2019 and other relevant, past or future resolutions of Council.”

The amendment in the name of Councillor Campbell was declared lost and upon being put to the vote it was

**RESOLVED** –That Schedules 8(a) to (c) and Schedules 8(e) and (f) be approved.

On the requisition of Councillor Campbell and Bentley the voting on the amendment in the name of Councillor Campbell was recorded as follows:

YES – 16

Bentley, A Blackburn, D Blackburn, Campbell, Dobson, Downes, Elliott, Finnigan, Forsaith, Gettings, Golton, Howley, Hutchison, Kidger, Lay and McCormack.

NO – 56

Akhtar, Almas, Arif, Bithell, Blake, Brooks, Bruce, Carlill, Charlwood, Coupar, Cunningham, Dawson, Dowson, Drinkwater, Dye, Gabriel, Garner, Garthwaite, Goddard, P Grahame, R Grahame, Groves, C Gruen, P Gruen, Hamilton, Harland, Hayden, Heselwood, Hussain, Illingworth, Iqbal, Jenkins, Khan, Knight, Lennox, J Lewis, Maqsood, McKenna, Midgley, Mulherin, Nash, Pryor, Rafique, Ragan,



Renshaw, Ritchie, Scopes, Shahzad, Sharpe, Smart, Truswell, Tunnicliffe, Venner, Walshaw, Wenham and Wray.

ABSTAIN - 0

**11 Appointment of Community Committee Chairs**

It was moved by Councillor Dowson seconded by Councillor Scopes that in accordance with Community Committee Procedure Rules where the nomination for the chair of a Community Committee is unopposed, the Lord Mayor invited those Members of the Community Committee present at the Council meeting to elect that nominee.

The nominees were as follows;

Inner North West Community Committee - Councillor Akhtar  
Outer North West Community Committee - Councillor Wadsworth  
Inner North East Community Committee - Councillor Shahzad  
Outer North East Community Committee - Councillor Harrington  
Inner East Community Committee - Councillor A Hussain  
Inner South Community Committee - Councillor Gabriel  
Inner West Community Committee - Councillor Bithell  
Outer West Community Committee - Councillor Amanda Carter

Upon being put to the vote those Members listed to vote in respect of the appointment of the Chair for their respective Community Committees;

**RESOLVED** – That the Chair for each Community Committee be appointed as set out above.

**12 Appointment of Chair of Community Committee - Outer East Community Committee**

It was moved by Councillor Dowson seconded by Councillor Scopes that in accordance with Community Committee Procedure Rules that the appointment of the Chair of the Outer East Community Committee be determined by those Members of the Community Committee present at the Council meeting.

The 2 nominees were Councillor Dobson and Councillor P Grahame.

Upon being put to the vote those Members listed to vote in respect of the appointment of the Chair for the Outer East Community Committee;

**RESOLVED** – That Councillor P Grahame be appointed Chair of the Outer East Community Committee.

**13 Appointment of Chair of Community Committee - Outer South Community Committee**

It was moved by Councillor Dowson seconded by Councillor Scopes that in accordance with Community Committee Procedure Rules that the appointment of the Chair of the Outer South Community Committee be determined by those Members of the Community Committee present at the Council meeting.

The 2 nominees were Councillor Dawson and Councillor Finnigan.

Upon being put to the vote those Members listed to vote in respect of the appointment of the Chair for the Outer South Community Committee did so and this resulted in a tie and therefore in accordance with Community Committee Procedure Rules the vote was widened to include all Members of Council and it was;

**RESOLVED** – That Councillor Dawson be appointed Chair of the Outer South Community Committee.

On the requisition of Councillors Hutchison and Finnigan the voting on the appointment was recorded as follows;

Members of the Outer South Community Committee only

Those in favour of Councillor Dawson – 5

Dawson, Garner, Golton, Mulherin and Renshaw.

Those in favour of Councillor Finnigan – 5

Elliott, Finnigan, Gettings, Hutchison and Kidger

ABSTAIN - 0

Full Council vote

Those in favour of Councillor Dawson – 57

Akhtar, Almas, Arif, Bithell, Blake, Brooks, Bruce, Carlill, Charlwood, Coupar, Cunningham, Dawson, Dowson, Drinkwater, Dye, Gabriel, Garner, Garthwaite, Goddard, Golton, P Grahame, R Grahame, Groves, C Gruen, P Gruen, Hamilton, Harland, Hayden, Heselwood, Hussain, Illingworth, Iqbal, Jenkins, Khan, Knight, Lennox, J Lewis, Maqsood, McKenna, Midgley, Mulherin, Nash, Pryor, Rafique, Ragan, Renshaw, Ritchie, Scopes, Shahzad, Sharpe, Smart, Truswell, Tunnicliffe, Venner, Walshaw, Wenham and Wray.

Those in favour of Councillor Finnigan – 32

B Anderson, C Anderson, A Blackburn, D Blackburn, Buckley, Amanda Carter, Andrew Carter, Cohen, Collins, Dobson, Elliott, Finnigan, Firth, Flynn, Forsaith, Gettings, Harrand, Harrington, M Harrison, Hutchison, Kidger, Lamb, G Latty, P Latty, McCormack, Robinson, Seary, Shemilt, Smith, Stephenson, Taylor, and Wadsworth.

ABSTAIN – 1

Bentley

**14 Scheme of Delegation (Council Functions)**

It was moved by Councillor Dowson seconded by Councillor Scopes and

**RESOLVED** – That the Officer Delegation Scheme (Council (Non-Executive) Functions) as detailed in Schedule 9 be approved.

**15 Executive Arrangements**

It was moved by Councillor Dowson seconded by Councillor Scopes and

**RESOLVED** – That the list presented by the Leader setting out the arrangements for the discharge of Executive Functions, as detailed in Schedule 10, be noted.

**16 Council Meeting Dates 2019/2020**

It was moved by Councillor Dowson seconded by Councillor Scopes and

**RESOLVED** – That the dates of the meetings of the Council for the Municipal Year 2019/20, as detailed in Schedule 11 be approved.

Council rose at 8.45 pm

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Report authors: Martin Elliot, Lois Pickering and David Feeney  
(0113 37 87634)

**Report of Director of City Development**

**Report to Council**

**Date: 10<sup>th</sup> July 2019**

**Subject: Leeds Local Plan – Adoption of the Site Allocations Plan**

Are specific electoral wards affected? If yes, name(s) of ward(s): ALL	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Has consultation been carried out?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Will the decision be open for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary**

**1. Main issues**

- The Local Plan for Leeds consists of separate documents given the scale and complexity of the Metropolitan District (MD). It includes saved policies of the Unitary Development Plan (adopted in 2006), Natural Resources and Waste Plan (adopted in 2013), the Core Strategy (adopted in 2014) and the Aire Valley Leeds Area Action Plan (adopted in 2017).
- The CS sets a spatial strategy and settlement hierarchy, which meets needs by seeking to locate development in sustainable locations, prioritise regeneration, take full advantage of previously developed land and maximise existing infrastructure, whilst ensuring that local character, green space and the environment throughout Leeds is enhanced. The CS also sets housing and employment land requirements between 2012 and 2028.
- The preparation of a Site Allocations Plan (SAP) for Leeds has been a significant undertaking for the City Council and involved a lengthy and complex process of drafting, extensive public consultation and examination. The SAP provides the future planning framework to guide the development of housing (including for Gypsies and Travellers and Travelling Showpeople), employment and retail proposals and to protect and enhance green space. This is a key strategic Plan for Leeds MD and the City Region as a whole, providing for 51,863 homes

(identified existing and new allocations), 830,000 sqm of office space, 245 ha of employment land, as well as over 1,600 green spaces and 63 retail designations.

- The SAP sits alongside the adopted Aire Valley Leeds Area Action Plan (AVLAAP), which sets allocations for a specific part of the MD between the City Centre and the M1 and beyond to the east. This Plan provides for 7,855 homes, meaning that the AVLAAP together with the SAP provide for 59,718 homes in the Local Plan.
- Once adopted, it will ensure full plan coverage of the whole of the Leeds area. The adoption of the SAP is a major achievement for a place the size and complexity of Leeds and puts in place a portfolio of allocations across the District for the homes and jobs needed for inclusive growth. Linked to this the SAP also plans for sustainable infrastructure (including school places) and through the management of flood risk, ecology and public transport measures, contributes to the mitigation of and adaptation to climate change, as part of a co-ordinated approach.
- The SAP is now at a stage where it may be adopted by Council. This is a major step in having a Local Plan in place. This is important as it helps to prevent speculative developments (through a plan-led approach and by having a 5 year housing land supply) and provides clarity for investors and local people about the type, quality and location of development within local communities.
- Following a period of plan-preparation and consultation between 2013 and 2017 (which included additional consultation stages to account for amended site selection in the Outer North East of Leeds) the Council approved the submission of the Plan to the Secretary of State for independent examination in March 2017. Two independent Inspectors were appointed to carry out the Examination in Public into the Plan and address the considerable volume of responses from those engaged with the plan, including an unprecedented number of local people and groups. Hearing sessions were held in two stages. Stage 1, held during October 2017, covered retail, employment, provision of sites for Gypsies and Travellers and Travelling Showpeople and green space. Stage 2, held during July and August 2018, covered housing, including new housing allocations and the provision of safeguarded land designations. Throughout the hearings, the Inspectors considered whether the SAP meets the legal requirements (i.e. is legally compliant), the tests of soundness, provides evidence of a continuous process of engagement, collaboration and cooperation with neighbouring authorities and other prescribed bodies (the 'Duty to Cooperate'), an appraisal of the Plans effects on environmental, social and economic objectives (Sustainability Appraisal [SA/SEA Directive]) and the Habitats Regulations.
- In January 2019 Executive Board approved Main Modifications (MMs), recommended by the Inspectors as necessary to make the Plan sound, be subject to public consultation. This took place between 21st January and 4th March 2019. Following consideration of representations received during the consultation period, the Inspectors issued their final Report, which was received by the Council on 7th June 2019. The Inspectors' Report confirms that the Submission Draft (2017) version of the Plan as amended by the recommended MMs is sound.
- The Adoption version of the Plan (**Appendix 2**) comprises the SAP agreed by Council for Submission to the Secretary of State (29<sup>th</sup> March 2017) as amended

by the Inspector's MMs and any additional modifications made as a result of factual and/or consequential changes.

- The City Council is now in a position to formally adopt the Plan. On 26<sup>th</sup> June 2019 Executive Board resolved to recommend to Council that it note the receipt of the Inspectors' Report, accept the MMs and adopt the Site Allocations Plan with effect from 10<sup>th</sup> July 2019. Because the SAP sits within the wider Local Plan framework, its Adoption will also have knock on implications to saved UDP policies, which Council are also recommended to note.

## 2. Best Council Plan Implications

- The Local Plan for Leeds implements Best Council Plan (BCP) priorities for regeneration, economic growth, high quality housing, sustainable infrastructure, and environmental enhancement; having a key role to play in shaping the future form, location and overall pattern of development across the entire Metropolitan District.
- The SAP makes an important contribution to taking forward the cross cutting objectives of the Best Council Plan and also the actions needed to respond to the Climate Emergency (declared by the City Council in March 2019).
- The preparation of the SAP has involved extensive collaborative working with highways, environmental bodies, schools place planning, health, younger and older persons and colleagues both within and outside of the Council as well as close working with neighbouring authorities through the statutory Duty to Co-operate process.

## 3. Resource Implications

- Preparation of a development plan is a costly and time consuming process. The resource implications of the SAP have been effectively managed within existing departmental budgets and staffing arrangements. An Adopted Plan ensures that there is certainty to investment decisions in the MD alongside a context for infrastructure planning and the avoidance of speculative development.

## 4. Recommendations

- a) That Council note the Inspectors' final Report of the Leeds Site Allocations Plan and accept the Main Modifications of the Inspectors', as detailed in their Report (June 2019) presented at **Appendix 1**;
- b) That Council adopt the draft Site Allocations Plan (version for Adoption), as detailed at **Appendix 2** to the submitted report, with effect from 10<sup>th</sup> July 2019, pursuant to Section 23 of the Planning and Compulsory Purchase Act 2004 (as amended);
- c) That Council note the deletion of saved Unitary Development Plan policies that will be superseded by the Plan (as set out in Appendix 3 of the Plan detailed at **Appendix 2** to the submitted report).

## **1 Purpose of this Report**

- 1.1 The purpose of this report is to seek Council's approval to adopt the Leeds Site Allocations Plan (SAP), having noted the independent Inspectors' final Report, accepted the Inspectors Main Modifications to the Plan and noted the deletion of saved Unitary Development Plan policies which will be superseded by the Plan.

## **2 Background Information**

- 2.1 The Local Plan for Leeds consists of separate documents given the scale and complexity of the Metropolitan District (MD). It includes saved policies of the Unitary Development Plan (adopted in 2006), Natural Resources and Waste Plan (adopted in 2013), the Core Strategy (adopted in 2014) and the Aire Valley Leeds Area Action Plan (adopted in 2017).
- 2.2 The CS sets a spatial strategy and settlement hierarchy, which meets needs by seeking to locate development in sustainable locations, prioritise regeneration, take full advantage of previously developed land and maximise existing infrastructure, whilst ensuring that local character, green space and the environment throughout Leeds is enhanced. The CS also sets housing and employment land requirements between 2012 and 2028. This included a housing requirement of 70,000 (net) new homes between 2012 and 2028, of which 66,000 homes were to be identified as allocations through the SAP and the Aire Valley Leeds Area Action Plan (AVLAAP). The SAP sits alongside the adopted AVLAAP, which sets allocations for a specific part of the MD between the City Centre and the M1 and beyond to the east. The CS also set requirements for employment land, pitches for Gypsies and Travellers and plots for Travelling Showpeople.
- 2.3 The preparation of a Site Allocations Plan (SAP) for Leeds has been a significant undertaking for the City Council and involved a lengthy and complex process of drafting, extensive public consultation and examination. The SAP provides the future planning framework to guide the development of housing (including for Gypsies and Travellers and Travelling Showpeople), employment and retail proposals and to protect and enhance green space. This is a key strategic Plan for Leeds MD and the City Region as a whole, providing for 51,863 homes (identified existing and new allocations), 830,000 sqm of office space, 245 ha of employment land, as well as over 1,600 green spaces and 63 retail designations.
- 2.4 Once adopted, it will ensure full plan coverage of the whole of the Leeds area. The adoption of the SAP is a major achievement for a place the size and complexity of Leeds and puts in place a portfolio of allocations across the District for the homes and jobs needed for inclusive growth. Linked to this the SAP also plans for sustainable infrastructure (including school places) and through the management of flood risk, ecology and public transport measures, contributes to the mitigation of and adaptation to climate change, as part of a co-ordinated approach.
- 2.5 The SAP is now at a stage where it may be adopted by Council. This is a major step in having a Local Plan in place. This is important as it helps to prevent speculative developments (through a plan-led approach and by having a 5 year housing land supply) and provides clarity for investors and local people about the type, quality and location of development within local communities.
- 2.6 Concurrently, alongside the SAP and taking account of up to date evidence on housing needs and the need to update policies on housing standards, the Council



has progressed a Core Strategy Selective Review (CSSR). This was submitted to the Secretary of State in July 2018. This flexible approach to preparing and updating plans (in response to changing circumstances) is reflected in national guidance and planning regulations. However, for the purpose of examining the SAP, the Council and Inspectors have made clear from the start of the process that it must be compliant with the Adopted Core Strategy and not any plans in draft form. That said, the SAP is complementary to the draft CSSR and its lower housing requirement.

- 2.7 In taking full advantage of previously developed land / brownfield sites the Local Plan sets out a number of positive measures. It is noted that the CS contains an allowance for approximately 500 homes p.a to be delivered on smaller windfall sites, which at fewer than 5 homes per site, do not form part of the SAP but are mainly brownfield. The SAP and AVLAAP seek to maximise the potential of brownfield land and therefore provide for 35,905 homes on previously developed land (it should be noted that the City Centre and Inner HMCAs are in excess of their targets, whilst other HMCAs are below their targets in order to maximise the brownfield land available within the MD). Overall, there are 19,743 homes provided on greenfield land due partly to the lack of brownfield land throughout Leeds, due also to some sites being a mix of both green and brownfield land and also to provide for all identified needs across Leeds. Within this context, it has also been necessary to release 4,070 homes on land (representing 5% of the total housing supply) from the Green Belt so as to ensure a distribution of housing opportunities to meet needs in places which do not have supplies of brownfield or non-Green Belt greenfield land. This seeks to maintain the historic positive performance of the Council in delivering the largest share of completions on brownfield land (this currently rests at a 10 year average of 84% of all completions on brownfield land).
- 2.8 In recognition of the quantum of brownfield land in the Plan and its distribution the Council has set in place a number of programmes, interventions and investment priorities to stimulate house building in these most sustainable locations. This includes the brownfield land programme, Housing Investment Land Strategy, Council House building programme, Leeds Living (Housing Infrastructure Fund) bid and Private Sector Acceleration programme as part of a comprehensive package of measures.

### **3 Main Issues**

#### Preparing the Plan

- 3.1 The Plan has been subject to extensive and ongoing consultation and engagement, entailing six stages of public consultation (focussed through a marketing and communications strategy) including: drop in sessions, ward member briefings and workshops, together with targeted consultation with hard to reach groups, such as Gypsies and Travellers. This included a need for further consultation in the Outer North East Housing Market Characteristic Area (HMCA) in 2016 to address the withdrawal of a strategic site and further site selection to account for this. This resulted in an additional 12 months to the process. At each stage of that consultation process summaries of consultation have been provided to Development Plan Panel members and with the consultation activity undertaken in the preparation of the plan incorporated into the SAP Report of Consultation.
- 3.2 Council considered and supported the policies and proposals of the Submission Draft version of the SAP at its meeting on 29<sup>th</sup> March 2017. The initial submission of the SAP was in May 2017 and the process was paused for 12 months between Stage 1

and Stage 2 to allow for amendments (i.e. significant reductions) to the proposed release of land for new housing allocations from the Green Belt. This reflected a lower trajectory of housing growth on the basis of new evidence and the publication of revised Government consultation (*'Planning for the right homes in the right places'*) published in September 2017 without any prior notice to local planning authorities that it would contain local targets for local authorities based on a new methodology.

### Examination of the Plan

- 3.3 Stage 1 hearings examined allocations for employment, retail, green space and accommodation for Gypsies and Travellers and Travelling Showpeople, legal compliance and the Duty to Cooperate and were held at the Civic Hall from 24th to 27th October 2017.
- 3.4 Stage 2 hearings examined all outstanding matters including housing and mixed-use allocations and were held at the Civic Hall over 4 weeks from 9<sup>th</sup> July until 3<sup>rd</sup> August 2018. The hearings involved 470 participants, 36 Council witnesses and up to 60 people “around the table” at any one time. Throughout the hearings, the Inspectors considered whether the SAP meets the legal requirements (i.e. is legally compliant), the tests of soundness (i.e. for the Plan to be Positively prepared, Justified, Effective and Consistent with national policy), provides evidence of a continuous process of engagement, collaboration and cooperation with neighbouring authorities and other prescribed bodies (the ‘Duty to Cooperate’) and an appraisal of the Plans effects on environmental, social and economic objectives (Sustainability Appraisal (SA/SEA Regulations)) and the Habitats Regulations.
- 3.5 The SAP hearings provided an opportunity to those who wished to raise issues with the Council about the Plan at a round table discussion. The Inspectors have also taken account of all written representations made to the Plan (in total some 75,000 comments from over 22,500 individuals).
- 3.6 The SA is an iterative process and the SA documents and addenda prepared throughout the process are available on the Council’s web-site [here](#). The SA process will be set out in an SA Adoption Statement which the Council, in line with the Regulations, is required to prepare once the SAP is Adopted. This will be placed on the web-site.
- 3.7 On 21<sup>st</sup> January 2019 the Inspectors issued their proposed MMs to the Plan. MMs are those which the Inspectors recommend as being required to make the Submission draft Plan sound. Executive Board previously approved consultation on these MMs in January 2019. In response to this consultation a total of 696 submissions comprising 2,400 representations were received and considered by the Inspectors in preparation of their final report. These included comments by neighbouring councils, statutory consultees, Historic England, Environment Agency, Natural England and others including the Coal Authority, Yorkshire Gardens Trust, Leeds Bradford Airport, neighbourhood planning forums, civic societies and the Home Builders Federation, which did not raise any fundamental issues regarding the soundness of the modifications.

### Inspectors’ Report and Adoption

- 3.8 The Inspectors’ final Report was received on 7th June 2019. The Inspectors’ found the Plan to be legally compliant and “sound” and capable of adoption, subject to a number of MMs being made (see Appendix 1 of their Report at **Appendix 1**). The

recommended MMs are acceptable in improving the clarity and effectiveness of the Plan and the majority are in line with the Council's suggested modifications discussed at Examination.

- 3.9 The Adoption version of the Plan (**Appendix 2**) comprises the SAP agreed by Council for Submission to the Secretary of State (29th March 2017) as amended by the Inspector's MMs and any additional modifications made as a result of factual and/or consequential changes.
- 3.10 In providing a commentary of the soundness of the SAP, the Inspectors Report focusses upon seven key issues. These are:
- Whether the SAP meets the legal process and requirements,
  - Whether the SAP gives effect to and is consistent with the CS (Core Strategy),
  - Is the Council's approach to the Green Belt Review robust and consistent with the CS,
  - Whether the Council's approach to Green space protection and designation is sound,
  - Whether the necessary infrastructure will be in place to support the planned development,
  - Are the site allocations justified by a robust process of site selection within the context of the CS, and,
  - Whether the generic policies and specific site requirements for allocated sites are sound.
- 3.11 In relation to these issues, the main conclusions reached by the Inspector are summarised as follows:
- i. The Plan has been assessed under the transitional arrangements of the revised NPPF (2019) which means that the Plan must be compliant with the NPPF (2012).
  - ii. Any consideration of whether the housing requirement figure in the CS remains appropriate or what any new requirement should be is beyond the purpose of the SAP and the remit of the Examination (para 7).
  - iii. The Plan provides an appropriate basis for the planning of the area of Leeds excluding the Aire Valley (covered by the AVLAAP) provided that a number of recommended MMs are made to it (see Appendix 1 of the Inspectors Report).
  - iv. The Inspector has concluded in reference to the Duty to Co-operate that the Council has been proactive and has engaged constructively, actively and on an on-going basis in preparation of the SAP (with relevant adjoining authorities and Agencies, including Bradford, Harrogate, the Highways and the Environment Agencies). This has ensured that the Council complies with the legal duty, soundness test and that there are no unresolved strategic matters.
  - v. The Plan provides a delivery mechanism to ensure that the development required to implement the Core Strategy is appropriately located, of the right scale and adequately supported by the required physical and green infrastructure. With regard to infrastructure the Inspectors specifically conclude,

*'the process of identifying the infrastructure requirements arising from the proposed allocations set out in the SAP is sound and will ensure that the necessary infrastructure will be in place to support the planned delivery of development'* (para. 93). This is supported by an Infrastructure Delivery Plan which will be updated annually to ensure that the programme of planned infrastructure seeks to meet both existing and future needs.

- vi. The Plan is consistent with national policy, in particular with aims to boost significantly the supply of housing and support sustainable economic development. Subject to the modifications, the Plan appropriately addresses the spatial implications of economic, social and environmental change and, as demonstrated by the Sustainability Appraisal (which has met the test of adequacy), will achieve net gains across all three social, economic and environmental dimensions of sustainable development.
- vii. Subject to the recommended modifications, the allocations in the Plan are consistent with national planning policy on flood risk.
- viii. Viability and delivery issues within the Plan area have been appropriately addressed and in delivering over 51,000 homes and 245 ha of employment land the Plan will provide sufficient flexibility to respond to changes in circumstances over its lifetime.
- ix. Mechanisms such as the Strategic Housing Land Availability Assessment, the Employment Land Review and Assessment, and the Sustainability Appraisal have enabled a thorough testing of the proposed allocations against reasonable alternatives, with clear methodologies used for the comparative and cumulative analysis of potential allocations. With regard to site selection, the Inspectors have specifically concluded that, *'the site selection process, including Green Belt releases, is clear and based on a sound process of SA and testing of reasonable alternatives...The overall process represents a sound approach to identifying those sites considered to represent the best and most sustainable choice for development in each HMCA to contribute to the target requirement'* (para.109).
- x. The scale and mix of housing proposed by the Plan is justified and there is a reasonable prospect for its effective delivery over the plan period, which will positively address the identified needs of different groups in the community.
- xi. The allocation of Green Belt sites for housing to meet needs to 2023, ensures that the majority of sites in the Green Belt that had been proposed for housing in the Submission Draft Plan are deleted via the MMs. (32 sites initially proposed for housing are deleted). The Inspectors are satisfied that there are no reasonable alternatives to the allocations proposed and the housing requirement provides the exceptional circumstance necessary to support the release of a reduced number of Green Belt sites, subject to the necessary infrastructure and site requirements being applied.
- xii. With regard to the selection and allocation of employment sites, the inspectors conclude that, the site selection process is sound ensuring that the allocated employment and office sites are the most reasonable having regard to the alternatives assessed (para. 121).

- xiii. 'Subject to the MMs the Council's approach to Green space to ensuring that sites are protected and the manner in which sites have been designated is sound' (para. 86).
- xiv. The approach to designating boundaries for the retail centres identified within the CS, including primary (and where appropriate secondary frontages), is sound (para. 120).
- xv. 'The Council's efforts to engage the Gypsy and Traveller community in the process provide an exemplary example' (para. 123).
- xvi. In relation to the generic and specific site requirements relating to individual sites, the Inspectors conclude that subject to the MMs, they are 'justified and effective', 'clearly expressed so they can be applied in day to day decision-making and consistent with national policy' and that, 'the evidence demonstrates that the delivery and viability of the allocated sites is not prejudiced by the site requirements' (para. 223)
- xvii. The Plan appropriately recognises and reflects the significance of designated and non-designated heritage assets and takes into account the contribution they make to their environment.
- xviii. 'The CS (Core Strategy) includes policies designed to secure that the development and use of land in the local planning authority's area contribute to the mitigation of, and adaptation to, climate change. This is further supported through individual site requirements in the SAP such as those relating to flood risk, ecology, and public transport measures' (para. 229).
- xix. The detailed wording of MM19 (Section 2 Housing Overview – Gypsy and Traveller needs throughout the plan period) has been amended by the Inspector. The focus of this is to clarify overall pitch requirements throughout the plan period and for these requirements in turn to be subject to monitoring and review, subject to any deficit.
- xx. The Plan complies with the relevant legal requirements including: the Planning Act (and Regulations), Local Development Scheme, Statement of Community involvement, Duty to Cooperate, Sustainability Appraisal, Habitats Regulations and the aims of the Equality Act (2010)

3.12 The overarching MMs to the Submission Draft Plan 2017 which have been recommended by the Inspectors are summarised in para 3.11 below. Two policies for subsequent review of the Plan are included:

- the Plan only allocates housing sites needed up to 2023 and in tandem contains a policy (Policy HGR1) which requires a review of housing allocations within the plan period. The Main Modifications delete 32 Green Belt sites which the Council initially proposed as allocated sites. This is on the basis that these are not considered necessary to deliver housing up to 2023 (when measured against the Adopted Core Strategy). This outcome is one which has been devised by the Inspectors as a means of ensuring that the SAP can be adopted now, whilst complementing the revised lower housing requirement proposed in the draft Core Strategy Selective Review which is also at an advanced stage of preparation. This ensures that at this stage land for housing is not needlessly released from the Green Belt.

- Policy HGR2 allows for monitoring of sites for Gypsy and Traveller provision, and a review should delivery of sites be under the requirement

3.13 The Inspectors have noted that it is not necessary for them to refer to each and every site, and reference is made exceptionally.

3.14 The specific MMs to the Submission Draft Plan 2017, which have been recommended by the Inspectors, are summarised for each Housing Market Characteristic Area (HMCA) as follows:

Aireborough:

- Deletion of 4 housing allocations: HG2-3 Shaw Lane, Banksfield Mount, Yeadon (capacity 234), HG2-5 Coach Road, Guiseley (capacity 83), HG2-10 Gill Lane, Yeadon (capacity 155), HG2-12 Woodlands Drive, Rawdon (capacity 25)
- Amendments to site requirements on 2 sites: HG2-2 Wills Gill, HG2-9 Victoria Avenue, Yeadon
- Deletion of all safeguarded land designations (4 sites: HG3-1 Ings Lane, Guiseley, HG3-2 Land to west of Knott Lane, Rawdon, HG3-3 Land at Rawdon, HG3-4 Layton Wood, Rawdon)
- Amendment to capacity and area of identified employment site EG1-1 Coney Park, Harrogate Road, Yeadon
- Inclusion of land at Carlton Moor adjacent Leeds Bradford Airport as employment allocation EG2-24 with associated site requirements
- New paragraph to reflect the conclusions of the Habitats Regulations Assessment

City Centre:

- Deletion of identified site MX1-9 Sovereign Street
- Deletion of 1 mixed use allocation (under policy HG2 and EO2): MX2-30 Water Lane Triangle (capacity 171)
- Amendments to site requirements on 7 sites: HG2-208 Globe Quay, Globe Road, Holbeck, HG2-209 The Faversham, Springfield Mount, MX2-15 LGI Great George Street, MX2-19 Westgate, Leeds International Swimming Pool, MX2-20 Westgate, Brotherton House, MX2-32 Water Lane, Westbank, MX2-35 Temple Works
- Amend number of pitches on Gypsy and Traveller site HG6-2 Kidacre Street

East:

- Amendments to site requirements on 4 sites: HG2-119 Red Hall, HG2-120 Manston Lane Cross Gates, HG2-123 Colton Road East, Colton (this site also has an amended site capacity), MX2-38 Barrowby Lane, Manston

Inner:

- Deletion of identified site HG1-259 Tong Road
- Deletion of housing allocation HG2-201 York Road, Richmond Hill (capacity 121)

- Deletion of 2 green space designations: G1076 Phil May Court, G1696 Grafton School

#### North:

- Deletion of 3 identified sites: HG1-68 Silk Mill Drive, HG1-99 Low Fold Garage, New Road Side, Horsforth, HG1-119 Belmont House, Wood Lane, and addition of flood risk footnote to site HG1-500 Corn Mill Fold, Low Lane Horsforth
- Deletion of 2 housing allocations: HG2-41 South of A65 from Horsforth roundabout to crematorium (capacity 777), HG2-49 Off Weetwood Avenue, Headingley (capacity 30)
- Amendments to site requirements on 6 sites: HG2-36 Alwoodley Lane, Alwoodley (and change in site capacity), HG2-37 Brownberrie Lane, HG2-43 Horsforth Campus, HG2-46 Horsforth former waste water treatment works, HG2-234 Kirkstall Forge, HG2-236 West Park Centre
- Deletion of 1 green space designation: G1111 Cragg Hill Farm and addition of 1 green space designation: G1718 Shire View, Headingley

#### Outer North East:

- Deletion of 1 identified site: HG1-36 Moor End, Boston Spa
- Deletion of 2 housing allocations: HG2-24 Keswick Lane, Bardsey (capacity 10), HG2-25 Farfield House, Bramham (capacity 14) and 1 mixed use allocation (under policy HG2 and EG2): MX2-39 Land at Parlington (capacity 1,850)
- Amendments to site requirements on 2 sites: HG2-26 Scarcroft Lodge, Scarcroft, HG2-226 East of Wetherby
- Deletion of 2 safeguarded land designations: HG3-8 Leeds Road Collingham, HG3-10) Grove Road, Boston Spa (both of which are now identified sites)

#### Outer North West:

- Deletion of 2 housing allocations: HG2- 15 Green Acre Moor Road, Bramhope (capacity 42), HG2-16 Creskeld Lane, Bramhope (capacity 23)
- Amendments to capacity on HG2-18 Church Lane, Adel
- Amendment to area and capacity of safeguarded land designation HG3-5 Old Pool Bank, Pool in Wharfedale
- New paragraph to reflect the conclusions of the Habitats Regulations Assessment

#### Outer South:

- Deletion of 1 identified site: HG1-404 Marsh Street, Rothwell
- Deletion of 5 housing allocations: HG2-173 Haighside, Rothwell (capacity 578), HG2-179 Fleet Lane Oulton (capacity 40), HG2-181 Leadwell Lane, Robin Hood (capacity 60), HG2-184 Westgate Lane, Lofthouse (capacity 50), HG2-185 Church Farm, Lofthouse (capacity 188)
- Amendments to site requirements on 3 sites: HG2-175 Bullough Lane, Haigh Farm Rothwell, HG2-182 Main Street and Pitfield Road, Carlton, HG2-186 Main Street, Hunts Farm, Methley, and capacities of 2 sites: HG2-180 Fleet Lane, Methley Lane, Oulton, MX2-14 Aberford Road, Oulton

- Deletion of 2 safeguarded land designations: HG3-27 Church Lane, Mickletown, HG3-28 Pinfold Lane, Mickletown
- Deletion of Policy HG5 relating to school allocations
- Inclusion of MX2-14 Aberford Road, Oulton within Policy EG2
- Deletion of 1 green space site: G870 Rothwell Pastures

#### Outer South East:

- Deletion of 1 identified site: HG1-317 Brigshaw Lane, Allerton Bywater
- Deletion of 5 housing allocations: HG2-124 Stourton Grange Farm South, Garforth (capacity 2,314), HG2-127 Newtown Farm, Micklefield (capacity 42), HG2-128 Selby Road/Leeds Road, Kippax (capacity 40), HG2-131 Whitehouse Lane, Great Preston (capacity 40), HG2-132 Brigshaw Lane, Kippax (capacity 76)
- Deletion of 1 safeguarded land designation: HG3-19 Moorgate, Kippax (now an identified site)
- Revised capacity of 2 identified employment sites: EG1-35 North Newhold, Garforth, EG1-36 Hawks Park, North Newhold, Garforth

#### Outer South West:

- Deletion of 2 identified sites: HG1-327 Barkly Road, HG1-344 Albert Road, Morley
- Deletion of 5 housing allocations: HG2-144 Westfield Farm, Drighlington (capacity 17), HG2-145 Bradford Road/Wakefield Road, Gildersome (capacity 393), HG2-147 Highfield Drive/Harthill Lane, Gildersome (capacity 76), HG2-148 Gelderd Road/M621, Gildersome (capacity 203), HG2-170 Land off High Moor Road (capacity 41)
- Amendments to site requirements on 6 sites: HG2-149 Lane Side Farm, Morley, HG2-150 Churwell, HG2-153 Albert Drive, Morley, HG2-155 Joseph Priestley College, HG2-158 Tingley Mills, Morley, HG2-167 Old Thorpe Lane, Tingley (and amendment to area and capacity), HG2-168 and HG2-169 Haigh Wood, Ardsley, HG2-171 Westerton Road, East Ardsley (and amendment to area and capacity)
- Addition of school site HG5-9 Birchfield Primary School to policy HG5
- Deletion of 2 safeguarded land designations: HG3-21 Gelderd Road, Wortley, HG3-24 Bradford Road, East Ardsley (HG3-24 is now an identified site).
- Amendment of area of Gypsy and Traveller site HG7-1 West Wood Dewsbury Road, Tingley
- Deletion of 1 identified employment site: EG1-55 Charists Way, Morley and revised area and capacity of 1 site: EG1-48 Gelderd Road, Wortley
- Deletion of 1 employment allocation: EG2-20 Fall Lane, East Ardsley
- Amendments to site requirements of 1 employment allocation: EG2-19 Topcliffe Lane, North of Capitol Park, Morley
- Deletion of 1 green space site: G655 Main Street

#### Outer West:



- Deletion of 3 identified sites: HG1-155 Elder Road/Swinnow Road, HG1-157 Elder Road, HG1-163 Vernon Place
- Deletion of 6 housing allocations: HG2-54 Upper Carr Lane, Calverley (capacity 18), HG2-55 Calverley Lane, Calverley (capacity 18), HG2-56 Rodley Lane, Calverley Lane, Calverley (capacity 53), HG2-59 Land at Rodley Lane (capacity 17), HG2-76 Hough Side Road, Pudsey (capacity 200), HG2-80 Acres Hall Avenue, Pudsey (capacity 62)
- Amendments to site requirements on 6 sites: HG2-204 Wood Nook, Pudsey, HG2-205 Stonebridge Mills, Farnley, HG2-206 Heights Lane, Armley and amendment to capacity of HG2-72 Tyersal Court, Tyersal
- Deletion of 3 safeguarded land designations: HG3-16 Off Gamble Lane, HG3-17 Low Moor Side, New Farnley (now an identified site), HG3-29 Off Gamble Lane
- Amendment to site requirement on Gypsy and Traveller site HG7-2 Tong Road, Lakeside Road, Wortley
- New paragraph to reflect the conclusions of the Habitats Regulations Assessment
- Deletion of 1 green space site: G1430 Chaucer Avenue

- 3.15 The full schedule of MMs is set out in **Appendix 1** to this report as an appendix to the Inspector's Report. These modifications reflect those which Executive Board resolved be subject to consultation in January 2019 except for 2 further changes recommended by the Inspector. The first of these relates to the detailed wording to MM19, on the need for a review of Gypsy and Traveller provision. This reflects a need for positive decision taking in the District to take place, in order to increase the number of pitches granted permission and remedy the current deficit between allocated sites and needs for private provision. The policy clarifies that monitoring will take account of this and that a review will be triggered if sufficient sites have not been granted permission. The second further MM relates to a minor wording change in MM152 site HG2-129 Ash Tree Primary School. Kippax, regarding the non-designated Heritage Asset.
- 3.16 The Plan has been determined by the Inspectors to be justified, effective, consistent with national policy, legally compliant and positively prepared to deliver sustainable development that meets Leeds' needs as set out in the adopted Core Strategy, subject to a number of MMs explained above (and at Appendix 1 of their Report).
- 3.17 In accordance with section 20(8) of the Planning and Compulsory Act 2004 ("the Act") and Regulation 25 and 35 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended) the Inspectors' report was published on the Council's website on 18th June, and made available at the Council's main offices and local libraries. All relevant people who were involved in the Examination were also informed that the Inspector's report was published.
- 3.18 Upon Adoption the sites allocated in the Plan will also provide the City Council with a housing land supply position in excess of 5 years. This is necessary to ensure that full weight can be applied to all Development Plan policies and cease the run of planning appeals relating to unallocated or protected sites, which has involved the allowance by the Secretary of State and Planning Inspectors of 11 sites for housing development (for 1,500 homes). Although it is noted that 3 appeals were dismissed (for 1,400 homes).

## Next Steps

- 3.19 In accordance with the Act, the Plan can only be adopted if it includes all of the MMs recommended by the Inspectors'. Once adopted, the Plan will form part of the statutory Leeds Local Plan and will be a material consideration when determining planning applications. Within this context, the Council will need to have regard to para. 224 of the Inspectors Report regarding the generic and specific site requirements relating to individual sites. The Inspectors have concluded that subject to the MMs, that they are 'justified and effective', 'clearly expressed so they can be applied in day to day decision-making and consistent with national policy', noting also that, 'the evidence demonstrates that the delivery and viability of the allocated sites is not prejudiced by the site requirements'.
- 3.20 Once adopted the Plan will supersede some of the policies in the Unitary Development Plan (UDP) which currently comprises of "saved" policies. On adoption of the SAP a number of UDP saved policies which currently form part of the Leeds Local Plan will be superseded. Appendix 3 of the Plan sets out those policies.
- 3.21 Following adoption the Council will publish the adoption documents and Adoption Statement, in accordance with regulations 26 and 35 of the Town and Country Planning (Local Planning) (England) Regulations 2012. The Council will notify all persons on the Local Plan database and send a copy of the Adoption Statement to the Secretary of State for Communities and Local Government.
- 3.22 Upon Adoption of the SAP the Council will publish on its web-site a Policies Map, which is a spatial expression of the policies and site boundaries within the Plan.
- 3.23 In addition to the MMs recommended by the Inspector, a number of additional modifications are required, which do not materially affect the policies set out in the Plan and simply serve to correct typographical and factual errors identified in the Submission Draft version of the Plan or other minor updates such as the naming of sites. The Schedule of Additional Modifications has been published on the Council's web-site. These modifications have not been considered or recommended by the Inspector nor consulted upon as they do not relate to the issues of the soundness of the Plan but rather are to ensure the Plan is factually correct and reads correctly. Some of these additional modifications were previously agreed by Council when the Plan was submitted for examination in September 2016. They have been incorporated into the adoption version of the Plan at Appendix 2.
- 3.24 Leading up to Adoption of the Plan by Council officers will carry out briefings with ward members. Upon Adoption of the Plan by Council officers will hold internal officer training sessions on implementation of the Plan.
- 3.25 The SAP Policy HGR1 requires that once the CSSR is adopted the Council will undertake a review and look again at whether there is a need for additional land allocations after 2023. This matter is programmed for discussion at a meeting of the Council's Development Plan Panel in October 2019, pending adoption of the CSSR.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 A comprehensive Report of Consultation accompanied the submission of the Plan. Further MMs were subject to public consultation between 21<sup>st</sup> January and 4<sup>th</sup> March 2019. In addition a draft schedule of additional modifications was made available on-line. The Inspectors' Report has been published in accordance with s20(8) of the Planning and Compulsory Purchase Act 2004 (as amended) and is available on the Council's website, at the Council offices and local libraries and any person who has requested to be notified of the publication of the Inspectors' report has been notified.
- 4.1.2 As summarised in para. 3.11 above and in para. 125 of the Inspectors' Report, the City Council's approach to positively and effectively engage with the Gypsy and Traveller community are described as "exemplary". The Draft SAP (Adoption Version) (available [here](#)) comprises the Submission Draft Site Allocations Plan (2017) and MMs which are considered necessary by the Inspectors' to make the plan sound and legally compliant.
- 4.1.3 Throughout the process of consultation and engagement the Council has carried out (as noted in para 3.4 above) an iterative Sustainability Appraisal. These documents are available [here](#). It should be noted that upon Adoption it will be necessary to provide a final consolidation statement of the SA which sets out the process in total.

## **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 In the preparation of the SAP, due regard has been given to Equality, Diversity, Cohesion and Integration issues. This has included the completion of EDCI Screening of the SAP and meeting the requirements of the Strategic Environmental Assessment Directive, which has meant that these Plans are subject to the preparation of a Sustainability Appraisal. The purpose of such Appraisals is to assess (and where appropriate strengthen) the document's policies, in relation to a series of social (and health), environmental and economic objectives. As part of this process, issues of Equality, Diversity, Cohesion and Integration, are embedded as part of the Appraisal's objectives. The SAP material follows on and reflects the approach set out in the Core Strategy, which has also had the same regard to these issues. Further consultation on a sustainability appraisal of identified sites was agreed with the Inspectors during the hearings.
- 4.2.2 In assessing the Legal Compliance of the SAP, the Inspectors have concluded that the Plan has due regard to the aims expressed in S149 (1) of the Equality Act 2010.

## **4.3 Council Policies and Best Council Plan**

- 4.3.1 The SAP plays a key strategic role in taking forward the spatial and land use elements of the Vision for Leeds and the aspiration to be 'the Best City in the UK'. Related to this overarching approach and in addressing a range of social, environmental and economic objectives, the Plan seeks to implement key City Council priorities. These include the Best Council Plan (2019/20 – 2020/21) (in particular priorities relating to Health and Wellbeing, Inclusive Growth, Safe Strong Communities, Culture, Child Friendly City, Housing (of the right quality, type, tenure and affordability in the right places) and 21st century infrastructure) and Leeds Inclusive Growth Strategy 2018 – 2023 (concerning getting people to benefit from the economy to their full potential). Once adopted, the Plan will form part of the overall development plan for Leeds, alongside the UDP, Core Strategy, the Aire Valley Leeds Area Action Plan and the Natural Resources and Waste Plan and any made neighbourhood plans.

## Climate Emergency

- 4.3.2 A Climate Emergency was declared by the City Council on 27<sup>th</sup> March 2019. It is therefore critical that the statutory plan-making process, contributes to the future proofing of the District to mitigate and adapt to the consequences of climate change (including the need for carbon reduction to meet agreed targets).
- 4.3.3 Taken as a whole, the Leeds Local Plan (and Supplementary Planning Documents and Guidance), including the emerging, Core Strategy Selective Review (at an advanced stage), have a positive impact on reducing carbon emissions and protecting and enhancing biodiversity. A consequence of not having these plans in place is poorly planned, uncoordinated and ad hoc development proposals, being determined on their individual merits outside an integrated planning framework.
- 4.3.4 A fundamental purpose of a plan-led approach, is to plan the spatial and inclusive growth of the District, with regard to the longer term strategic imperatives of Sustainable Development and Climate Change. Consequently, the integration of land use allocations and transport planning, the provision of renewable energy and sustainable infrastructure for new development, the protection and enhancement of green infrastructure and the management of waste flows and the consumption of natural resources, are integral to adopted plans. This therefore provides a robust policy framework for influencing investment decisions and the determination of planning applications.
- 4.3.5 Within this overall context, the SAP allocates land for new homes and jobs and local centres, in locations which the independent Inspectors have found to be sound and sustainable, consistent with the overarching framework of the Core Strategy. Significantly also, the SAP protects 1,600 green space sites (totalling 6,111 ha) as designations in their own right. These green space sites not only serve to provide important resources for local amenity and recreation but form part of a wider green infrastructure and habitats network, which in turn contribute to urban cooling – mitigating the effects of climate change.
- 4.3.6 More specifically, the allocations identified in the SAP are underpinned by a comprehensive evidence base, including transport modelling, an Infrastructure Delivery Plan, Site Assessments, flood risk assessment, Habitats Regulation Assessment and Sustainability Appraisal. This material translates also into the identification of ‘site requirements’ for individual sites where particular local issues have been identified. These include flood risk mitigation, landscaping, the protection of biodiversity and on site green space provision, consistent with and necessary in response to climate change issues.
- 4.3.7 As outlined in para. 3.9 above in relation to climate change the Inspectors have concluded that, *‘The CS (Core Strategy) includes policies designed to secure that the development and use of land in the local planning authority’s area contribute to the mitigation of, and adaptation to, climate change. This is further supported through individual site requirements in the SAP such as those relating to flood risk, ecology, and public transport measures’* (para. 230).

## **4.4 Resources and value for money**

4.4.1 The preparation of the statutory Local Plan is a necessary but a very resource intensive process. This is due to the time and cost of document preparation (relating to public consultation and engagement), the preparation and monitoring of an extensive evidence base, legal advice and Independent Examination. These challenges are compounded currently by the financial constraints upon the public sector and resourcing levels, concurrent with new technical and planning policy pressures arising from legislation (including the Community Infrastructure Levy and Localism Act). There are considerable demands for officers, members and the community in taking the Development Plan process forward.

#### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 The SAP has been prepared in accordance with the Planning and Compulsory Purchase Act 2004 and the Town and Country (Local Planning) Regulations 2012 as well as the Council's Statement of Community Involvement.

4.5.2 As a development plan document the SAP falls within the Council's Budget and Policy Framework and therefore the report is not subject to call-in.

#### **4.6 Risk Management**

4.6.1 Without up-to-date allocation plans, aspects of the existing UDP allocations will become out of date and will not reflect or deliver the Core Strategy policies and proposals (including district-wide requirements for housing and general employment land) or the requirements of national planning guidance. Early delivery is essential to enable the Council to demonstrate that sufficient land will be available when needed to meet the Core Strategy targets (and the failure to meet these targets is of risk to the Council in being able to demonstrate a five year supply of housing land in meeting the housing needs across the District for the people of Leeds. Without an up to date development plan, the 'presumption in favour of sustainable development' by the Government means that any development in conformity with national policy will be presumed to be acceptable, regardless of any previous positions of the authority.

4.6.2 Adoption of the Plan by Council will trigger a six week challenge period within which any person aggrieved by the decision to adopt the Plan, may make an application to the High Court under section 113 of the Act on the grounds that either (a) the document is not within the appropriate power; or (b) a procedural requirement has not been complied with. The adoption of the Plan can only be challenged on legal grounds and not simply because a person disagrees with the Inspectors' recommendations.

### **5 Conclusions**

5.1 The Inspectors' Report on the SAP examination concludes that the Plan is sound and capable of adoption subject to a number of MMs recommended by the Inspectors.

5.2 The adoption of the SAP will be a significant step in supporting our ambition to strengthen the economy in a compassionate way as set out in the Best Council Plan through inclusive economic growth, widening access to economic opportunities, improving housing growth and standards, the provision of sustainable infrastructure and mitigating of and adaptation to the consequences of climate change.

## 6 Recommendations

- a) That Council note the Inspectors' final Report of the Leeds Site Allocations Plan and accept the Main Modifications of the Inspectors', as detailed in their Report (June 2019) presented at **Appendix 1**;
- b) That Council adopt the draft Site Allocations Plan (version for Adoption), as detailed at **Appendix 2** to the submitted report, with effect from 10th July 2019, pursuant to Section 23 of the Planning and Compulsory Purchase Act 2004 (as amended);
- c) That Council note the deletion of saved Unitary Development Plan policies that will be superseded by the Plan (as set out in Appendix 3 of the Plan detailed at **Appendix 2** to the submitted report).

## 7 Appendices

Appendix 1: Inspectors' Report and Schedule of Main Modifications

Appendix 2: Site Allocations Plan (version for Adoption (June 2019))

Appendix 3: Equality, Diversity, Cohesion and Integration Screening Report

## 8 Background documents<sup>1</sup>

None.

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.



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# Report to Leeds City Council

**by Claire Sherratt DipURP MRTPI and Louise Gibbons BA (Hons) MRTPI  
Inspectors appointed by the Secretary of State**

Date: 7 June 2019

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Planning and Compulsory Purchase Act 2004  
(as amended)  
Section 20

## **Report on the Examination of the Leeds City Council Site Allocations Plan**

The Plan was submitted for examination on 5 May 2017

The examination hearings were held between 24 October 2017 and 3 August 2018

File Ref: PINS/N4720/429/14

## Abbreviations used in this report

AA	Appropriate Assessment
AVLAAP	Aire Valley Leeds Area Action Plan
CS	Core Strategy
CSSR	Core Strategy Selective Review Plan
DtC	Duty to Co-operate
ELR	Employment Land Review
FE	Forms of Entry
GATE	Leeds Gypsy and Traveller Exchange
GTAA	Leeds Gypsy and Traveller Accommodation Assessment
HMCA	Housing Market Characteristic Area
HRA	Habitats Regulations Assessment
HS2	High Speed Rail Phase 2
IDP	Infrastructure Delivery Plan
LDS	Local Development Scheme
LP	Local Plan
MHCLG	Ministry of Housing, Communities and Local Government
MM	Main Modification
MUA	Main Urban Area
NPPF	National Planning Policy Framework
NRWLP	Natural Resources and Waste Local Plan
PAS	Protected Areas of Search
PPA	Primary Planning Areas
PPG	Planning Practice Guidance
PPTS	Planning Policy for Traveller Sites
SA	Sustainability Appraisal
SAC	Special Area of Conservation
SAP	Site Allocations Plan
SCI	Statement of Community Involvement
SEA	Strategic Environmental Assessment
SHLAA	Strategic Housing Land Availability Assessment
SP	Spatial Policy
SPD	Supplementary Planning Document
SPA	Special Protection Area
UDP	Unitary Development Plan Review
WMS	Written Ministerial Statement



## Non-Technical Summary

This report concludes that the Leeds City Council Site Allocations Plan (SAP) provides an appropriate basis for the planning of the City, provided that a number of main modifications [MMs] are made to it. Leeds City Council has specifically requested that we recommend any MMs necessary to enable the Plan to be adopted.

The MMs all concern matters that were discussed at the examination hearings. Following the hearings, the Council prepared schedules of the proposed main modifications and carried out sustainability appraisal of them. The MMs were subject to public consultation over a six-week period. In relation to MM19 we have amended the detailed wording. We have recommended their inclusion in the Plan after considering all the representations made in response to consultation on them.

The Main Modifications can be summarised as follows:

- Set out the housing requirement for years 1 – 11 of the plan period;
- Delete sites that would need to be released from the Green Belt but are not necessary to meet the housing requirement for years 1 to 11 of the Leeds Core Strategy plan period;
- Commitment to review of housing element of SAP immediately after adoption of the Core Strategy Selective Review Plan;
- Delete all references to phasing of sites;
- Commitment to monitor the delivery of negotiated stopping places and private pitch provision through planning permissions and if necessary, undertake a review of allocation of gypsy and traveller pitches post 2024;
- Clarify that site allocation HG7-1 'West Wood, Dewsbury Road, Tingley' is to be removed from the Green Belt;
- Delete safeguarded land allocations no longer necessary to meet 10% of lower housing requirement to year 11;
- Delete designation of additional land in Outer North East Housing Market Characteristic Area (HMCA) as 'new' Green Belt (currently designated as Rural Land in adopted Unitary Development Plan);
- Amend allocation EG3 'Leeds Bradford International Airport' Employment Hub' to EG2-24 to be consistent with other employment land;
- Delete identified and allocated sites that are no longer available or deliverable;
- Revise policies relating to identified sites to be clear what this category includes; list the sites relevant at the time of the examination in an Annex; ensure clear monitoring of identified sites to check on-going availability and deliverability;
- Various modifications to generic and individual site requirements to ensure they are effective;
- Update capacity of sites to reflect most up-to-date information.

## Introduction

1. This report contains our assessment of the SAP in terms of Section 20(5) of the Planning & Compulsory Purchase Act 2004 (as amended). It considers first whether the Plan's preparation has complied with the duty to co-operate. It then considers whether the Plan is sound and whether it is compliant with the legal requirements. The National Planning Policy Framework (NPPF) 2012 (paragraph 182) makes it clear that in order to be sound, a Local Plan should be positively prepared, justified, effective and consistent with national policy.
2. The revised NPPF was published in July 2018 and further revised in February 2019. It includes a transitional arrangement in paragraph 214 which indicates that, for the purpose of examining this Plan, the policies in the 2012 NPPF will apply. Similarly, where the Planning Practice Guidance (PPG) has been updated to reflect the revised NPPF, the previous versions of the PPG apply for the purposes of this examination under the transitional arrangement. Therefore, unless stated otherwise, references in this report are to the 2012 NPPF and the versions of the PPG which were extant prior to the publication of the 2018 NPPF.
3. The SAP is a Development Plan Document which sits within a wider group of documents comprising the Leeds Local Plan. The Local Plan currently comprises the Core Strategy (2014) (CS), the Natural Resources and Waste Local Plan (2015) (NRWLP) and the Aire Valley Leeds Area Action Plan (2017) (AVLAAP). A number of policies within the Unitary Development Plan Review (2006) (UDP) also remain extant.
4. The starting point for the examination is the assumption that the local planning authority has submitted what it considers to be a sound plan. The SAP Submission Draft submitted in May 2017, which incorporates pre-submission changes, is the basis for our examination. There were two sets of pre-submission changes as set out below.
5. The Publication Draft SAP was agreed by the Council's Executive Board on 15 May 2015 and an 8-week period of statutory consultation was undertaken from 22 September to 16 November 2015. However, at the time of publication, the landowner of a proposed new settlement in the Outer North East HMCA, site MX33-Headley Hall, withdrew the site. As a result of this, the Council reconsulted on the revised proposals for the Outer North East HMCA only. The Council's Executive Board agreed the Revised Publication Draft Plan for Outer North East HMCA on 21 September 2016 and there was a statutory period of public consultation for this area only from 26 September to 7 November 2016.
6. Following the statutory public consultation on the Publication Draft SAP (Regulation 20) referred to above, officers analysed the representations received and identified key issues which could affect the 'soundness' of the Plan. Changes, recommended to make the Plan sound, were considered and endorsed by the Development Plan Panel and Executive Board of the Council. Subsequently, these pre-submission changes were advertised for comment between 13 February and 27 March 2017. This included updated planning application approvals (up to 1st April 2016), which has resulted in some proposed new allocations becoming identified sites. New sites were also

submitted for consideration either during the earlier consultation process or as part of the Strategic Housing Land Availability Assessment (SHLAA) (which is updated annually).

7. To meet the CS housing requirement between 2012 – 2028 ('the plan period') significant releases of land from the Green Belt are necessary, a position accepted in the CS. Exceptional circumstances were therefore found to exist to support the release of Green Belt land as a matter of principle. The Council's emerging work on housing need, as part of the evidence to support the Core Strategy Selective Review (CSSR), identified a lower housing requirement figure than that contained in the adopted CS. The CSSR was submitted for examination in August 2018 and is still being examined. Nevertheless, any consideration of whether the housing requirement figure contained in the adopted CS remains appropriate or what any new requirement should be is beyond the purpose of the SAP and the remit of this examination. A lower requirement may however mean less Green Belt release would be necessary.
8. The Council considered its position during the examination process and suggested revisions to the housing element of the SAP which it presented as a 'Revised Submission Draft SAP' ('the revised plan'). The revised plan included revised policies relating to housing allocations, broad locations, safeguarded land, phasing and associated explanatory text, all of which were subject to consultation between 15 January 2018 and 26 February 2018. These matters were discussed at the hearing sessions that commenced in July 2018.
9. Having regard in particular to the Planning and Compulsory Purchase Act 2004 (s20 7B & 7C), the 2012 Local Planning Regulations (various) and the PPG on local plans (Paragraph: 004 Reference ID: 1200420160519), it is clear that, once submitted for examination, the substance of a submitted plan can only be changed in one way, through a process of MMs. MMs can only be recommended by the Inspector but only where they are necessary to achieve a sound plan.
10. It follows from this that that the Act and Regulations do not allow a Council to withdraw a plan which has been submitted for examination, prepare an alternative plan and then re-submit it during the examination. Consequently, the plan which we are obliged to examine is the Submission Draft SAP submitted in May 2017. However, through the examination we have considered whether the changes advanced in the Council's 'revised plan' were necessary to achieve a sound plan and if, therefore, they should be recommended by us as MMs in some form
11. The 'revised plan' contained site allocations and Broad Locations to meet the housing requirement for the plan period. The Broad Locations were those sites that the Council identified in the Green Belt as necessary to meet the housing requirement in the latter 5 years of the plan period. However, these sites were to remain in the Green Belt with no mechanism for their release at a later stage through this SAP. Rather, the Council intended that these sites would form the basis of sites to be considered through a review of the SAP once the CSSR established a revised housing requirement. However, this approach would not be effective in meeting the adopted CS housing requirement to 2028 as the Broad Location sites would remain in the Green

Belt for the purposes of the SAP. This approach was not considered to be sound. Furthermore, it would pre-empt and thus potentially limit the pool of sites to be considered through any SAP review.

12. We have also considered the further work which was subsequently carried out by the Council after the 'revised plan' was prepared. This led to some of the recommended MMs which are considered in detail later on in our report.

### **Main Modifications**

13. In accordance with section 20(7C) of the 2004 Act the Council requested that we should recommend any MMs necessary to rectify matters that make the Plan unsound and thus incapable of being adopted. Our report explains why the recommended MMs, all of which relate to matters that were discussed at the examination hearings or were contained in our Post Hearing Procedural Notes to the Council are necessary. The MMs are referenced in bold in the report in the form MM1, MM2 etc, and are set out in full in the Appendix.
14. Following the examination hearings, the Council prepared a schedule of proposed MMs and carried out Sustainability Appraisal (SA) of them. The MM schedule was subject to public consultation for six weeks. We have taken account of the consultation responses in coming to our conclusions in this report. We have made amendments to the detailed wording of MM19, MM20, MM22 and MM126, necessary for clarification or to correct typographical errors. In addition, a further MM (MM152) is required to ensure a consistent approach to site requirements concerning non-designated heritage assets throughout the SAP and to reflect other MMs made. These amendments do not significantly alter the content of the MMs as published for consultation or undermine the participatory process and SA that has been undertaken.

### **Policies Map**

15. The Council must maintain an adopted policies map which illustrates geographically the application of the policies in the adopted development plan. When submitting a local plan for examination, the Council is required to provide a submission policies map showing the changes to the adopted policies map that would result from the proposals in the submitted local plan. In this case, the submission policies map comprises the Leeds Policies Map. In addition, and separate to the Leeds Policies Map, a set of plans relating to each HMCA is included in the SAP document itself ('the SAP Maps').
16. The policies map is not defined in statute as a development plan document and so we do not have the power to recommend MMs to it. However, a number of the published MMs to the Plan's policies require further corresponding changes to be made to the policies map and / or SAP Maps. In addition, there are some instances where the geographic illustration of policies on the submission policies map is not justified and changes to the policies map or SAP Maps are needed to ensure that the relevant policies are effective.
17. These further changes to the policies map were published for consultation alongside the MMs.
18. When the SAP is adopted, in order to comply with the legislation and give effect to the Plan's policies, the Council will need to update the adopted

policies map and SAP maps in line with the submission map but subject to all the changes proposed in Appendix 2 of the Consultation Version of the Schedule of Proposed Modifications and the further changes published alongside the MMs.

### **Assessment of Duty to Co-operate**

19. Section 20(5)(c) of the 2004 Act requires that we consider whether the Council complied with any duty imposed on it by section 33A in respect of the Plan's preparation. Consideration of whether the Council has complied with this duty is to be assessed in the context of this being a site allocation plan only. The duty to cooperate in this context therefore relates primarily to the location of sites.
20. The Council has been proactive in this respect. From 2011 the Council have been engaged across the Leeds city region on strategic cross boundary matters. Meetings were held between different authorities to discuss these matters both at officer level through the Strategic Planning Duty to Co-operate Group, and through Member groups.
21. Mechanisms developed as part of the work on the Leeds CS have provided a framework for a consistent approach towards the SAP. There is a structured approach to cross boundary issues including agreement between the authorities on how to assess the impact of housing and employment allocations in the SAP on the adjoining authorities in respect of traffic and transport, schools including planning school places, local healthcare facilities, the impact of gypsy and traveller and Travelling Showpeople sites on traffic and transport movements, and the effect of development at Leeds Bradford Airport. In respect of the Green Belt and Rural Land, there has been engagement and liaison with the relevant adjoining authorities, including Bradford and Harrogate.
22. The evidence demonstrates co-operation on a range of matters and with several organisations. The Strategic Planning Duty to Co-operate group includes representatives from Highways England, the Homes and Communities Agency and Environment Agency. There has also been effective and on-going involvement in the SAP from Historic England and Highways England. Natural England have also been actively engaged in assessing the impacts of the SAP.
23. There are no unresolved strategic matters, and we are satisfied that where necessary the Council has engaged constructively, actively and on an on-going basis in the preparation of the SAP and that the duty to co-operate has therefore been met.

### **Assessment of Soundness**

#### **Background**

24. The purpose of the SAP, as set out in paragraph 1.6, is to provide site allocations and requirements that will help to deliver the CS policies, ensuring that sufficient land is available in appropriate locations to meet the targets set out in the CS, adopted in November 2014, and achieve the Council's ambitions. The CS plan period is 2012-2028. The SAP covers Housing, Employment, Retail and Green Space allocations for the whole of Leeds district except for the area within the AVLAAP.

## **Main Issues**

25. Taking account of all the representations, the written evidence and the discussions that took place at the examination hearings, we have identified 7 main issues upon which the legal compliance and soundness of this plan depends. This report deals with these main issues. It does not respond to every point or issue raised by representors. Nor does it refer to every policy, policy criterion or allocation in the SAP.

### **Issue 1 – Whether the SAP meets the legal process and requirements?**

26. The overall legal process and requirements are summarised later in the report.

#### *Statement of Community Involvement*

27. Some concern was expressed that the Statement of Community Involvement document was now rather dated. However, it nevertheless meets the relevant statutory requirements. Whilst some Neighbourhood groups and forums felt a greater level of engagement should have occurred, the engagement with and involvement of Neighbourhood Plan groups as part of the consultation on the SAP and on the MMs was carried out in compliance with the principles set out in the Council's Statement of Community Involvement.

#### *Sustainability Assessment*

28. A SA of sites was undertaken alongside the production of the SAP. It has been subject to the public consultation process. Furthermore, the SAP aims to deliver the requirements of the CS, which has itself been subject to SA. The policies in the CS determine how sites should be considered for inclusion in the SAP.
29. The SA has considered the overall effects of proposed allocations coming forward as a whole, i.e. the cumulative effects and the identification of mitigation measures where negative effects are identified for individual sites or sites as a whole. The SA provides a guide to compare the performance of individual sites against a range of environmental, social and economic considerations allowing all reasonable alternatives to be assessed on the same basis and thus meeting the Strategic Environmental Assessment (SEA) requirements.
30. The SAP's preparation has been based on an adequate process of SA. Whilst it does not itself provide a definitive answer on which sites to allocate, it is an important part of the supporting evidence.

#### *Habitats Regulations Assessment*

31. As part of the Habitats Regulations Assessment Screening Assessment the Council assessed Special Protection Areas (SPA) and Special Areas of Conservation (SAC) within 10 km of the Leeds City Council MD boundary and also the Humber Estuary, alone and in combination with other known plans or projects, including the Bradford area. This identifies elements of the Plan that have the potential to cause an adverse effect on areas designated for their special habitats.

32. Pursuant to the European Court of Justice Judgment in, *People over Wind, Peter Sweetman v Coillte Teoranta*<sup>1</sup>[Case C323/17] ("the Judgment"), the Council revisited the Screening Assessment, and have undertaken a Habitat Regulations Assessment (HRA) (Appendix 1 SAP-HRA-Response to Inspectors' Questions Final) in relation to the South Pennine Moor SPA (Phase 2).
33. This follows the stages of HRA with evidence gathering, assessing likely significant effects for the SPAs and SACs, having regard to the conservation objectives of each protected site. Mitigation for adverse effects is considered, in particular the measures based on existing projects in Chevin Forest Park and North West Leeds Country Park, both of which require maintenance and enhancement to reduce any recreational impacts on the SPA to an acceptable level.
34. MMs are necessary for clarity to set out the conclusions of the HRA in the SAP in respect of the HMCAs of Aireborough, Outer North West and Outer West as they relate to the South Pennine Moor SPA (Phase 2). Monitoring of the measures will be necessary and this is to be undertaken through the Council's Monitoring Framework and the Annual Monitoring Report (AMR) which will quantify spending and improvements to green spaces in the relevant HMCAs [**MM38, MM84 and MM148**].
35. To conclude subject to the MMs, the requirements of the Habitats Directive and in particular, Article 6(3) have been addressed and the conclusions are in accordance with the Judgment. Appropriate Assessment has been carried out on the relevant SPA, and Natural England supports the findings of both the Screening Assessment, the HRA and mitigation. The Screening Assessment and HRA adequately addresses the full range of potential impacts on the Plan.

## **Issue 2 – Whether the SAP gives effect to and is consistent with the CS.**

### *Housing*

36. CS Spatial Policy 6 (SP6) sets out a requirement for the provision of 70,000 (net) new dwellings between 2012 and 2028 with a target that at least 3,660 per year should be delivered from 2012/13 to the end of 2016/17. It states that guided by the settlement hierarchy the Council will identify 66,000 dwellings gross (62,000 net). New allocations are not needed to accommodate all of the 66,000 target. Part of this is to be met through existing supply ('Identified Sites'). Taking account of consequential MM updates, Table 1 of the SAP calculates the existing supply to be 35,950 dwellings leaving a residual target of 30,050 to be met through allocations.
37. To achieve sufficient allocations to meet the residual housing requirement a number of significant site allocations are proposed on land that would need to be released from the Green Belt. Although the SAP is intended to provide the supply of housing sought by the adopted CS between 2012 to 2028, as stated previously, the Council's emerging work on housing need, as part of the evidence to support the CSSR, identifies a lower figure. The CSSR submitted for examination states that the Council will identify 46,352 dwellings (gross) between 2017 and 2033; substantially less than the equivalent figure of 66,000 dwellings (gross) set out in the adopted CS. Until such time as the CSSR examination is concluded, there is uncertainty about what the need

figure (and requirement) should be and whether the adopted CS need figure is up to date. In these circumstances, given that national policy attaches great importance to the Green Belt and only envisages altering boundaries in exceptional circumstances, significant releases of land from the Green Belt would not be justified at this stage.

38. Paragraph 47 of the NPPF stipulates that to boost significantly the supply of housing, local planning authorities should identify and update annually a supply of specific deliverable sites sufficient to provide five years' worth of housing against their housing requirement with an additional buffer and identify a supply of specific, developable sites or broad locations for growth for years 6 - 10 and where possible, for years 11 - 15. For the reasons already set out, it is not possible to identify sites in the latter five years of the plan period that would not necessitate significant releases of land from the Green Belt. To make the SAP sound, only those Green Belt sites necessary to make housing provision for years 1 to 11 of the plan period (i.e. to 2023) should be released from the Green Belt at this stage [**MM1, MM2, MM3, MM17**]. Those housing sites or parts of allocated housing / mixed use sites in the Green Belt and not required to achieve this should be deleted [**MM5**]. Some non-Green Belt provision will continue beyond 2023.
39. Based on the adopted CS figure, the housing requirement for years 1-11 (2012-2023) only is calculated as 43,750. This is reflecting the lower CS Policy SP6 target of 3,660 per year to be delivered from 2012/13 to the end of 2016/17 and the stepped up SP6 target of 4,700 per year from 2017/18. A MM is necessary to ensure that both the housing requirement to 2023 is clear and that Table 1 includes expected delivery to 2023 having regard to non-Green Belt and Green Belt sites [**MM6**].
40. In addition, the SAP should be amended, by way of a MM, to commit to a review of it, to commence as soon as the housing requirement is established through the CSSR with a view towards completion of the examination and adoption no later than 31 March 2023, to bring the supply into alignment with any CSSR figure [**MM3, MM4**].
41. In the meantime, the SAP would only identify sufficient housing land that would need to be released from the Green Belt to meet the housing requirement for at least years 1 to 11 of the plan period i.e. up to 2023. Accordingly, no phasing policies would be justified and so references to phasing will need to be deleted from the SAP [**MM1 and MM10**].
42. Paragraph 4.6.12 of the CS explains that the housing requirement will comprise of current, undelivered allocations, extant planning permissions and other sites which are deemed to be appropriate for housing delivery, as per the guidelines contained in CS SP6 (Figures as at March 2011). The CS is therefore clear that the role of the SAP is to identify, in addition to current undelivered allocations and extant planning permissions, those "other sites which are deemed to be appropriate for housing delivery".
43. Policy HG1 of the SAP refers not only to site allocations but other 'identified sites'. All identified sites are included on the Policies Map. Identified sites are



described as those with existing planning permission (extant planning permissions), sites previously allocated for housing in the UDP (undelivered allocations) and sites where planning permission has recently expired. This latter category is not specifically referred to in the CS and so must fall within the category "other sites which are deemed to be appropriate for housing delivery" notwithstanding that they are not put forward as, or given the status of, site allocations.

44. Identified sites are regarded by the Council to be appropriate for housing delivery. Examination Document EX38 details that as at 1 April 2018 there are 550 identified (Policy HG1) sites in total with a total capacity of 36,333 units. 223 of these sites have been completed since 1st April 2012, having a total capacity of 6,023. A further 120 of these 550 sites are presently under construction and will provide a further 11,033 units. This gives rise to a residual total of 207 sites. These comprise UDP allocations without permission (19 sites / 6299 dwellings); sites with detailed permission (88 sites / 7749 dwellings); sites with outline permission (10 sites / 1878 dwellings) and those with expired permission (90 sites / 3351 dwellings). All 207 sites have been subject to SA. The most up-to-date position on supply, having regard to changes reflected through MMs, is 35,950.
45. It is not correct to refer to sites where planning permission has 'recently' expired. Many have expired some years ago and in some cases the date of the planning permission pre-dates the issue of the NPPF. A MM is required to delete any references to 'recently' expired planning permissions [**MM6, MM8**].
46. Most of the Identified Sites either have planning permission or remain allocated in the UDP. The remaining sites, where planning permission has expired, would generally be in locations that broadly accord with the settlement hierarchy, as per the guidelines in CS Policy SP6 and remain available. Accordingly, there is a reasonable prospect that planning permission may once again be forthcoming. However, unlike allocated sites, the number and overall capacity of sites that fall within this category at any given point will change over time. Consequently, they can only give a broad quantitative indication of the likely level of supply that may be forthcoming from this category and for guiding the calculations of residual shortfall to be met by allocations.
47. In addition, to reflect the status of these Identified Sites as non-allocations, they should not be individually referenced under Policy HG1 but simply included in an annex of sites contributing to supply (at the date of the submission of the SAP) [**MM5, MM8**]. Consequently, they should be deleted from the Policies Map and SAP Maps as they will not necessarily exist for the duration of the SAP.
48. The same approach will be required for sites with planning permission which will also be subject to change as permissions expire and should therefore only be included as an annex and deleted from the Policies Map [**MM7**].
49. Sites in the Green Belt where planning permission has expired should not be regarded as contributing towards the supply of housing since any planning application for new housing is likely to constitute inappropriate development in the Green Belt and it will therefore be necessary to demonstrate that very

special circumstances exist if planning permission is to be forthcoming. The SA also highlighted some sites that should not be regarded as Identified Sites contributing to the supply as they were no longer available.

50. The following HG1 and MX1 sites are therefore to be deleted:

- HG1-36 [**MM72**]
- HG1-155 [**MM133**]
- HG1-157 [**MM134**]
- HG1-163 [**MM135**]
- HG1-68 [**MM58**]
- HG1-99 [**MM59**]
- HG1-119 [**MM60**]
- HG1-327 [**MM109**]
- HG1-344 [**MM110**]
- HG1-259 [**MM54**]
- HG1-404 [**MM85**]
- HG1-317 [**MM100**]
- MX1-9 [**MM39**]

51. Not all policies in the UDP were superseded upon adoption of the CS and some are superseded by the SAP. Some sites therefore remain allocated in the UDP and are therefore included in the overall balance of the housing and employment land requirements set out in the CS. It is not within the remit of this examination to consider the soundness of those UDP allocations. Whilst it is correct to depict those maps on the Leeds Policies Map as UDP allocations, those sites included within the UDP should not be included on the SAP Maps since they remain allocated sites in the UDP only. A MM ensuring adequate sign posting to relevant policies relating to these sites in the UDP will nevertheless be required to ensure Policy HG1, as modified, is effective. MM7 clarifies the on-going relevance of the UDP site requirements to the unimplemented UDP sites. MM150 updates the schedule of saved UDP policies and these are both recommended [**MM7, MM150**].

52. The following sites are identified as Safeguarded Land but have since received planning permission and are thus to be regarded as HG1 commitments instead:

- HG3-8 (now HG1-59) [**MM78**]
- HG3-10 (now HG1-520) [**MM78**]
- HG3-17 (now HG1-523) [**MM146**]
- HG3-19 (now HG1-521) [**MM106**]
- HG3-24 (now HG1-522) [**MM125**]

Whilst it is understood that planning permission may have since been secured on other areas of Safeguarded Land the soundness of the SAP has been assessed at the date of submission incorporating any known changes up to 1 April 2018.

53. The CS states, at paragraph 4.8.7, that new Protected Areas of Search (PAS) should account for at least 10% of the total land identified for housing. This is to provide contingency for growth, if the supply of housing and employment allocations proves to be insufficient in the latter stages of the plan period. The SAP refers to and identifies PAS as Safeguarded Land. Due to the reduced

plan period relating to housing and the consequential reduction in the housing requirement over this period, it is necessary to reduce proportionately the amount of Safeguarded Land to be identified to reflect the lower housing requirement and ensure the Safeguarded Land allocations are justified. Safeguarded land, with a total indicative housing capacity of 4,666 dwellings, will be retained. Any shortfall between this and CS Policy SP10 will be addressed through the SAP Review [**MM4, MM17**].

54. It is considered that the assumed build-out rates contained in the SHLAA (Evidence Base Document EB8/4 (Appendix 1)) are realistic and robust. Accordingly, the capacity of the allocated housing sites is justified. In some cases, the capacity of certain sites has been reduced or increased between publication draft and the submission SAP. These reductions take account of the most up to date information available to the Council on likely site constraints and are therefore justified and should be reflected in the SAP. These are referenced separately under Issue 7.
55. To conclude, having regard to the above MMs, the SAP allocates sufficient sites to provide the balance of housing required to meet the CS housing requirement for years 1 to 11 and therefore gives effect to and is consistent with the CS for this time period. Some allocated non-Green Belt sites will continue to deliver beyond this period. Given the shortened timeframe relating to housing provision and the reasons for adopting this approach, together with the Council's commitment to a review of the SAP immediately following the adoption of the CSSR, the SAP provides sufficient flexibility to ensure it is effective in this regard.

*Accommodation for gypsies and travellers and Travelling showpeople*

56. CS Policy H7 'Accommodation for gypsies, travellers, and travelling showpeople' states that the City Council will identify suitable sites in the SAP to accommodate 62 pitches for gypsies and travellers (of no more than 15 pitches per site) and 15 plots for travelling showpeople between 2012 and 2028. Existing public sites are to be safeguarded through Policy HG6.

*Gypsies and travellers*

57. In line with the findings of the Leeds Gypsy and Traveller Accommodation Assessment (August 2014) (GTAA) and recorded in the CS supporting text, the need is split into provision for 25 pitches on Council managed sites, 28 pitches on privately managed sites and 9 pitches on negotiated stopping sites.
58. Council-run provision is provided at Cottingley Springs, Gildersome (HG6-1). The site is however overcrowded. Scope for an additional 2 pitches has been identified on this site which will assist and contribute to the supply of pitches. Since the base date of the GTAA, temporary planning permission has been secured at an existing site at Kidacre Street (HG6-2) for 8 pitches on the edge of the City Centre. Further feasibility work in relation to this Council managed site concludes that an additional 5 (rather than 3) pitches can be accommodated to address some of the need. A MM is required to record this within both Policy HG6 and the site-specific policy [**MM18 & MM48**]. This will address much of the immediate public need in the area throughout most, if not all, of the plan period and is in a sustainable location. However, its future availability is likely to be compromised by the High-Speed Rail Phase 2 (HS2)

route. The Council has identified a replacement site in the immediate area that could be made available to address some of the potential displacement of the 13 public pitches due to HS2 (HG6-3 – Former Moored Training Centre, Tulip Street, Hunslet) (8 pitches) , if necessary. This does not form part of the supply to meet the CS requirement.

59. Two further sites are proposed to be allocated to meet the need for public provision: West Wood, Dewsbury Road, Tingley (5 pitches) (HG7-1) and Land on the Corner of Tong Road and Lakeside Road, Wortley (5 pitches) (HG7-2). The SAP therefore identifies 25 public pitches together with a replacement site should the Kidacre Street site become unavailable during the plan period.
60. In terms of private provision, some 14 pitches are identified that would contribute towards the identified requirement for 28 privately managed pitches between 2012 and 2028. These comprise pitches on 10 small scale (1-4 pitches) long term tolerated sites that are to be safeguarded to ensure they remain available for occupation by gypsy and travellers and thus contribute to the overall supply of sites. Planning permission has been granted for a single pitch at Hollinhurst, Allerton Bywater since the relevant Hearing session.
61. The suitability of the proposed sites is considered under Issue 6 below. Existing sites in the Green Belt that are generally longstanding are to be safeguarded to ensure they remain available for occupation by gypsy and travellers and thus contribute to the overall supply of sites. Given they have become lawful over time, it is not necessary to release them from the Green Belt to ensure their continued use. New allocations within the Green Belt will need to be inset so that future applications are not considered to be inappropriate development in the Green Belt.
62. The Council has deliberately chosen not to identify any specific site(s) to accommodate 9 stopping places due to concerns that they are likely to become, by default, sites for permanent accommodation. Rather, the Council intends that the Environment and Neighbourhoods service will work alongside other Council services, as part of ongoing operational management, to identify an appropriate pool of short-term sites where gypsy and travellers passing through Leeds can be directed. This approach has the support of Leeds Gypsy and Traveller Exchange (GATE), the local gypsy and traveller advocacy group. This is a pragmatic approach allowing the Council to exercise flexibility in the sites it uses although it will not strictly fulfil the requirement to identify in the SAP where stopping places will be. The Council will need to monitor closely whether it can deliver and manage a constantly changing pool of available stopping places (9 pitches) and if not, consider reviewing the SAP [**MM19**].
63. A shortfall of 13 permanent private residential pitches would remain over the plan period. The Council suggests in the Housing Background Paper that some of the identified need can be met through future planning permissions, using the criteria set out in the second part of Policy H7. Appendix 3 of EX37 demonstrates that in the past five years planning permission has been granted for only 1 permanent pitch, as referred to above. That permission was granted on appeal following the refusal of planning permission by the Council against Officer recommendation (planning application No. 16/06911/FU). The evidence of historical permissions does not support the Council's view that

planning permissions are likely to make up the existing deficit, of 13 (private) pitches.

64. Policy H7 is clear that the whole identified need is to be met by the identification of sites in the SAP, whether permanent or transient stopping places. Overall, the SAP does not identify sufficient sites to accommodate all 62 pitches for gypsies and travellers. Setting aside the provision of stopping places, the SAP would identify sufficient pitches for years 1-12 only (to 2024)<sup>1</sup>. Planning Policy for Traveller Sites (PPTS) requires local planning authorities to (a) identify and update annually, a supply of specific deliverable sites sufficient to provide five years' worth of sites against their locally set targets and (b) identify a supply of specific, developable sites or broad locations for growth, for years six to ten and, where possible, for years 11-15.
65. Whilst the SAP does not identify the number of pitches set out in CS Policy H7, it nevertheless identifies sufficient permanent residential pitches overall for up to year 12 of the plan period, albeit on predominantly public sites. Accordingly, the SAP identifies permanent pitches for years 1 – 12 which is consistent with national policy. No other suitable sites came forward as part of the call for sites to enable developable sites or broad locations for growth to be identified beyond 2024.
66. To justify the Council's approach, careful monitoring will be required together with a commitment to undertake an early review of the SAP in this regard should the Council's monitoring determine that the deficit in identified permanent pitches is not being fully addressed through the grant of planning permissions or the stopping places are not being provided as intended by the Council [**MM19**]. The wording of the MM has been revised as the calculation within it includes the CS total requirement of 62 pitches which includes temporary stopping pitches in addition to permanent residential pitches. The change is not of any consequence as both calculations result in provision for years 1 to 12 of the plan period.

#### Travelling Showpersons

67. The CS requirement for 15 plots for Travelling Showpeople is met through the allocation of two longstanding sites which accommodate 9 plots and a new site

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<sup>1</sup> 62 pitches minus 9 negotiated stopping places = 53. 53 pitches divided by 16 years 'the plan period' = 3.3 pitches per annum. 25 public pitches + 14 private pitches + 1 pitch with planning permission = 40 pitches divided by 3.3 pitches per annum = approx. 12 years of provision

on Land off Phoenix Avenue, Micklefield (HG8-3) that can accommodate the remaining 6 plots. Accordingly, the SAP allocates sufficient plots to meet the CS identified need for accommodation for Travelling Showpeople.

### *Employment*

68. CS Spatial Policy 9 (SP9) specifies the amount of land required to support potential growth over the plan period to 2028. This requires a minimum of 706,250 sqm office (B1a class) floorspace. Notwithstanding that some 840,000 sqm of floorspace already exists in planning permissions, the CS requires that a minimum of 160,000 sqm is to be identified in or on the edge of the City Centre and Town Centres to provide flexibility when determining any renewals on existing out of centre permissions. A minimum of 493 ha of general employment land for uses such as research and development, industrial and distribution / warehousing uses (B1b, B1c, B2 and B8 classes) is required.
69. The CS requirements for office and employment land include contributions from 'identified sites' in addition to proposed. Like housing policy HG1, identified sites for office use (Policy EO1) and identified sites for General Employment use (Policy EG1) erroneously refer to recently expired planning permissions. Similarly, only those sites that are still considered to be appropriate for office or employment use and like to come forward for development should be included. A MM is therefore required for effectiveness [**MM20, MM22**].
70. In addition, to reflect the status of these sites, they should not be individually referenced under Policy EO1 or EG1, but simply included in an annex of sites contributing to supply (at the date of the submission of the SAP) [**MM20, MM22**]. Consequently, they should be deleted from the Leeds Policies Map and SAP maps as they will not necessarily exist for the duration of the SAP.
71. The following EG1 site is also to be deleted as its inclusion is not justified as it is below the threshold for including sites:
  - EG1-55 [**MM128**]
72. Some sites remain allocated in the UDP and are therefore included in the overall balance of the employment land requirements set out in the CS. As stated previously, it is not within the remit of this examination to consider the soundness of those UDP allocations. Those sites included within the UDP, whilst shown on the Leeds Policies Map, should not be included on the SAP Maps since they remain allocated sites in the UDP only. A Main Modification ensuring adequate sign posting to relevant policies relating to these sites in the UDP will nevertheless be required to ensure Policy EO1 and Policy EG1, as modified, are effective. MM20 and MM22 clarify the on-going relevance of the UDP site requirements to the unimplemented UDP sites. MM150 updates the list of UDP policies which have not been superseded by the CS or this plan [**MM20, MM22, MM150**].
73. The SAP sets out the contribution to the CS requirements made from the AVLAAP, identified sites and the proposed allocations. A surplus of some 58,028 sqm of office space would be provided, taking account of consequential MM updates.

74. Only a small surplus of general employment land is secured through the SAP; some 0.12ha. This will be reduced further due to some of the MMs required to make the SAP sound and in particular the deletion of mixed-use site MX2-39 (Parlington Estate), that would have provided some 5ha of employment land. The release of GB land in this location away from a settlement for employment development alone would not be justified. A very modest deficit in general employment land could therefore arise. However, there remains an opportunity for the allocation of mixed-use sites as part of the SAP review to make up the modest deficit. It is not considered that the deficit is significant and would not warrant the SAP unsound.

**Issue 3 – Is the Council's approach to the Green Belt Review robust and consistent with the CS.**

75. In accordance with the NPPF, strategic policies in the CS establish the need for changes to the Green Belt boundaries in order to meet the housing and employment growth requirements set out in the CS. Exceptional circumstances, as required in the NPPF, were therefore found to exist as a matter of principle as part of the CS examination.
76. Even to meet the identified needs to year 11 (to 2023) only, some Green Belt release remains necessary. Issue 6 below considers the overall site selection process, including Green Belt assessments. This section of the report is focused on the soundness of the overall review that the Council has carried out and the inclusion of a large area of land, currently designated as Rural Land in the UDP, as Green Belt.
77. CS Policy SP10 requires no more than a review of Green Belt land to identify sites. It is acknowledged that a reference to a 'selective' review was specifically deleted from the policy by way of a MM to the CS. Given the purpose of the SAP is to identify individual sites, it is appropriate that the review carried out focused on the pool of Green Belt sites that were put forward as available. However, the areas within which sites would be considered was not restricted in any way and so all options were considered by the Council thus avoiding pressure to release land in a specific 'review' area when there may have been more suitable land elsewhere. This reflects the reasoning for the MM set out in the Inspector's report on the CS.
78. The Council's approach to the review of the Green Belt in order to identify sites to accommodate the scale of housing and employment growth necessary is wholly in accordance with CS Policy SP10 and sound.

*Rural Land*

79. The SAP includes a large area of land, currently designated as Rural Land in the UDP, as Green Belt. Paragraph 135 of the NPPF confirms that new Green Belts should only be established in exceptional circumstances, for example when planning for larger scale development such as new settlements or major urban extensions. Any proposals for new Green Belts should be set out in strategic policies which should satisfy several criteria. Whilst the CS established the need to release land it does not expressly refer to the provision of 'new' or compensatory Green Belt land in the SAP. The appropriate place to do so is in a strategic plan.

80. In any event, the Council has not satisfactorily demonstrated how the criteria set out in paragraphs 82 and 83 of the 2012 NPPF have been met. The new Green Belt land was proposed following an assessment of Rural Land within the Outer North East HMCA. The Council argued that the change in circumstances required by the NPPF was that land was being allocated for 66,000 homes and 493ha of land. However, this was already known when the CS was being produced. This does not constitute a major change in circumstance since the time of the preparation of the CS when the need for a Green Belt review was being considered. In addition, the SAP will now only allocate housing land for years 1-11, thus reducing the particular pressures on Outer North East HMCA due to the resulting lower housing supply requirement. It has also not been demonstrated that the Rural Land planning policies would not be adequate, particularly in the context of the purpose of the SAP in meeting the requirements of the CS.
81. The inclusion of additional land within the Green Belt is not consistent with CS Policy SP10 or national policy contained in NPPF. Exceptional circumstances to justify the establishment of a new area of land in the Green Belt have not been demonstrated. [MM12] is therefore necessary to delete the designation. It would therefore remain as Rural Land in the UDP.

#### **Issue 4 - Whether the Council's approach to Green Space protection and designation is sound?**

82. The methodology used to assess the quality, quantity and accessibility of Green Space, as set out in the Green Space Background Paper (CD1/32), provides appropriate justification for designations whilst supporting the aims of the CS and it is robust.
83. The SAP seeks to protect several sites in accordance with Policy G6 of the CS. However, for the approach towards the protection of existing Green Spaces to be consistent with the CS and effective, a MM is necessary to indicate how a decision maker should have regard to alternative uses on ancillary non-green land related to a mainly green space site [MM25]. Additional guidance is also required in relation to opportunities to provide new green space in compliance with CS Policies G4 and G5. This is to ensure that deficiencies are identified in an area either through Council evidence or Neighbourhood Plans and the accompanying evidence base [MM26].
84. In order to ensure that the SAP makes adequate provision of Green Space to ensure existing and new populations have adequate access to good quality open space in accordance with the CS, a MM is needed to add an additional Green Space site as this will ensure there is sufficient provision within the North HMCA [MM71].
85. The Green Space Background Paper confirms that several sites are proposed to have their green space designation removed because the sites are now subject to planning permissions for alternative uses or development. For the SAP to be effective, these sites should therefore be deleted as follows:
- G1076 [MM56]
  - G1696 [MM57]
  - G1111 [MM70]
  - G870 [MM99]



- G655 [**MM131**]
- G1430 [**MM149**]

86. Subject to the MMs the Council's approach to Green Space to ensuring that sites are protected and the manner in which sites have been designated is sound.

**Issue 5 - Whether the necessary infrastructure will be in place to support the planned development?**

87. The Infrastructure Background Paper (CD1/35) sets out comprehensively the requirements for critical infrastructure including roads, water and waste infrastructure and also education provision. It incorporates information on planned delivery of projects.
88. The Infrastructure Background Paper sets out the requirements for school places and associated facilities, and new schools as a result of the site allocations. The pupil yields through the site allocations have been calculated, and in some instances sites for schools have been identified. There is a gap in provision in the City Centre HMCA and to some extent in the Inner HMCA. However, sensitivity testing based on recent city centre developments suggests that the area may generate a lower yield than in other areas. Solutions to manage this will come through expansions of existing schools and potentially the government's free school programme. This approach is justified.
89. Analysis by Primary Planning Areas (PPA) indicates that in some areas, the housing allocations generate additional demand for school places, However, this would be accommodated through the approach of a combination of new schools and permanent or temporary expansions of existing schools. In addition, the Council have taken a cautious approach and have included a comprehensive assessment of pupil yield. The methodology and evidence used in assessing school places as a result of the allocations in the SAP is justified and robust.
90. The Infrastructure Background Paper also addresses current traffic conditions, key transport projects relating to significant improvements particularly in public transport, and it forecasts the impacts on the proposed site allocations on the transport and road network in Leeds. Transport modelling forecasts highway conditions up to 2028 and tests the effect on both housing and employment sites in the SAP. This has been used to identify improvements to local roads, junctions and pedestrian access as set out in the site requirements of allocations where necessary. It is a justified approach and should ensure adequate steps are taken to accommodate future traffic and mitigate any adverse impacts.
91. The SAP sets out the Council's approach towards infrastructure through 'Site Requirements' and indicates that infrastructure should be provided using planning obligations or via the Community Infrastructure Levy. It is consistent with Policy ID1 of the CS. The Infrastructure Delivery Plan (IDP) which is a 'live' document provides up-to-date details of strategic infrastructure requirements, this sets out the details of infrastructure projects required within the area, including funding sources such as contributions, Community

Infrastructure Levy and budgets including those relating to transport and education.

92. To be effective, the SAP should refer to the IDP, and although the SAP contains site specific local infrastructure requirements for each site allocation where relevant, it is also necessary to indicate that applicants should have regard to the IDP when preparing planning applications [**MM16, MM151**]. It is also necessary to ensure that all applications on EO1 and EG1 sites also have regard to the IDP [**MM21, MM23**].
93. To conclude, the process of identifying the infrastructure requirements arising from the proposed allocations set out in the SAP is sound and will ensure that the necessary infrastructure will be in place to support the planned delivery of development.

**Issue 6 – Are the site allocations justified by a robust process of site selection within the context of the CS?**

94. HS2 will deliver a route from Crewe to Manchester, West Midlands to Leeds and beyond to the North East. The area safeguarded by the Safeguarding Direction associated with HS2 has been taken into account when selecting sites.

*Housing and Safeguarded Land*

95. CS Spatial Policy 1 (SP1) sets out the principles to be followed in relation to the distribution and scale of development to ensure the spatial development strategy is achieved. This is based on the settlement hierarchy and the concentration of the majority of development within and adjacent to urban areas, using an appropriate balance of brownfield and greenfield land. It sets out the preferred locational choices for new housing.
96. Tables 2 and 3 of CS SP7 set out the scale and distribution of dwellings expected by settlement hierarchy (Table 2), distinguishing between infill and extensions and by HMCA (Table 3). The supporting text clarifies that these are intended to be indicative. The distribution by HMCA and the other characteristics set out in CS SP7 provided the starting point for the provision of allocations. The Council acknowledges that in some instances these considerations have made it difficult to translate strategic policy into specific sites, whilst in the City Centre and Inner area it has been possible to identify more land than originally envisaged to meet the scale of distribution contained in CS Policy SP7. There is no ceiling contained in any HMCA and over-provision in a HMCA does not make the SAP unsound.
97. The indicative numerical amounts and percentages within these tables are to be achieved over a longer period to 2028. There is therefore scope in the future SAP review to consider any notable shortfalls arising in specific geographical areas when allocating sites. Accordingly, notwithstanding CS SP7, given this plan is now only looking at a very short period to 2023 and will be subject to a review, it is not considered necessary in this examination to consider whether the distributions set out in SP7 are broadly met on a pro-rata basis for years 1 to 11.

98. Core Strategy Policy H1 includes previously developed land and buildings within the MUA or settlement as a priority for identifying land for development. Insufficient brownfield land exists to accommodate all the housing needs of the City. It is nevertheless a factor taken into account as part of the site selection process. The overall split between brownfield and greenfield requires modification following the various deletions of site allocations made in order to be accurate [MM11].
99. SHLAA sites, not immediately sieved out at the initial stage, were subject to an initial individual site assessment which includes consideration of Green Belt issues where applicable. The site assessments considered whether a site can be developed physically, including consideration of comments from infrastructure providers, as well as the relationship of the site to the settlement hierarchy, whether brownfield or greenfield and the more preferable sites to release in Green Belt review terms, those being sites having the least effect on the five Green Belt purposes.
100. The Development Plan Panel reports and minutes assist in providing evidence to clarify occasions where the panel's views impact on choices. There may be specific local circumstances that justify choosing a particular option that does not perform as well as others, when appraised against the SA framework. This could arise, for instance, because of the CS targets for individual HMCAs rather than a district wide target.
101. In addition, certain sites may be affected by other considerations including the HRA, or comments made by neighbouring authorities or other statutory consultees in the Duty to Cooperate process. It is a combination of all these factors that led to the final suite of new housing allocations. On this basis, sites have either been allocated for housing or not.
102. As previously explained, the examination of the CS established that it would be necessary to release Green Belt land in order to meet the housing and employment growth requirement to 2028 and thus exceptional circumstances were found to exist. The role of the SAP is to determine how much land it is necessary to release and where, following consideration of all reasonable options. The Green Belt Review Background Paper provides details of the Green Belt assessment carried out by the Council. CS Policy SP10 specifies that the review should generally consider Green Belt release around (i) the MUA, (ii) Major Settlements and (iii) Smaller Settlements. Sites are to be assessed against the purposes of including land in the Green Belt. Exceptionally, sites unrelated to these areas may be considered.
103. PAS sites within the UDP were assessed and designated in 2001. Since that time, planning policy has changed significantly. It would not therefore be appropriate to simply allocate these sites in preference to Green Belt sites in the context of the CS. All PAS sites were also assessed against the new criteria to determine their suitability for allocation, with sites within Green Belt incorporating a Green Belt assessment. Having carried out the site assessments, some Green Belt sites were preferred to existing PAS sites for example, because they were considered to be in a more sustainable location. The Council's approach to the assessment of the continued suitability of these sites for housing or as safeguarded land as reasonable alternatives is justified

104. For soundness reasons previously rehearsed it is necessary to delete some of the allocated sites that would require land to be released from the Green Belt that are not necessary to meet the housing requirement up to year 11 (2023). The sites to be deleted are those that would require the release of land from the Green Belt, would have the greatest impact on the purposes of including land in the Green Belt and that would not deliver all, or a substantial amount of, the anticipated housing capacity of the site by year 11. On this basis, it is necessary to delete the following site allocations:

- HG2-3 [**MM28**]
- HG2-5 [**MM29**]
- HG2-10 [**MM31**]
- HG2-12 [**MM32**]
- HG2-41 [**MM64**]
- HG2-49 [**MM67**]
- HG2-24 [**MM73**]
- HG2-25 [**MM74**]
- MX2-39 [**MM77**] and consequential change to EG2 [**MM79**]
- HG2-181 [**MM90**]
- HG2-184 [**MM92**]
- HG2-185 [**MM93**]
- HG2-124 [**MM101**]
- HG2-127 [**MM102**]
- HG2-128 [**MM103**]
- HG2-131 [**MM104**]
- HG2-132 [**MM105**]
- HG2-144 [**MM111**]
- HG2-145 [**MM112**]
- HG2-147 [**MM113**]
- HG2-148 [**MM114**]
- HG2-170 [**MM123**]
- HG2-54 [**MM136**]
- HG2-55 [**MM137**]
- HG2-56 [**MM138**]
- HG2-59 [**MM139**]
- HG2-76 [**MM141**]
- HG2-80 [**MM142**]
- HG2-15 [**MM80**]
- HG2-16 [**MM81**]
- HG2-173 [**MM86**]
- HG2-179 [**MM88**]

105. Whilst this would leave some HMCAs short of the individual target for those areas, as stated previously, the Council could consider how it wishes to address any shortfalls in individual HMCAs to 2028 through the CSSR and / or SAP review process, having regard to any revised requirement.

106. Following deletion of the above sites, the allocation of some 38 Green Belt sites remain, 37 of which would require the release of land from the Green Belt. These range in capacity from around 11 to 340 units, providing an overall contribution of about 4,070 units. Sites were immediately sieved out at issues and options stage that were outside of the settlement hierarchy with the exception of Headley Hall (MX2-33) and subsequently Parlington Estate

(MX2-39). These were advanced by the Council as falling within the 'exceptionally' paragraph of Policy SP10. However, as Headley Hall was withdrawn and Parlington Estate is the subject of a MM requiring its deletion, all the remaining sites accord with the settlement hierarchy. The selected sites therefore accord with the review approach set out in CS Policy SP10 and the overall spatial strategy of the CS.

107. To reflect the lower housing requirement that this SAP is to meet, the amount of safeguarded land should equally be proportionately reduced. The following sites allocated as Safeguarded Land are therefore to be deleted or reduced in area:

- HG3-1 [**MM33**]
- HG3-2 [**MM33**]
- HG3-3 [**MM33**]
- HG3-4 [**MM33**]
- HG3-27 [**MM96**]
- HG3-28 [**MM96**]
- HG3-21 [**MM125**]
- HG3-16 [**MM146**]
- HG3-29 [**MM146**]
- HG3-5 to be reduced in scale to reduce capacity from 280 to 260 [**MM83**]

108. The Green Belt Review Background Paper helpfully provides maps of each HMCA showing the position of sites sieved out, allocated and not allocated. Some of those shown as allocated have been deleted through the various MMs to take account of the reduced timeframe for housing now being addressed. Nevertheless, these maps clearly depict how the chosen sites relate well to the MUA or settlements in each HMCA, respecting the existing pattern of development, ensuring limited sprawl and encroachment into the countryside or merging of neighbouring towns and are preferable to other discounted sites in this regard. The individual Green Belt site assessments and reasons for allocating or not allocating sites address the impact of sites on the setting and special character of historic towns. The selection of the remaining allocated sites within each HMCA that require land to be released from the Green Belt have been appropriately assessed against the purposes of including land in the Green Belt to ensure those selected will have the least impact on those purposes, whilst also reflecting the needs and characteristics of each HMCA. Unlike the housing allocations, whilst the final distribution of safeguarded land takes into consideration the CS guiding principles and Green Belt functions, there is no requirement in the CS to ensure an even distribution across HMCAs. The overall site selection assessment does not reveal any clear reasonable alternative sites that would provide preferable sustainable options to those sites selected for Green Belt release. The exceptional circumstances required have therefore been demonstrated.

109. Whilst there are a number of documents all feeding in to overall site selection, the Housing Background Paper is effective at pulling all the threads together. The site selection process, including Green Belt releases, is clear and based on a sound process of SA and the testing of reasonable alternatives. Driven by the CS guiding principles, the key factors were identified. An appropriate selection of potential sites was assessed. The reasons for selecting the preferred sites and rejecting others is summarised in the Housing Background

paper and sufficiently clear. The overall process represents a sound approach to identifying those sites considered to represent the best and most sustainable choice for development in each HMCA to contribute to the target requirement.

### *Employment and Retail*

110. The SAP sets out the sites and locations that are safeguarded for continued employment and economic development purposes (EG1 and EO1) and the selection of sites identified for new general employment and economic development uses (EG2 and EO2). The Employment Land Review (ELR) provided the main evidence base to underpin the CS. A review of the ELR, that focused exclusively on supply, takes the form of the Employment Land Assessment 2017 (ELA). It continues to have a base date of March 2016.
111. In addition to general thematic policies, the CS also includes detailed policies which set out the principles on how general employment and office land will be selected. Policy EC1 sets out criteria on how land or sites for general employment purposes (all the B class use except B1) will be assessed and allocated in the SAP and AVLAAP process. CS Policy EC2 sets out the appropriate locations for existing and proposed office development (B1 use) based on a 'centres first' policy.
112. These guiding policies on employment land and office space allocation, direct development to accessible locations within the MUA, Major Settlements and Smaller Settlements, including sites with good access to the motorway, rail and waterways networks, within regeneration areas, within established industrial areas or within urban extensions linked to a new housing proposal. The focus for most office development is within and / or the edge of the City Centre and designated Town and Local Centres. No specified distribution amongst HMCAs is required. These form the basis of the selection criteria that have been applied. The existing UDP allocations and other commitments that remain suitable, available and deliverable are carried forward as identified sites.
113. In preparing the Issues and Options document, sites from the ELR 2010 were included along with new permissions and new submissions received as part of the "Call-for-Sites" process.
114. The Employment Background Paper provides a list of mixed use, office or employment sites, identified, allocated and not allocated together with a brief summary of the reason for the outcome in each case. The decision not to allocate sites stems from a variety of reasons, including sites already being in office or employment use, sites no longer being available due to the implementation of permissions for other uses or a preference to allocate for other uses in the SAP. In many cases, subsequent planning permissions had been granted for residential development.
115. Where relevant a Green Belt review assessment was also carried out and reasons clearly set out in the Employment Background Paper to explain why exceptional circumstances exist to justify the release of land for employment purposes. Four employment sites (and a mixed-use site) are to be released

from the Green Belt. These sites generally relate well to existing employment uses and have good road network access.

116. Of particular significance is Leeds Bradford Airport Employment hub, currently situated within the Green Belt, which would provide some 36.23 ha of land to the north of the airport as an employment hub for general employment land including a business park and logistics and freight. Outside of the Aire Valley, this is the largest employment allocation.
117. CS Spatial Policy 12 (SP12) which gives support to the expansion of the airport does not refer to the provision of additional employment land. Throughout the SAP, the provision of general employment land in accordance with CS Policy SP9 is referenced under policy EG2, with the exception of this employment hub site which is prefixed under a separate policy reference EG3. No call for sites included a request for suitable 'employment hubs' under a separate category EG3. The Council has confirmed that it was not the intention to distinguish between an EG2 or EG3 allocated site nor is it intended that it should operate and function any differently from other general employment allocations.
118. The site allocation therefore forms part of the provision of general employment land allocated in the SAP. It was submitted as a site for employment use and thus appropriately assessed for employment uses against the same criteria as other employment sites, having regard to other reasonable alternatives that were also put forward for and assessed for employment purposes. It is not therefore necessary to identify the site any differently from other 'EG2' employment sites. A MM is therefore proposed to delete Site reference EG3 and instead identify the site as reference EG2-24 'Land at Carlton Moor, Leeds Bradford Airport' [**MM24, MM36**].
119. The Employment Background Paper explains that this site brings a significant employment development opportunity to an area of shortfall, where there has been a steady loss of existing premises to residential development. The impact on the Green Belt is minimised because of clearly defined boundaries and sunken topography which means the site is not highly visible. Whilst not immediately adjacent to the MUA, a Major or Smaller settlement, it is adjacent to the operational boundary of the airport and other identified employment sites. It can also be developed in parallel with the ambitions to grow the airport. These factors constitute the exceptional circumstances necessary to justify the release of the site from the Green Belt.
120. The SAP designates boundaries for the retail centres identified within the CS, including Primary Shopping Areas, and where appropriate Primary and Secondary Shopping Frontages. Policy RTC2 covers protected shopping frontages including The Merrion Centre and St Johns. The wording of the Policy is consistent with Policy CC1 of the CS and is justified and the methodology to assess and allocate protected shopping centres is robust and justified in respect of the identified shopping frontages.
121. To conclude the site selection process is sound ensuring that the allocated employment and office sites are the most reasonable having regard to the alternatives assessed.

*Gypsy and traveller accommodation and Travelling Showpersons*

122. CS Policy H7 sets out the criteria against which sites for gypsies and travellers are to be considered. Two other criteria were important in guiding the site selection process; firstly, CS Policy H7 notes an aspiration for no more than 15 pitches per site. This reflects the preference by the gypsy and travelling community for large number of small sites rather than a smaller number of large sites as recorded in the Leeds GTAA. Secondly, PPTS requires authorities to ensure that their policies promote peaceful and integrated co-existence. GATE confirmed their reluctance to see such small sites delivered within existing settled housing estates. However, this must be balanced against a desire to ensure sites are near to local services and facilities and provide opportunities for peaceful integration.
123. It is often difficult to engage the gypsy and traveller community in Local Plan preparation. However, in addition to the assistance provided by GATE, Leeds City Council held a consultation event at the Latter Lee Gap Horse Fair with maps of potential new Council managed gypsy and traveller sites. Officers also facilitated a drop-in session at Leeds GATE offices as part of the Publication Draft consultation, where members of the Leeds Gypsy and Traveller community could come along and discuss any site specific issues. Furthermore, Officers also guided Leeds GATE and a local Gypsy and Traveller representative around the preferred Gypsy and Traveller site allocations as well as some of the discounted sites to obtain their opinions. The Council's efforts to engage the gypsy and traveller community in the process provide an exemplary example.
124. In accordance with the CS, the potential of each submitted and existing site was assessed against the site selection criteria in Policy H7. At the same time, each site was assessed for its deliverability. Many of the sites considered initially at 'Phase 1' were simply not available as they had not been submitted by willing landowners. A potential pool of 13 sites were carried forward, including existing sites without planning permission and a privately submitted site. The potential capacity of these sites would not meet the identified need in Policy H7. Stage 2 included potential Council owned sites and produced a further 27 possible sites.
125. Although Policy H7 of the CS states that sites in the Green Belt will not be permitted unless other locations have been considered and only then in exceptional circumstances, the identified unmet need for sites and the lack of no alternative deliverable sites elsewhere, is considered to constitute exceptional circumstances. Green Belt assessments were carried out for potential sites in the Green Belt.
126. Site selection has resulted in some brownfield sites and land within the MUA of Leeds, but it has not been possible to identify gypsy and traveller site allocations wholly on brownfield land. Where greenfield and Green Belt sites have been chosen these are small in scale and considered to form self-contained and well-defined boundaries with minimal impact to the Green Belt. The allocation of the site at West Wood (HG7-1) for 5 pitches, situated within the Green Belt, would only have a minor impact on the Green Belt with little potential to create precedents of sprawl or encroachment. Whilst it does not round off a settlement boundary it is nevertheless small scale and its impact is minimal. This site shall be inset within the Green Belt [**MM126**].



127. Whilst the addition of 2 further pitches at Cottingley Springs will result in a site of 43 pitches, far in excess of a preference for sites no greater than 15 pitches, this is an existing site and the additional pitches are likely to address some of the over-crowding occurring due to the expansion of existing families on the site. This approach is therefore justified in this instance.
128. Only two private site suggestions were put forward during the SAP preparation. First, for land off Pawson Street, Robin Hood for 15 pitches in the Green Belt. This site was discounted as the site lies within a strategically important Green Belt buffer which defines the western edge of the smaller settlement of Robin Hood. Release of this site from the Green Belt, which is currently actively used for agricultural purposes, would lead to sprawl, encroachment and create a potential precedent for further release of sites to the north and south. This tract of Green Belt forms a strategic role in Leeds and proposals for settled housing to the north of the site have also been discounted because of the importance of this Green Belt buffer. The second was land at the Old Telephone exchange which was also discounted; this being for 1 pitch. This site is a small brownfield site. It was rejected because, on balance, it was considered that high potential for unrestricted sprawl exists. However, it is acknowledged that this impact would be mitigated to some extent by the small scale and brownfield nature of the site. A temporary permission for 3 years has since been granted. In addition, a site at land off Sandon Mount, Hunslet for 1 pitch was assessed as it was the subject of a S78 appeal against the refusal of planning permission. The site has been discounted on the basis that it is on green space in an area of deficit and amenity concerns relating to noise levels for the occupants. Notwithstanding the deficit of pitches allocated, the reasons for rejecting these sites are sound.
129. During the site assessment for sites to accommodate gypsies and travellers, land was also assessed for its potential for a Travelling Showperson's site. This involved looking at the larger parcels of land. There is an unauthorised "tolerated" site at Whitehall Road, Drighlington (HG8-1) where 8 families (plots) are reported by the Showmen's Guild to currently reside. There is also a longstanding small site at Town Street, Yeadon (HG8-2) (1 plot). These sites satisfy the assessment criteria of CS Policy H7 and are therefore allocated which leaves a remaining need for 6 plots. These plots are required to meet the current needs of two family groups currently residing on land in Leeds for which there is no permission and where the landowner, whilst tolerant for a short period, does not wish them to remain permanently.
130. The Council identified a site on land off Phoenix Avenue, New Micklefield (HG8-3). This site is sustainable and deliverable, being part of a wider employment land allocation. Given the nature of the proposed use for Travelling Showpeople it is not considered that its suitability for employment is inconsistent with the proposed use for Travelling Showpeople as they will require the land to store large equipment and machinery alongside their caravans. A suitable residential environment can still be achieved.
131. To conclude, the approach to site selection for gypsies and travellers and Travelling Showpeople is sound and the sites identified are suitable.

### *Conclusion*

132. To conclude overall on issue 6, the site selection process accords with the guiding locational principles and criteria for site selection set out in the CS alongside a process of SA. The site allocations are therefore justified by a robust process of site selection methodology and where necessary exceptional circumstances are demonstrated.

### **Issue 7 - Whether the generic policies and specific site requirements for allocated sites are sound?**

133. There are a considerable number of sites allocated within the SAP. It is not necessary to refer to each and every one in this report. We have already found the overall site selection methodology and process, including Green Belt assessment, to be sound. This section of the report will therefore concentrate on those individual sites where MMs are considered necessary to make the SAP or an individual allocation sound. Reference will not be made to those sites previously referred to that are required to be deleted from the SAP.

134. Section 2 of the SAP provides a retail, housing, employment and green space overview, setting out policies that apply generally to each type of development.

135. In relation to generic housing policies, Policy HG1 has previously been addressed. Policy HG2 is general in nature simply setting out what the SAP will do and explaining that any specific site requirements will be detailed under the allocation concerned. It also relates to phasing which is no longer applicable and is to be deleted. The various tables in this section under housing will require amendment to reflect the timescales of the plan and the consequential deletion of sites [**MM9, MM11**].

136. A number of technical considerations and infrastructure and generic site requirements are listed within Section 2. In relation to flooding the need for applications to be accompanied by a site-specific flood risk assessment should relate to all sites rather than simply those over 1 hectare and be commensurate with the scale of the development to ensure the policy is effective. In addition, there should be clear referencing to relevant policies relating to flooding in the NRWLP to ensure consistency with other development plan policies [**MM13**].

137. In relation to heritage assets the generic site requirements should include archaeology in the list of non-heritage assets to reflect national policy and to ensure the generic site requirements are effective [**MM14**].

138. The generic site requirement in relation to air quality requires an assessment where a site is in close proximity to a major road (A road or motorway). A MM is required to ensure all applications for major development are required to include an air quality assessment in line with Policy AIR of the NRWLP. Similarly, a noise assessment to address noise pollution is only required where a site falls within 50m of an A road or rail line, or within 25m of a B road and for any site within the City Centre. Again, for consistency with the NRWLP the precise wording of the generic site requirements requires some modification to

require a noise assessment where a site is in 'close' proximity to a road [**MM15**].

139. Subject to the MMs referred to above, the general policies and site requirements relating to all sites are positively prepared, justified and will be effective, being clearly expressed so they can be applied in day to day decision-making, and are consistent with national policy.

140. The deliverability of individual sites and effectiveness of individual site requirements is addressed below for each HMCA. The characteristics of each HMCA is briefly described in the context of the overarching settlement hierarchy and how it relates to each HMCA.

### *Aireborough*

141. Guiseley is one of the major settlements in the Aireborough area and so site allocations within or adjacent to it accord with the settlement hierarchy principles set out in the CS.

### HG2-2 (Wills Gill, Guiseley).

142. Wills Gill is a site proposed for release from the Green Belt to assist in meeting housing need to year 11. It has a capacity of 133 units of which a high proportion (some 93 units) are expected to be delivered by 2023.

143. The site is largely bounded by existing residential development and although a greenfield site, would cause limited encroachment into the countryside as it is situated in a gap between roads to the north and south and the rear garden boundaries of the existing housing along these roads. The western boundary is formed by a stone wall, beyond which is a paddock then further housing. Only the short eastern boundary is adjacent to open fields. It is therefore well contained in the context of the surrounding housing which would also ensure harm to openness is minimised. Clear boundaries are defined around most of the site, provided by roads, rear garden boundaries, a stone wall or field boundaries defined by post and rail fencing. These are mainly physical boundaries that are clearly recognisable and can endure beyond the plan period.

144. A requirement to make provision for a vehicular and pedestrian link to the adjacent site reference HG2-3 is no longer justified given that this site is not required and is to be deleted. In addition, it should be recognised within the site requirements that the development of the site would affect the setting of Guiseley Conservation Area which should be preserved or enhanced. Furthermore, preservation or enhancement of the adjacent surviving medieval field system and views of St Oswald's Church should be achieved through a requirement for a significant buffer on the western part of the site. It is not accepted that this requirement would preclude access to the site. A MM is required to give effect to these requirements to ensure the site requirements are consistent with national policy and effective [**MM27**].

HG2-6 (Silverdale Avenue (land at), Guiseley)

145. There is a requirement to lay out half this site for allotments and / or an alternative type of green space dependent on local needs required. Whilst only a small proportion of the allotments remain in use, the requirement to retain half of the site as green space would strike an appropriate balance between the provision of housing in a sustainable location and the retention of a good proportion of the site as green space. It is considered the requirement is justified.

HG2-9 (Land at Victoria Avenue, Leeds)

146. It would be necessary to release this land from the Green Belt. It is expected that all housing on the site, some 102 units, would be delivered pre-year 11 thus making a significant contribution to the housing requirement by 2023. It is well related to existing built development being adjacent to existing housing and adjacent to the Main urban Area. Its release from the Green Belt to contribute towards the housing requirement to 2023, is thus considered to be justified.

147. The development of the site would however bring housing development closer to the Leeds Bradford Airport runway. A MM is required to ensure aircraft noise mitigation will be provided rather than simply requiring a developer to 'give consideration' to such matters which would not be effective. Any housing development in such close proximity would clearly have potential to result in unacceptable noise impacts for future occupiers if satisfactory mitigation is not provided to protect their living conditions [**MM30**].

EG1-1 (Coney Park, Harrogate Road, Yeadon)

148. The site area and related capacity of identified employment site EG1-1 requires amendment to reflect the most up-to-date evidence, increasing it from 14.73 ha to 16.5ha [**MM34**].

EG3 (Land at Carlton Moor / Leeds Bradford Airport)

149. Sub-section 2 of Policy EG3 referred to a Supplementary Planning Document (SPD) to cover the airport operational land boundary, the employment hub, existing employment allocations, industrial properties and other associated land, subject to a number of criteria. The NPPF confirms that any additional development plan documents should only be used where clearly justified. SPDs should be used where they can help applicants make successful applications or aid infrastructure delivery and should not be used to add unnecessarily to the financial burdens on development. CS SP12 states that the continued development of Leeds Bradford Airport will be supported to enable it to fulfil its role as an important regional airport. However, there appears to be no requirement within SP12 for a document relating to a wider area. As the geographical area of the SPD referred to in the policy requirement includes a larger area of land the requirement for an SPD goes beyond the scope of the allocation and is not justified. A MM to remove any requirement to provide a SPD is required [**MM35**].

150. However, to provide an appropriate framework to assess planning applications, it is necessary for the plan to set out key development management criteria. A series of site requirements are proposed in relation to EG2-24. These site requirements, which include the need for a development brief for the overall site, will ensure the site will be effective in delivering general employment land to contribute to the CS employment requirement [MM37].

### **City Centre**

151. The allocation of sites within the City Centre HMCA accords with the sequentially preferred location for development contained in the CS.

#### HG2-208 (Globe Quay)

152. There are listed buildings within the vicinity and for the site allocation to be effective and clearly expressed in respect of the historic environment, the site requirements should refer to this. The site is also located within Flood Zone 3, flood mitigation measures and a site-specific flood risk assessment will be required in order for the site allocation to be consistent with national policy [MM40].

#### HG2-209 (The Faversham, Springfield Mount)

153. The site requirements include reference to a listed building being within the site. However, this is adjacent to the site not within it, and in order to be justified the requirement in relation to the listed building is amended to reflect this. [MM41].

#### MX2-15 (LGI, Great George Street)

154. This brownfield site would contribute 372 units and 12,000 sq. metres of offices. There are several buildings within the site which contribute to the historic environment of the area, including a listed building. The site is also within a conservation area. These are listed within the site requirements. However, for the site allocation to be justified and effective a MM is necessary to reflect requirements in relation to the conservation area, and the non-designated heritage assets within the northern part of the site [MM42].

#### MX2-19 (Westgate – Leeds International Swimming Pool)

155. This mixed-use site would contribute 209 units as well as over 13,000 sq. metres of offices. Development of the site would have an impact on the M621 junction 2, and for the site allocation to be justified it is necessary to amend the Local Highway Network site requirement to have regard to the M621 junction and the potential for improvements schemes [MM43].

#### MX2-20 (Westgate – Brotherton House)

156. This site would contribute 63 units and 5,000 sq. metres of office space. The building on the site is a non-designated heritage asset, accordingly for the site allocation to be effective and consistent with national policy a MM is needed to reflect this [MM44].

MX2-30 (Water Lane Railway Triangle)

157. This site was expected to contribute 171 units and 5,000 sq. metres of offices. However, access to the site has now been compromised by a Flood Alleviation Scheme. It will no longer be possible to deliver the housing and office space on the site and the inclusion of the site is not justified. It is necessary to delete it [**MM45, MM49**].

MX2-32 (Water Lane – Westbank)

158. This site would have an impact on the M621 junction 3. For the site allocation and requirements to be effective, the Local Highway Network site requirement should refer to this and the potential for contributions to be required towards any necessary improvement scheme [**MM46**].

MX2-35 (Temple Works Mixed Use Site)

159. This site would contribute 1,000 residential units as well as 3.1 hectares of land. The site includes a number of Listed Buildings and there are others in close proximity. The site also includes part of a Conservation Area and this was not referred to in the site requirements as drafted. For the site allocation to be effective in respect of the historic environment, a MM is necessary to refer to the listed buildings and the Conservation Area [**MM47**].

**East Leeds**

160. The East HMCA consists of an area which covers the eastern extent of the MUA of Leeds. Accordingly, the allocation of sites within or on the edge of the MUA accords with the sequentially preferred location for development contained in the CS.

HG2-119 (Red Hall Offices and Playing Fields)

161. Red Hall Offices and Playing Fields is a greenfield site that has a capacity of 50 units contributing to the housing requirement. The site is situated to the north of existing residential development. There are some existing buildings within the site and development to the west. To the north of the site are some scattered properties, together with a petrol filling station and ribbon of residential development to the north east. The site was allocated for employment in the UDP. However, the principle of the development of the site is consistent with that of the wider area.

162. The site requirements provide clear guidance in relation to the Grade II listed building of Red Hall and the allocation will be effective in that respect. The site will be subject to a detailed planning brief. However, for the allocation and site requirements to be effective in this respect, it is necessary to indicate what matters the planning brief will cover – these are design, landscaping, heritage and green space. The site also contains a Safeguarded Municipal Waste site in the NRWLP. A MM is necessary to clarify the matters to be covered by the planning brief and that the waste site is being re-provided elsewhere and will not have an effect on the development of the site for housing [**MM50**].

HG2-120 (Manston Lane – former Vickers Tank Factory Site)

163. This is a brownfield site that has a capacity of 450 units. To ensure consistency with the approach to other sites in the area and to be effective, the site requirements explain that the site should not be brought forward until the Manston Lane Link Road has been completed. The requirements acknowledge the effect of the site on the Link Road and also Junction 46 of the M1 and that mitigation is required and may include the need for contributions towards future works [**MM51**].

HG2-123 (Colton Road East)

164. The site capacity is expected to be some 17 units (increased from 14 units in the submission plan. As drafted, it is considered that the site requirements do not ensure sufficient protection for biodiversity within the site. For the allocation to be effective the requirements should indicate that an Ecological Assessment will be required and that where appropriate, mitigation measures should be implemented [**MM52**].

MX2-38 (Barrowby Lane)

165. This is a mixed-use site to be released from the Green Belt that has the capacity of 150 dwellings and 10 hectares of employment land. The site is close to a former World War I National Filling Factory which has recently been identified as a scheduled Ancient Monument. In order to be effective, the site requirements should refer to this and the need to safeguard elements which contribute to the significance of the area. [**MM53**].

**Inner**

166. The Inner area HMCA comprises of a ring of inner-city neighbourhoods around the city centre. The AVLAAP area runs from the City Centre south eastwards through the Inner areas HMCA. A large proportion of sites are allocated within this HMCA in accordance with the CS.

HG2-201 (York Road (land south of), East of Pontefract Lane)

167. This site was expected to contribute 121 units. However, the site is no longer available for residential development, and the inclusion of the site is not therefore justified. It should be deleted. Part of the site was to have been retained for education provision, this is now affected by the deletion of the site and it is also necessary to amend the wording in relation to Sites Reserved for School use to delete the reference to HG2-201 [**MM55**].

**North Leeds**

168. The North area covers the northern wedge of the MUA of Leeds. Site allocations accord with the principles set out in the CS.

HG2-36 (Alwoodley Lane, Alwoodley)

169. This is a Green Belt site to be retained to contribute to the housing requirement up to 2023 (year 11). The site capacity is expected to be some 302 units (increased from 285 units in the submission plan) [**MM62**], with

anticipated delivery of 275 units by 2023. It is broadly rectangular in shape, bounded on two sides by existing housing, a wooded area to the north and field boundary to the west. Part of the site is to be retained for the provision of a school. Overall the site relates well to the urban edge of North Leeds.

170. Nevertheless, as drafted, it is considered that the site requirements do not ensure the protection of Eccup Reservoir SSSI situated to the north of the site. Rather than require any mitigation measures found to be necessary following an ecological assessment to simply ensure consideration of the SSSI, they should clearly ensure its protection to be effective [**MM62**].

#### HG2-37 (Brownberie Lane)

171. Due to the proximity to the airport, aircraft noise mitigation measures will be required. As drafted, only consideration of noise mitigation is needed to comply with the site requirements. This is not effective. Furthermore, the requirements should be explicit about whether the group of Victorian Villas are non-designated heritage assets rather than simply 'viewed' as such which raises uncertainty about their status and whether the generic requirements concerning heritage assets apply. [**MM63**]

#### HG2-43 (Horsforth Campus)

172. This Green Belt site has an estimated capacity of 134 units, all of which are expected to be delivered by year 11. Given its close proximity to the urban area of Horsforth it is not out of step with the site selection assessment methodology.
173. It wraps around identified site HG1-515 and will have the effect of infilling the gap between existing housing to the north-east and this identified site. A MM encouraging the development of both sites together is appropriate in the interests of good design and to ensure appropriate highway infrastructure is put in place. Horsforth roundabout will require alteration to accommodate the additional traffic. A MM to ensure appropriate mitigation is put in place and encourage the comprehensive development of the site is necessary to ensure the site allocation is effective [**MM65**].

#### HG2-46 (Horsforth (former Waste water treatment works))

174. An ecological assessment is required on this site to ensure impacts on wildlife corridor functions are appropriately addressed in a scheme. As drafted the wording assumes that any mitigation would include a biodiversity buffer along the west, south and east boundary. However, until an up-to-date ecological assessment has been carried out, any necessary and most appropriate mitigation measures are not yet known. Accordingly, the specified mitigation is not justified. Whilst an ecological assessment is clearly required, a MM is necessary to delete the requirement that mitigation measures must include a biodiversity buffer and simply suggest it 'may' include a buffer [**MM66**].

#### HG2-234 (Land at Kirkstall Forge, Kirkstall Road, Leeds)

175. This allocation is intended to provide additional land, over and above an identified mixed-use site (MX1-3) to offer a greater degree of flexibility in the



delivery of housing, a primary school and open space. The submission plan requires the comprehensive development of both sites. To achieve that, both sites would need to be expressly allocated. However, as an identified site, MX1-3 does no more than contribute to the overall housing requirement at this time. Any provision of a school, open space etc would therefore need to be secured through other mechanisms such as a unilateral undertaking. The allocated site is justified in its own right and as such, a requirement that the development of this site in isolation and without an access from MX1-3, would not be permitted, is not justified. A MM is required [**MM68**].

HG2-236 (West Park Centre)

176. The site is situated in Flood Zone 1. A requirement to submit a Flood Risk Assessment is not therefore justified and should be deleted [**MM69**]

HG1-500 (Corn Mill Fold, Low Lane, Horsforth)

177. The footnote to the Table of Identified Housing Sites should include this site as one where the flood risk exception test would not be needed, provided the development is carried out in accordance with the planning permission which has already addressed flood risk. This will ensure a consistent approach and that the SAP is effective [**MM61**].

**Outer North East**

178. The Outer North East HMCA is characterised by a collection of freestanding mainly small towns and villages within a rural setting. Wetherby is the largest settlement within the area. It is bounded by the MUA of Leeds to the south-west. Site allocations accord with the principles set out in the CS.

HG2-26 (Wetherby Road, Scarcroft Lodge, Scarcroft)

179. This is a major developed site situated within the Green Belt. It would remain as such. The NPPF confirms that the limited infilling or the partial or complete redevelopment of previously developed sites (brownfield land) whether redundant or in continuing use, which would not have a greater impact on the openness of the Green Belt and the purposes of including land within it than the existing development, is not to be regarded as inappropriate development. That is the nature of development the Council wish to support on this site rather than releasing it from the Green Belt and increasing the potential capacity of the site. This approach respects the location of the site outside any main or Local Centre. To ensure this is achieved a MM is required specifying that any new development should have no greater impact on openness in addition to the purposes of including land in the Green Belt [**MM75**].

180. The site is expected to be capable of delivering about 100 units, all of which could be delivered by year 11 to contribute to the housing requirement to be addressed through this plan.

HG2-226 (Land to the east of Wetherby)

181. This is a large greenfield site that would accommodate 1100 units and thus make the greatest contribution to the housing needs of the City, albeit that the

greater proportion (some 700 units) are unlikely to be delivered post 2023. However, it is not situated within the Green Belt and is adjacent to Wetherby, the largest settlement within the Outer-North East HMCA which provides a range of local services and facilities.

182. The western boundary of the site comprises the A1(M) which severs the site from the existing built form of Wetherby. The site wraps around the HM Young Offender Institution (YOI) and is bounded by roads on all sides. There is a separate footpath alongside the road that crosses over the motorway. There are existing buildings related to the YOI and the racecourse to the west of the A1(M). The land immediately surrounding the site therefore has a more formalised setting than the land further east that is clearly characteristic of open countryside.
183. The site is well contained by physical features and in terms of distance is very close to the urban edge of Wetherby. Site allocation HG2-19, situated to the west of the A1(M) also serves to consolidate any gap between the existing urban edge of Wetherby and the motorway.
184. Whilst requirements for a comprehensive design brief, access requirements and local highway improvements are necessary and justified, some modification is required to ensure the site requirements are expressed in a way that they will be effective. In particular, it is necessary to ensure a comprehensive design brief shows the retention of key landscape features within the site; the need for highway quality pedestrian and cycle links to York Road providing safe and practical all year-round links to Wetherby Town Centre and improvements to existing footpaths and a bridleway. In addition, links should be provided to the existing public right of way and A1(M) junction 46 to the north-west of the site along the northern flank of York Road between Racecourse Approach and Bridleway no. 7 to aid connectivity [**MM76**].
185. Overall, subject to these MMs, the selection of this large site on the edge of Wetherby is justified to make a substantial contribution to the housing requirement to 2023 and beyond, without the release of Green Belt land.

### **Outer North West**

186. The area extends from the north western boundary of the main urban area of Leeds out towards Otley, the main settlement in the area. The majority of the area lies in the Green Belt and the open countryside is an important feature. Only a few sites are allocated in the HMCA in accordance with the principles set out in the CS.

#### HG2-18 (Church Lane, Adel)

187. To reflect the most up-to-date evidence on this site the capacity should be increased from 87 to 104 [**MM82**].

### **Outer South**

188. The Outer South HMCA contains Rothwell (including Oulton and Woodlesford), categorised as a Major Settlement and several smaller settlements. Site allocations accord with the principles set out in the CS.

HG2-175 (Bullough Lane, Haigh Farm (land adjacent to) Rothwell)

189. This Green Belt site is expected to deliver 222 units contributing to the housing requirement up to 2023 (year 11). It is situated on the edge of the major settlement of Rothwell and thus accords with the main site selection principles in terms of settlement hierarchy. It does not encroach significantly into the Green Belt.

190. As drafted, it is considered that the site requirements relating to ecology mitigation measures would not have been sufficiently flexible. The wording assumes that any mitigation would include a biodiversity buffer adjacent to the northern boundary with Rothwell Country Park. However, until an up-to-date ecological assessment has been carried out, any necessary and most appropriate mitigation measures are not yet known. Accordingly, the specified mitigation is not justified at this stage. Whilst an ecological assessment is clearly required, a MM is necessary to delete the requirement that mitigation measures must include a biodiversity buffer and simply suggest it 'may' include it [**MM87**].

HG2-179 (Fleet Lane, Eshald lane, (land at), Oulton S26 8HT)

191. Updated information relating to the route of HS2 indicates that the deliverability of this will no longer be feasible. To ensure the SAP is justified, it will be deleted [**MM88**]

HG2-180 (Land between Fleet Lane & Methley Lane, Oulton)

192. Notwithstanding the concerns expressed by Oulton & Woodlesford Neighbourhood Forum in relation to the delivery of this site, HS2 Limited has confirmed that the development of the site can co-exist with the design for the Phase 2b scheme for HS2. Accordingly, we are satisfied that this remains sound based on the evidence available.

193. It is nevertheless necessary to up-date the capacity of the site from 322 to 339 to reflect the most recent information available [**MM89**].

HG2-182 (Main Street and Pitfield Road, Carlton, Wakefield)

194. A site requirement stating that the site should be combined with the adjacent identified site HG1-410 is not justified as any allocated site should be deliverable without reliance on another site. A MM is required to simply express a preference for both sites to be developed together [**MM91**].

HG2-186 (Main Street, Hunts Farm, Methley)

195. The requirements should be explicit about whether the historic buildings referred to are non-designated heritage assets rather than simply 'viewed' as such which raises uncertainty about their status and whether the generic requirements concerning heritage assets apply [**MM94**].

MX2-14 (Aberford Road, Oulton)

196. It is necessary to reduce the anticipated site capacity from 50 to 25 to reflect the mixed-use allocation of the site rather than an allocation solely for residential purposes. Consequential changes are required to include the employment area of 1.33 ha in Policy EG2 [**MM95, MM98**].

HG5-7 (Hope Farm, Wakefield Road, Robin Hood)

197. This site is allocated for a school use. Following the deletion of various sites from the Green Belt in the Outer South HMCA there is no longer sufficient justification for as many additional school places. Accordingly, the allocation is no longer justified and is to be deleted [**MM97**].

**Outer South East**

198. The Outer South East HMCA includes the major settlement of Garforth, together with the smaller settlements of Kippax, Swillington, Allerton Bywater, and Micklefield. Site allocations accord with the principles set out in the CS.

EG1-35 (Phase 2, Hawks Park North, Newhold, Aberford Road, Garforth) and EG1-36 (Phase 1 Warehouse Hawks Park North Newhold, Aberford Road, Garforth) Hawks Park, North Newhold)

199. The site areas of identified employment site EG1-35 and EG1-36 will be reduced to reflect the most up-to-date evidence regarding the impact on the deliverability of parts of the site due to HS2. The impact of the route will reduce the site capacity from 12.99 hectares to 8.43 in respect of EG1-25 [**MM107**] and, from 4.08 hectares to 1.52 on EG1-36 [**MM108**].

HG2-129 (Ash Tree Primary School, Kippax)

200. To ensure the policy is effective, it is necessary to change the title of the Conservation Area Site Requirement to Heritage and be clear that the former school is a non-designated heritage asset. The wording that it is 'considered to be' a non-designated heritage asset is vague and introduces uncertainty [**MM152**]. Whilst this was not included in the Consultation Version of the Schedule of Proposed Main Modifications, it is consistent with other MMs of the same purpose. Accordingly, the inclusion of this MM would not undermine the participatory process and SA that has been undertaken.

**Outer South West**

201. The Outer South West HMCA is characterised by the Major Settlement of Morley and the settlements of West and East Ardsley, Gildersome and Drighlington and the communities of Middleton and Beeston.

HG2-145 (Bradford Road/ Wakefield Road)

202. This is a Green Belt site that it is not necessary to retain to meet the housing requirement to year 11. Part of the site was to be retained to allow the extension of Birchfields Primary School. A need for additional school places

remains necessary and justified notwithstanding the loss of some Green Belt residential sites. It will therefore need to be referenced as a stand-alone school site (HG5-9) [**MM112**].

HG2-149 (Lane Side Farm Morley)

203. Site HG2-149 has recently received planning permission and this includes the provision of a 2 FE primary school. There are requirements for the school to be able to expand, and if implemented this site would achieve this. For the site allocation to be effective in delivering this, a MM is needed to include education provision [**MM115**].

HG2-150 (Churwell (Land to the East of))

204. There is also an education requirement associated with the development of this site. However, this would potentially duplicate any provision within HG2-149 should that site be developed with a 2 FE primary school, and a MM is necessary to ensure that capacity of HG2-150 can be adjusted in the event the school provision comes forward on site HG2-149. It is also noted that the site capacity can be increased from 205 units to 223 units in any event due to an error in a calculation of the capacity of the site [**MM116**].

HG2-153 (Albert Drive, Morley)

205. This site is to be released from the Green Belt and would be expected to deliver 121 units contributing to the housing requirement up to 2023 (year 11). It is a brownfield site on the edge of the Major Settlement of Morley and as such well located in terms of the settlement hierarchy set out in the CS. The Highway Access and Local Highway Network site requirements as drafted are vague in relation to traffic management and pedestrian linkages. For the site allocation to be effective a MM is necessary that refers to the specific streets where it is known that traffic management measures would be necessary and specifies which existing footpaths would need to be upgraded [**MM117**].

HG2-155 (Joseph Priestley College) and HG2-158 (Tingley Mills, Tingley Common, Morley).

206. In both cases, the site requirements for the above sites refer to historic buildings that are 'viewed as' non designated heritage assets. This is vague. The requirements should be explicit about whether the existing building is a non-designated heritage asset rather than simply 'viewed' as such which raises uncertainty about their status and whether the generic requirements concerning heritage assets apply [**MM118, MM119**]

HG2-167 (Old Thorpe Lane, Tingley)

207. The capacity of the available site is reduced from 619 units and 28 hectares to 207 units and 9.2 hectares to avoid unnecessary release of Green Belt Land to contribute towards the housing requirement to year 11. The reduced capacity no longer justifies a requirement to fund appropriate mitigation measures for a new link road or the provision of a new centre. Accordingly, a MM is required to delete these requirements to ensure the site is deliverable and therefore justified and effective [**MM120**].

HG2-168 (Haigh Wood, Ardsley) and HG2-169 (Haigh Wood, Ardsley)

208. The site requirement for these sites refers to the area which lies between the sites as being of significant ecological value. The Statement of Common Ground (STA12) refers to proposed mitigation and surveys which have been undertaken, although in accordance with the site requirements for the allocations an ecological assessment is still required for both sites. The site requirements as drafted would ensure appropriate mitigation is implemented and any proposed layout reflects the findings of an assessment. The site requirements would therefore be effective in this respect and they would also ensure that there is no detriment to this important area.

209. The site requirements in respect of highways are justified except in relation to addressing the impacts on the A653 where highway impacts may occur outside of the Leeds administrative area. Modifications are therefore necessary to ensure the requirements for both sites in relation to highway mitigation measures on traffic impacts on the A653 are clearly expressed [**MM121**, **MM122**]

HG2-171 (Westerton Road East Ardsley)

210. A MM is required to reflect the substantially reduced available capacity of this site from 195 units and 8.68 hectares to 35 units and 1.3 hectares. In addition, due to the reduction in area and capacity, the site requirement for a contribution to appropriate mitigation measures in the form of junction capacity improvements and contributions resulting from cumulative impacts at M62 junction 28 is no longer necessary or justified. The site requirement should be deleted [**MM124**].

HG7-1 (West Wood, Dewsbury, Tingley)

211. The area of the site shall be reduced from 0.68 to 0.39 hectares to exclude areas of flood risk. The number of gypsy and traveller pitches that can be accommodated remains as 5 pitches. Additional wording is necessary to clarify that the allocated site is to be released from the Green Belt and identified as such on the Policies Map and SAP plans [**MM126**].

EG1-48 (Opposite Ravell Works, Geldered Road, Wortley)

212. The site capacity is to be reduced from 5.02 to 3.19 hectares to exclude land that is now proposed to be used to extend the neighbouring cemetery [**MM127**].

EG1-55 (Adjacent to Ravenheat Ltd, Chartists Way, Morley)

213. A MM is necessary to correct a factual error as the site is not a saved UDP site and is below the area threshold for allocation [**MM128**].

EG2-19 (Land off Topcliffe Lane, Morley And to the North of Capitol Park, Leeds)

214. No significant benefit would arise by opening or restoring the culvert or canalised watercourse that is very small and goes under Topcliffe Lane. There

is no justification for such a site requirement. In addition, some buildings at Topcliffe Farm at end of Topcliffe Lane are non-designated Heritage Assets. The loss through demolition would therefore require justification. These modifications are necessary to ensure the site allocation will be effective and consistent with national policy [**MM129**].

EG2-20 (Fall Lane, East Ardsley)

215. This site is no longer available for employment use and thus not deliverable. A MM is necessary to delete it [**MM130**]

**Outer West**

216. The Outer West HMCA contains the communities of Pudsey, Farsley, Bramley, Stanningley, Armley and Wortley which all form part of the MUA of Leeds. Site allocations accord with the principles set out in the CS.

HG1-131 (Pollard Lane)

217. It is necessary to amend the site capacity from 179 to 120 to correct a factual error [**MM132**]

HG2-72 (Land off Tyersal Court, Tyersal)

218. It is necessary to amend the capacity of the site from 40 to 46 units to correct an erroneous calculation of the capacity of the site when making an allowance for provision of a school [**MM140**].

HG2-204 (Wood Nook, North of the /B6155, Pudsey)

219. To ensure the policy is effective it is necessary to specify precisely where the footpaths links should be provided to for a development to be considered satisfactory [**MM143**].

HG2-205 (Stonebridge Mills, Farnley)

220. For the site allocation to be effective it is necessary to amend the site requirement relating to Highway Access to the Site to refer to suitable alternative access to Stonebridge Lane. The site requirement currently omits any reference to flood risk although a small part of the site is within Flood Zone 3. For the approach to be consistent with other site allocations it is necessary to refer to the approach that needs to be taken towards flood risk [**MM144**].

HG2-206 (Heights Lane, Armley)

221. The Highways Access site requirement for this site is not specific about where a footway should be provided, and it is necessary to refer to the Heights Lane site frontage to make the allocation effective. A reference to potential changes to the existing traffic calming measures that may be required to accommodate the site access is also needed. [**MM145**]

HG7-2 (Land on the corner of Tong Road and Lakeside Road, Worley

222. It is no longer necessary to include the highways site requirement that access should be taken from Lakeside Road if practicable as further feasibility work demonstrates that it is not justified [MM147].

Conclusion

223. To conclude on Issue 7, the generic and specific site requirements relating to individual sites are, subject to the MMs addressed above, justified and effective. They are clearly expressed so they can be applied in day to day decision-making and consistent with national policy. The evidence demonstrates that the deliverability and viability of the allocated sites is not prejudiced by the site requirements.

**Assessment of Legal Compliance**

224. Our examination of the legal compliance of the Plan is summarised below.

225. The SAP has been prepared in accordance with the Council's Local Development Scheme.

226. Consultation was carried out in accordance with the Council's Statement of Community Involvement.

227. The SA that has been carried out is adequate.

228. The Updated Habitat Regulations Assessment Screening Report and subsequent correspondence, as previously discussed, set out why an AA is necessary and has been undertaken in relation to South Pennine Moor SPA (Phase 2) and the mitigation necessary which is to be secured through the SAP.

229. The CS includes policies designed to secure that the development and use of land in the local planning authority's area contribute to the mitigation of, and adaptation to, climate change. This is further supported through individual site requirements in the SAP such as those relating to flood risk, ecology, and public transport measures.

230. The SAP complies with all other relevant legal requirements, including in the 2004 Act (as amended) and the 2012 Regulations. The policies in the SAP are consistent with the development plan.

231. We have had due regard to the aims expressed in S149(1) of the Equality Act 2010. This has included our consideration of several matters during the examination including the provision of traveller sites to meet need and accessible and adaptable housing.



## **Overall Conclusion and Recommendation**

232. The SAP has a number of deficiencies in respect of soundness for the reasons set out above, which mean that we recommend non-adoption of it as submitted, in accordance with Section 20(7A) of the 2004 Act. These deficiencies have been explored in the main issues set out above.

233. The Council has requested that we recommend MMs to make the Plan sound and capable of adoption. We conclude that with the recommended main modifications set out in the Appendix, the Leeds Site Allocations Plan satisfies the requirements of Section 20(5) of the 2004 Act and meets the criteria for soundness in the National Planning Policy Framework.

***Claire Sherratt and Louise Gibbons***

Inspectors

**This report is accompanied by an Appendix containing the Main Modifications.**

## Appendix – Main Modifications

The modifications below are expressed either in the conventional form of ~~strikethrough~~ for deletions and underlining for additions of text, or by specifying the modification in words in *italics*.

The page numbers and paragraph numbering below refer to the submission local plan, and do not take account of the deletion or addition of text.

Ref	Page	Policy/ Paragraph	Main Modification
MM1	CD1/1a Page 8	Section 1 Introduction ¶1.5	<p>Amend ¶1.5 as follows:</p> <p>The evidence base of the Core Strategy is continually monitored and as subsequent demographic projections are released it will be important to evaluate whether they have an impact on the full objectively assessed needs of the City. <del>Whilst t</del><u>The most recent post-Census projections suggest that Council’s emerging work on housing need, using up to date post census projections, identifies a lower housing requirement than that in the Adopted Core Strategy. This is being progressed in a Core Strategy Selective Review-</u><del>may be needed in Leeds it is too early to tell whether these are structural and long term changes to the Leeds population or simply as a result of the recent recession.</del> <u>In these circumstances, given that national policy attaches great importance to the Green Belt and only envisages altering boundaries in exceptional circumstances, significant release of land from the Green Belt is not justified upon Adoption of the Plan. However, there remains a need for limited release of Green Belt up to year 11 of the plan period (to 2023). To that end, T</u><del>he</del> <u>Site Allocations Plan aims to support the full Core Strategy housing requirement up to year 11 of the plan (to 2023), beyond which a review of the Plan will be undertaken to bring it into line with the housing requirement within the Core Strategy Selective Review. However, to ensure sufficient supply of land, achievement of plan targets and choice and competition it is not justified to have phasing policies in the SAP at this stage but contains policies such as those on phasing and the identification of Safeguarded Land to ensure that all sites are not immediately released for</u></p>

Ref	Page	Policy/ Paragraph	Main Modification
			development and to enable flexibility for the Plan as a whole to respond to any potential changes to the overall housing requirement.
MM2	CD1/1a	Section 1 ¶1.6	<p>Continue ¶1.6 to add text at the end, as follows:</p> <p>“(the Plan Period), as follows:</p> <ul style="list-style-type: none"> <li>• <u>Housing (HG1, HG2, HG4, HG5, MX1, MX2) up to 31st March 2023 with a need to submit a SAP Review no later than 31st December 2021, following Adoption of Core Strategy Selective Review</u></li> <li>• <u>Safeguarded Land (HG3) beyond 31st March 2028 (acknowledging a need for a Site Allocations Plan review, to be adopted before 31st March 2023, where there will be a need to consider any additional Green Belt land that may need to be released to reflect the implications of revised Core Strategy Selective Review housing requirements upon the quantum of safeguarded land required)</u></li> <li>• <u>Gypsy and Traveller (HG6, HG7) up to 31st March 2024 (thereafter subject to a Site Allocations Plan review to address any disparity between allocated sites and requirements within Core Strategy Policy H7)</u></li> <li>• <u>Travelling Showpeople (HG8) up to 31st March 2028</u></li> <li>• <u>Employment (EG1, EG2, EO1, EO2) up to 31st March 2028</u></li> <li>• <u>Retail (RTC1, RTC2, RTC3, RTC4) up to 31st March 2028</u></li> <li>• <u>Green Space (GS1) up to 31st March 2028</u></li> </ul>
MM3	CD1/1a Page 16	Section 2 Housing Overview ¶2.27, ¶2.27a and ¶2.27b	<p>Amend ¶2.27 as follows:</p> <p>“In allocating sites for Housing, the Site Allocations Plan needs to meet the <del>Core Strategy housing target</del>, deliver the <u>an</u> ambitious level of growth required as well as meeting the need for specialist accommodation (for independent living, Gypsies and Travellers and travelling show-people) and the focus on accommodating development within the identified settlement hierarchy. <del>The scale of the housing target means that a Green Belt review has been necessary. The Background Paper – Green Belt Review explains this process. See also paragraph 2.33 below.</del></p>

Ref	Page	Policy/ Paragraph	Main Modification
			<p>The Site Allocations Plan needs to identify land to accommodate 66,000 dwellings Core Strategy Policy SP7 further breaks down the total housing target for Leeds as follows (columns 2 and 3 in Table 1):</p> <p>Insert ¶2.27a and ¶2.27b as follows:</p> <p><u>2.27a The Site Allocations Plan does not meet all of the Core Strategy requirement between 2012 and 2028. To do so would require the release of significant amounts of Green Belt land. Only those sites necessary to make housing provision for years 1 to 11 (2012-2023) of the current plan period (2012-28) are released from the Green Belt. Non-Green Belt allocated and identified sites can make provision for housing for years 1 to 16. In doing this the Council ensures that annual Core Strategy housing requirements can readily be achieved up to 2023 and that there is choice and competition in the market for land throughout the City with a degree of flexibility. To that end, there are exceptional circumstances to justify the release of land from the Green Belt to meet housing needs up to 2023 only.</u></p> <p><u>2.27b As part of this strategic approach to meeting housing needs whilst ensuring that only minimal releases of land be made from the Green Belt, the Council is committing to a review of the Plan, when the Core Strategy Selective Review is Adopted and a new housing requirement is established for the City. At that time, the Council shall consider whether there is a need for further housing allocations and whether there are exceptional circumstances for any further release of Green Belt land to meet the up to date housing requirements of the City. This will require the submission of a Site Allocations Plan Review no later than 31st December 2021 to the Secretary of State, in line with the Council's Local Development Scheme. Policy 'Housing Review 1' (HGR1) sets out the Council's commitment to this review.</u></p>
MM4	CD1/1a	Section 2 Housing Overview New Policy HGR1	Insert new policy after ¶2.27b as follows:

Ref	Page	Policy/ Paragraph	Main Modification
			<p><b><u>HGR 1 THE SITE ALLOCATIONS PLAN WILL BE SUBJECT OF A REVIEW DURING THE PLAN PERIOD, AS FOLLOWS:</u></b></p> <ol style="list-style-type: none"> <li><b><u>1. TO BE COMMENCED FOLLOWING ADOPTION OF THE CORE STRATEGY SELECTIVE REVIEW,</u></b></li> <li><b><u>2. TO BE SUBMITTED NO LATER THAN 31 DECEMBER 2021, AND</u></b></li> <li><b><u>3. TO ENSURE THAT SUFFICIENT LAND FOR HOUSING IS ALLOCATED AND SAFEGUARDED LAND DESIGNATED SO AS TO COMPLY WITH CORE STRATEGY SELECTIVE REVIEW HOUSING REQUIREMENTS.</u></b></li> </ol>
MM5	CD1/1a Page 16	Section 2 Housing Overview ¶2.27d  Table 1  ¶2.28	<p>Insert text as follows to ¶2.27d</p> <p><u>2.27c Table 1 breaks down the identified and allocated housing capacity by Housing Market Characteristic Area in line with the indicative targets for distribution of housing set out in Core Strategy Policy SP7.</u></p> <p>Delete Table 1 and replace with Table 1 set out at <b>Appendix 1</b> to this schedule.</p> <p>Amend ¶2.28 by adding new text at the start of the paragraph as follows:</p> <p><u>"The +/- performance against indicative HMCA targets up to 2028 is shown in the last column. The greatest differences between Policy SP7 HMCA targets and allocated capacity are in those HMCAs, which rely on Green Belt releases. There is a clear need for new housing in the District and a significant requirement is established in the Core Strategy...."</u></p>
MM6	CD1/1a Page 17	Section 2 Housing Overview ¶ 2.29	<p>New allocations are not needed to accommodate all of the 66,000 target. The Council already has an existing supply of <del>35,374</del> <u>35,950</u> dwellings (previous UDP housing allocations not developed, planning permissions with units still remaining to be built as at 1.4.16 and sites with an <del>recently</del> expired permission (this includes sites covered by the Aire Valley Area Action Plan) which can be deducted from the total, as shown in column 4, Existing Supply,</p>

Ref	Page	Policy/ Paragraph	Main Modification
			<p>in Table 1 above). This is not of course spread evenly across the housing market characteristic areas. These sites are listed in Section 3, Policy HG1 for each area <u>and in Annex 1</u>. This leaves a residual target for each area. The overall residual target is <del>30,626</del> <u>30,050</u> (the overall target minus existing supply). New housing allocations are proposed to meet the residual target consistent with Core Strategy policy <u>and in line with ¶2.27 above, where Green Belt release is necessary to meet targets up to 2023</u>. ... The distribution set out in Table 1 is considered to properly reflect the guidance set out in Policy SP7, <del>and</del> the wider ambitions of the Core Strategy <u>and national policy, which attaches great importance to the Green Belt and only envisages altering boundaries in exceptional circumstances</u>".</p>
MM7	CD1/1a Page 17	Section 2 Housing Overview ¶2.29	<p>Continue ¶2.29 as follows</p> <p>"Policy HG1 applies to identified housing sites <u>which have extant planning permission, have expired planning permission but are still deemed to be appropriate for housing delivery or are allocated in the UDP</u>. For purpose of ease and reference <u>UDP sites are this is repeated detailed for each HMCA in Section 3, with other identified sites listed in Annex 1. the relevant list of sites which form part of the policy. Any site requirements identified in the UDP under this reference are also retained, and planning applications should have regard to these. Planning applications should have regard to the Infrastructure Delivery Plan.</u>"</p>
MM8	CD1/1a Page 17	Section 2 Housing Overview ¶2.29 Policy HG1	<p>Amend Policy HG1 as follows:</p> <p><b><u>THE SITE ALLOCATIONS PLAN IDENTIFIES THAT THE FOLLOWING CATEGORY OF SITES WHICH CONTRIBUTE TO OVERALL SUPPLY: 1) SITES THAT HAVE EXISTING PLANNING PERMISSION; AND 1) 2 OR RECENTLY EXPIRED PLANNING PERMISSIONS FOR HOUSING OR MIXED USE INCLUDING HOUSING THAT ARE STILL DEEMED TO BE APPROPRIATE FOR HOUSING DELIVERY, OR AND 3) WERE PREVIOUSLY ARE ALLOCATED FOR HOUSING IN THE</u></b></p>

Ref	Page	Policy/ Paragraph	Main Modification
			<p><b>UNITARY DEVELOPMENT PLAN. AS IDENTIFIED HOUSING SITES. 3) <del>ALL IDENTIFIED HOUSE SITES ARE IN PHASE 1 FOR RELEASE IN ACCORDANCE WITH CORE STRATEGY POLICY H1.</del> 4) <u>THESE CATEGORIES OF IDENTIFIED HOUSING SITES CONTRIBUTE TO THE TARGETS FOR THE ELEVEN HOUSING MARKET CHARACTERISTIC AREAS SET OUT IN CORE STRATEGY POLICY SP7.</u></b></p> <p><b><u>THE UDP SITES ARE SHOWN ON THE POLICIES MAP AND DETAILED WITHIN SECTION 3 FOR EACH HOUSING MARKET CHARACTERISTIC AREA.</u></b></p> <p><b>A LIST OF SITES WITH PLANNING PERMISSION/EXPIRED PLANNING PERMISISON CURRENTLY INCLUDED IN THIS CATEGORY ARE LISTED IN ANNEX 1.</b></p> <p>Amend on this basis in Section 3 for each HMCA.</p>
MM9	CD1/1a Page 18	Section 2 Housing Overview Table 2	Replace Table 2: Comparison of Housing Allocations against Core Strategy Policy SP7 as set out in Appendix 1 to this schedule.
MM10	CD1/1a Page 19	Section 2 Housing Overview ¶2.32	<p>Delete all references throughout the SAP to phasing of housing land. This relates to the following paragraphs and policies:</p> <ul style="list-style-type: none"> <li>• ¶2.32</li> <li>• Policy HG1</li> <li>• ¶2.36 to ¶2.39 (including Table 4 (sic) on page 20 and 21 – “Phasing Approach”)</li> <li>• Policy HG2</li> <li>• ¶2.50</li> </ul>

Ref	Page	Policy/ Paragraph	Main Modification
			<ul style="list-style-type: none"> <li>Section 3: Policies HG1 and HG2 in each HMCA</li> </ul>
MM11	CD1/1a Page 19	Section 2 Housing Overview Table 3	Amend Table 3: Greenfield / Brownfield split across HMCAs as shown in Appendix 1 to this schedule.
MM12	CD1/1a page 19 and 20	Section 2 Housing Overview Rural Land Para 2.34 and 2.35	Delete paragraphs 2.34 and 2.35
MM13	CD1/1a Page 24 CDR1/1a Page 24	Section 2 Housing Overview ¶2.51 Flooding Issues ¶2.51 Flooding Issues	<p>Delete sentence:</p> <p><del>"All sites within flood zone 1 on sites larger than 1ha, have to submit a site specific flood risk assessment as part of the planning process."</del></p> <p>Replace with sentence:</p> <p><u>"It is expected that planning applications for sites in the Plan include a site specific flood risk assessment commensurate with the scale and impact of the proposed development."</u></p> <p>Continue ¶2.51:</p> <p><u>...For drainage issues, particular regard should be had to Policy Water 6: Flood Risk Assessments and Policy Water 7: Surface Water Run-Off in the adopted Natural Resources and Waste Plan.</u></p>
MM14	CD1/1a Page 25	Section 2 Housing Overview ¶2.54 Heritage Assets	<p>Amend ¶2.54 as follows:</p> <ul style="list-style-type: none"> <li>Heritage Assets:</li> </ul> <p>...Non-designated heritage assets are buildings, <u>archaeology</u>, monuments, sites, places, areas or landscapes that are not designated but have a degree of</p>



Ref	Page	Policy/ Paragraph	Main Modification
			significance meriting consideration in planning decisions, because of their heritage interest...
MM15	CD1/1a Page 26	Section 2 Housing Overview ¶2.54  Air quality  Noise pollution	Revise Air Quality wording to state:  <u>"All applications for major development are required to include an air quality assessment in line with Policy AIR 1 of the Natural Resources and Waste Local Plan"</u> .  Revise Noise Pollution wording. Replace existing with  <u>"Noise pollution: Where a site is in close proximity to a major road (A road or motorway), B road or rail line or for any site within the City Centre a noise assessment is required as part of a planning application."</u>
MM16	CD1/1a Page 26	Section 2 Housing Overview ¶2.55  Delivering the Infrastructure Required	Continue ¶2.55, as follows:  <u>"The Infrastructure Delivery Plan is up to date as at the date of Adoption and assists the implementation of the Local Plan. It will be kept regularly up to date in liaison with the Combined Authority and relevant infrastructure providers, on the Council's website. Applicants should have regard to the Infrastructure Delivery Plan when preparing planning applications."</u>
MM17	CD1/1a Page 27 Page 28	Section 2 Housing Overview ¶2.60	Amend ¶2.60 as follows:  <u>"...This would equates to sites with a total housing capacity of 6,600 to meet the current Core Strategy requirement in full. However, due to the Council's emerging work on housing need and the uncertainty about what a new housing requirement may be, it is not considered justified to identify further safeguarded land releases from Green Belt to meet this requirement in full at Adoption. Hence, in addition to the housing requirement, additional land is identified as safeguarded land the Site Allocations Plan designates safeguarded land with a total indicative housing capacity of 4,666 dwellings. Any shortfall between this and Core Strategy Policy SP10 will be addressed</u>

Ref	Page	Policy/ Paragraph	Main Modification
			<p><u>through the Site Allocations Plan Review as set out in Policy HGR1...</u>"</p> <p>Replace "Table 4: The distribution of safeguarded land designations across Leeds" as set out in <b>Appendix 1</b> to this schedule</p>
18	CD1/1a Page 31	Section 2 Housing Overview ¶2.70 Policy HG6 1(i) ¶2.73	<p>Amend ¶2.70 to read:</p> <p>'There is also potential to expand this site by <del>a minimum of 3</del> <b>5</b> pitches.</p> <p>Amend Policy HG6 as follows:</p> <p><b><u>HG6-2 KIDACRE STREET, CITY CENTRE (8 PITCHES AND 5 ADDITIONAL PITCHES)</u></b></p> <p>Amend ¶2.73 as follows:</p> <p>"...The Site Allocations Plan makes provision for <del>23</del> <b>25</b> Council managed pitches..."</p> <p>...Council managed pitches: <del>23</del> <b>25</b> pitches as against a requirement for 25 pitches...</p>
MM19	CD1/1a Page 32	Section 2 Housing Overview ¶2.72 and new Policy HGR2	<p>Amend ¶2.72 as follows:</p> <p>"There is a need to allocate further sites in order to help to provide for Gypsy and Traveller needs throughout the plan period; these are set out in Policy HG7. The process of identifying new sites is set out in the Housing Background Paper. Detailed planning applications for Gypsy and Traveller sites should have regard to the Core Strategy, PPTS and the NPPF. Other than extensions to existing sites, no submitted private sites were considered suitable, available and achievable for inclusion in the Site Allocations Plan. The process of assessing private site submissions is detailed in the Housing Background Paper. <u>Using an equal annual distribution of the overall pitch requirement throughout the plan period (after deducting 9 negotiated stopping pitches), the</u></p>

Ref	Page	Policy/ Paragraph	Main Modification
			<p><u>SAP upon Adoption identifies sufficient pitches for years 1- 12 only. In the absence of allocated private sites, and in line with the provisions within PPTS, New private sites will be provided where they satisfy the criteria in Core Strategy Policy H7. The Council will monitor approval rates of currently unidentified Gypsy and Traveller sites in the AMR, alongside the implementation of its managed approach to negotiated stopping. The Council will undertake an early review of the SAP should the Council’s monitoring determine that the deficit in sites against the Core Strategy targets for private and public provision is not being addressed through the grant of planning permissions to meet the identified need of an additional 13 pitches beyond year 12 (2024). In such circumstances, and in line with the Local Development Scheme, a review will need to have commenced and new sites be identified, in advance of 31st March 2023 so as to ensure that there can be supply equal to 13 pitches for the period 2024-2028.</u></p> <p>Insert new Policy HGR2 as follows:</p> <p><b>HGR 2 THE SITE ALLOCATIONS PLAN WILL BE MONITORED AND SUBJECT TO A REVIEW DURING THE PLAN PERIOD, AS FOLLOWS:</b></p> <p><b>1. MONITOR THE NUMBER OF PERMISSIONS FOR GYPSY AND TRAVELLER SITES GRANTED BY CORE STRATEGY POLICY H7 AND SAFEGUARDED THROUGH POLICY HG6(2),</b></p> <p><b>2. ADOPT A PLAN REVIEW OF SITES FOR GYPSIES AND TRAVELLERS AGAINST CORE STRATEGY NEEDS IN POLICY H7 FOR PRIVATE AND PUBLIC PROVISION SHOULD THE QUANTUM OF SUCH SITES PROVIDED THROUGH PLANNING PERMISSIONS BE LESS THAN 13 AS AT 31st MARCH 2023</b></p>
MM20	CD1/1a Page 34	Section 2 Employment Overview ¶2.85 Policy EO1	<p>Continue ¶2.85 by inserting:  <u>“UDP allocations which have not yet been fully developed are to remain as identified allocations within the saved UDP. Policy EO1 lists saved UDP allocations. Sites with planning permission/expired permission are set out in Annex 2. Column 2 in the table of sites within the policy identifies the UDP</u></p>

Ref	Page	Policy/ Paragraph	Main Modification
			<p>reference retained, where applicable. Any site requirements identified in the UDP under this reference are also retained, and planning applications should have regard to these.”</p> <p>Amend Policy EO1 as follows:</p> <p><b>POLICY EO1 – IDENTIFIED SITES FOR OFFICE USE</b></p> <p><b><u>THE SITE ALLOCATIONS PLAN IDENTIFIES THAT THE FOLLOWING CATEGORIES OF SITES CONTRIBUTE TO OVERALL SUPPLY SITES WHICH:</u></b></p> <p><b><u>1) SITES THAT HAVE EXISTING OR RECENTLY EXPIRED PLANNING PERMISSION, AND</u></b></p> <p><b><u>2) EXPIRED PLANNING PERMISIONS FOR OFFICE THAT ARE STILL DEEMED TO BE APPROPRIATE FOR OFFICE DELIVERY; AND</u></b></p> <p><b><u>1) 3) OR WERE PREVIOUSLY ARE ALLOCATED FOR USES INCLUDING OFFICE IN THE UNITARY DEVELOPMENT PLAN, AS IDENTIFIED OFFICE SITES.</u></b></p> <p><b><u>2) 4) THESE CATEGORIES OF IDENTIFIED OFFICE SITES CONTRIBUTE TO THE TARGET FOR OFFICE USE SET OUT IN CORE STRATEGY POLICY SP9.</u></b></p> <p><b><u>THE UDP SITES THESE ARE SHOWN ON THE POLICIES MAP (FOR MIXED USE OR OFFICE USE) AND DETAILED WITHIN SECTION 3 FOR EACH HOUSING MARKET CHARACTERISTIC AREA.</u></b></p> <p><b><u>A LIST OF SITES WITH PLANNING PERMISSION / EXPIRED PLANNING PERMISSION CURRENTLY INCLUDED IN THIS CATEGORY ARE LISTED IN ANNEX 2.</u></b></p>
MM21	CD1/1a Page 34	Section 2 Employment Overview ¶2.85	Continue ¶2.85 after proposed modification 14 by inserting;

Ref	Page	Policy/ Paragraph	Main Modification
			'Applications on EO1 sites should have regard to the Infrastructure Delivery Plan'.
MM22	CD1/1a Page 35	Section 2 Employment Overview ¶ 2.88 Policy EG1	<p>Continue ¶2.88 by inserting;</p> <p><u>UDP allocations which have not yet been fully developed are to remain as identified allocations within the saved UDP. Policy EG1 lists saved UDP allocations. Sites with planning permission/expired permission are set out in Annex 3. Column 2 in the table of sites within the policy identifies the UDP reference retained, where applicable. Any site requirements identified in the UDP under this reference are also retained, and planning applications should have regard to these.</u></p> <p>Amend Policy EG1 as follows:</p> <p><b>POLICY EG1 – IDENTIFIED SITES FOR GENERAL EMPLOYMENT USE</b></p> <p><b><u>THE SITE ALLOCATIONS PLAN IDENTIFIES THAT THE FOLLOWING CATEGORIES OF SITES CONTRIBUTE TO OVERALL SUPPLY SITES WHICH:</u></b></p> <p><b><u>1) SITES THAT HAVE EXISTING OR RECENTLY EXPIRED PLANNING PERMISSION, AND</u></b></p> <p><b><u>2) EXPIRED PLANNING PERMISIONS FOR USES INCLUDING GENERAL EMPLOYMENT THAT ARE STILL DEEMED TO BE APPROPRIATE FOR GENERAL EMPLOYMENT DELIVERY; AND</u></b></p> <p><b><u>1)-3) OR WERE PREVIOUSLY ARE ALLOCATED FOR USES INCLUDING GENERAL EMPLOYMENT IN THE UNITARY DEVELOPMENT PLAN, AS IDENTIFIED GENERAL EMPLOYMENT SITES.</u></b></p> <p><b><u>2)-4) THESE CATEGORIES OF IDENTIFIED GENERAL EMPLOYMENT SITES CONTRIBUTE TO THE TARGET FOR GENERAL EMPLOYMENT USE SET OUT IN CORE STRATEGY POLICY SP9.</u></b></p>

Ref	Page	Policy/ Paragraph	Main Modification
			<p><b><del>THE UDP SITES THESE ARE SHOWN ON THE POLICIES MAP (FOR MIXED USE OR OFFICE USE) AND DETAILED WITHIN SECTION 3 FOR EACH HOUSING MARKET CHARACTERISTIC AREA.</del></b></p> <p><b>A LIST OF SITES WITH PLANNING PERMISSION / EXPIRED PLANNING PERMISSION CURRENTLY INCLUDED IN THIS CATEGORY ARE LISTED IN ANNEX 3.</b></p>
MM23	CD1/1a Page 35	Section 2 Employment Overview ¶2.88	<p>Continue ¶2.88 after proposed modification 16 by inserting;</p> <p><del>Applicants for sites which are unimplemented allocations in the Leeds Unitary Development Plan (UDP) Applications on EG1 sites should have regard to the Infrastructure Delivery Plan.</del></p>
MM24	CD1/1a Page 36	Section 2 Employment Overview ¶2.91 Policy EG3	Delete ¶2.91 and Policy EG3
MM25	CD1/1a Page 38 and 39	Section 2 Green Space Overview ¶2.98	<p>Continue ¶2.98 by inserting:</p> <p><u>Green space sites may include ancillary non green space uses such as car parks, or school buildings where they are linked to the overall dominant green space designation and aid the function of the site as green space. Proposals for development on sites will be considered against the impact of the proposal on the integrity and function of the green space.</u></p>
MM26	CD1/1a Page 39	¶2.100 Green Space Overview	<p>Continue ¶ 2.100 by inserting:</p> <p><u>Where opportunities arise for the provision of new green space, priority should be given to addressing identified deficiencies in green space typologies in the area. Decision makers should also consider the provisions of any made</u></p>

Ref	Page	Policy/ Paragraph	Main Modification
			<u>Neighbourhood Plan covering the new green space site and be guided by the policies, projects and evidence of local needs and views contained in the made Neighbourhood Plan and accompanying evidence base.</u>
MM27	CD1/1b Page 48	Section 3: Aireborough HG2-2 Wills Gill	<p>Revise the "Highway Access to Site" site requirement to:</p> <p>The site should be accessed directly from Queensway. <del>Provision of a vehicular and pedestrian link to site HG2-3 should be made to improve access options for both sites.</del></p> <p>Revise the Conservation Area site requirement to read:</p> <p>"This site affects the setting of the Guiseley Conservation Area. Any development should preserve or enhance the character <u>or appearance of the Conservation Area. A significant buffer is required on the western part of the site to preserve or enhance the character of adjacent surviving medieval field systems and views of St Oswalds Church. This should be a natural form rather than an overtly domesticated or managed space. A landscaped buffer will also be required between the new housing development and this open space. Further guidance on these requirements is provided in the Heritage Background Paper.</u>"</p>
MM28	CD1/1b Pages 43, 49 and 50	Section 3: Aireborough HG2-3 Shaw Lane, Guiseley and Banksfield Mount, Yeadon	<p>Delete the following site from Policy HG2 and the site schedule, plan and site requirements:</p> <p>HG2-3 Shaw Lane, Guiseley and Banksfield Mount, Yeadon</p>
MM29	CD1/1b Pages 43, 53 and 54 and 71	Section 3: Aireborough HG2-5 Land at Coach Road, Guiseley ¶3.1.11 and ¶3.1.12 Policy HG4	<p>Delete the following site from Policy HG2 and the site schedule, plan and site requirements:</p> <p>HG2-5 Land at Coach Road, Guiseley</p> <p>Amend Aireborough, paragraph 3.1.11, Policy HG4 as follows:</p>

Ref	Page	Policy/ Paragraph	Main Modification
			<p><del>“Six</del> <u>Five</u> housing allocations have easy access to Local Centres in Aireborough...” and delete HG2-5 Coach Road/Park Road, Guiseley from Policy HG4</p> <p>Amend paragraph 3.1.12 last sentence as follows:</p> <p>In Aireborough there <del>is one</del> <u>are no</u> <u>sites</u> where part of the site is to be retained for a school. <del>This site is:</del>  <del>HG2-5 Coach Road/Park Road, Guiseley</del></p>
MM30	CD1/1b Page 62	Section 3: Aireborough HG2-9 Victoria Avenue, Yeadon	<p>HG2-9 Victoria Avenue, Yeadon:</p> <p>Amend the wording of the site requirement relating to noise mitigation to delete the words ‘<del>Consideration should be given at the planning application stage</del>’ and insert ‘<u>Aircraft noise mitigation is required</u>, (particularly in bedrooms), for example by means of enhanced glazing for habitable rooms, alternative means of ventilation, and an enhanced roof specification as appropriate, such that the internal noise standards of BS 8233 can be achieved.’</p>
MM31	CD1/1b Pages 43, 63 and 64	Section 3: AireboroughHG2-10 Gill Lane, Yeadon	<p>Delete the following site from Policy HG2 and the site schedule, plan and site requirements:</p> <p>HG2-10 Gill Lane, Yeadon</p>
MM32	CD1/1b Pages 43, 67 and 68	Section 3: Aireborough HG2-12 Woodlands Drive Rawdon	<p>Delete the following site from Policy HG2 and the site schedule, plan and site requirements:</p> <p>HG2-12 Woodlands Drive, Rawdon</p>
MM33	CD1/1b Page 71	Section 3: Aireborough ¶ 3.1.10 Policy HG3	Amend ¶3.1.10 as follows:



Ref	Page	Policy/ Paragraph	Main Modification																								
			<p>Section 2, paragraph 2.60 explains the need to designate sites as safeguarded land – a reserve of potential sites for longer term development post 2028. <u>There are no safeguarded land designations in Aireborough.</u></p> <p>Delete Aireborough Policy HG3:</p> <p><b><del>POLICY HG3 – SAFEGUARDED LAND</del></b></p> <p><b><del>THE SITE ALLOCATIONS PLAN DESIGNATES SITES TO BE SAFEGUARDED FROM DEVELOPMENT FOR THE PLAN PERIOD (TO 2028) TO PROVIDE A RESERVE OF POTENTIAL SITES FOR LONGER TERM DEVELOPMENT POST 2028 AND PROTECT THE GREEN BELT. THESE ARE SHOWN ON THE POLICIES MAP. IN AIREBOROUGH THE SITES DESIGNATED AS SAFEGUARDED LAND ARE:</del></b></p> <table border="1" data-bbox="1064 815 1986 1246"> <thead> <tr> <th data-bbox="1064 815 1196 863">Plan-Ref</th> <th data-bbox="1196 815 1615 863">Address</th> <th data-bbox="1615 815 1789 863">Area-ha</th> <th data-bbox="1789 815 1986 863">Capacity</th> </tr> </thead> <tbody> <tr> <td data-bbox="1064 863 1196 946"><del>HG3-1</del></td> <td data-bbox="1196 863 1615 946"><del>Ings Lane, Guiseley</del></td> <td data-bbox="1615 863 1789 946"><del>4.3</del></td> <td data-bbox="1789 863 1986 946"><del>114</del></td> </tr> <tr> <td data-bbox="1064 946 1196 1029">HG3-2</td> <td data-bbox="1196 946 1615 1029"><del>Land to west of Knott Lane, Rawdon</del></td> <td data-bbox="1615 946 1789 1029"><del>3.1</del></td> <td data-bbox="1789 946 1986 1029"><del>81</del></td> </tr> <tr> <td data-bbox="1064 1029 1196 1112">HG3-3</td> <td data-bbox="1196 1029 1615 1112"><del>Land at Rawdon, Leeds</del></td> <td data-bbox="1615 1029 1789 1112"><del>1</del></td> <td data-bbox="1789 1029 1986 1112"><del>35</del></td> </tr> <tr> <td data-bbox="1064 1112 1196 1197">HG3-4</td> <td data-bbox="1196 1112 1615 1197"><del>Layton Wood Rawdon</del></td> <td data-bbox="1615 1112 1789 1197"><del>4.7</del></td> <td data-bbox="1789 1112 1986 1197"><del>130</del></td> </tr> <tr> <td colspan="2" data-bbox="1064 1197 1615 1246"><b><del>Safeguarded land total:</del></b></td> <td data-bbox="1615 1197 1789 1246"><b><del>360</del></b></td> <td data-bbox="1789 1197 1986 1246"></td> </tr> </tbody> </table>	Plan-Ref	Address	Area-ha	Capacity	<del>HG3-1</del>	<del>Ings Lane, Guiseley</del>	<del>4.3</del>	<del>114</del>	HG3-2	<del>Land to west of Knott Lane, Rawdon</del>	<del>3.1</del>	<del>81</del>	HG3-3	<del>Land at Rawdon, Leeds</del>	<del>1</del>	<del>35</del>	HG3-4	<del>Layton Wood Rawdon</del>	<del>4.7</del>	<del>130</del>	<b><del>Safeguarded land total:</del></b>		<b><del>360</del></b>	
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MM34	CD1/1b Page 75	Section 3: Aireborough Policy EG1 EG1-1 Coney	Amend EG1-1 Coney Park, Harrogate Road, Yeadon site area and capacity from <del>14.73</del> to <u>16.5ha</u> .																								

Ref	Page	Policy/ Paragraph	Main Modification
		Park, Harrogate Road, Yeadon	
MM35	CD1/1b Page 75	Section 3: Aireborough ¶3.1.18	<p>Amend ¶3.1.18 as follows:</p> <p><b>Leeds Bradford Airport (LBIA) —Employment Hub</b></p> <p>It should be noted that provision already exists for development of a variety of airport related facilities within the Airport Operational Land Boundary (AOLB), which is designated under Saved Policy T30A of the UDP. Policy T30A lists the uses which may be developed in principle within the AOLB, subject also to Core Strategy Spatial Policy 12. In reflecting the opportunity to contribute to local general employment land requirements and to recognise the strategic economic role of Leeds Bradford International Airport (LBIA) for Leeds and the City Region, 36.23ha of land at LBIA is allocated as <u>EG2-24 an Employment Hub</u>, subject to Spatial Policy 12 of the Core Strategy. <del>and the following policy requirements. Detailed guidance on how airport growth is managed in the context of Policies T30A, SP12 and EG3, including the Employment Hub, will be set out in a LBIA Supplementary Planning Document which will cover the area of the Airport Operational Land Boundary, the Employment Hub, the UDP employment allocations, existing industrial properties and other associated land. This will be draw up with involvement of landowners and other key stakeholders.</del></p>
MM36	CD1/1b Page 75	Section 3: Aireborough Policy EG2	<p>Delete sentence There are no general employment allocations (Policy EG2) in Aireborough and insert Policy EG2:</p> <p><b><u>POLICY EG2 – GENERAL EMPLOYMENT ALLOCATIONS, OR MIXED USE ALLOCATIONS WHICH INCLUDE GENERAL EMPLOYMENT USE.</u></b></p> <p><b><u>1) THE SITE ALLOCATIONS PLAN ALLOCATES SITES FOR GENERAL EMPLOYMENT OR MIXED USE INCLUDING GENERAL EMPLOYMENT IN ACCORDANCE WITH CORE STRATEGY POLICY SP9.</u></b></p> <p><b><u>2) ANY SPECIFIC SITE REQUIREMENTS ARE DETAILED UNDER THE ALLOCATION CONCERNED.</u></b></p>

Ref	Page	Policy/ Paragraph	Main Modification						
			<p><b><u>THESE ALLOCATIONS ARE SHOWN ON THE POLICIES MAP. IN AIREBOROUGH THESE ALLOCATIONS ARE:</u></b></p> <table border="1" data-bbox="987 459 2054 528"> <thead> <tr> <th data-bbox="987 459 1189 491">Plan Ref</th> <th data-bbox="1189 459 1767 491">Address</th> <th data-bbox="1767 459 2054 491">Capacity (Ha)</th> </tr> </thead> <tbody> <tr> <td data-bbox="987 491 1189 528">EG2-24</td> <td data-bbox="1189 491 1767 528">Land at Carlton Moor, Leeds Bradford Airport</td> <td data-bbox="1767 491 2054 528">36.23</td> </tr> </tbody> </table> <p><b><u>Allocated for employment total: 36.23 ha</u></b></p>	Plan Ref	Address	Capacity (Ha)	EG2-24	Land at Carlton Moor, Leeds Bradford Airport	36.23
Plan Ref	Address	Capacity (Ha)							
EG2-24	Land at Carlton Moor, Leeds Bradford Airport	36.23							
MM37	CD1/1b Page 77	Section 3: Aireborough EG2-24 Land at Carlton Moor, Leeds Bradford Airport	<p>Revise former EG3 site as general employment allocation under Policy EG2 (as EG2-24) alongside a site schedule, site plan and site requirements as follows:</p> <p><u>A development brief will be required for the comprehensive development of this site, which has regard to: the overall layout, overall design and landscaping, land uses and phasing, linked to the provision of necessary infrastructure, including land to accommodate the proposed A65-A658 link road. Development of the site should not prejudice the development of the wider area adjacent to the airport.</u></p> <p><b><u>Public Transport Access:</u></b></p> <p><u>A surface access and car parking strategy will be required, incorporating major highways and public transport improvements, with identified funding and trigger points. The site layout must accommodate through routes for public transport and take account of wider strategic proposals including the Airport Link Road and Airport Parkway Station.</u></p> <p><b><u>Local Highway Network:</u></b></p> <p><u>The detailed transport assessment and surface access and car parking strategy will assess the impact of the proposal on the local highway network and identify any mitigation that may be required (including a potential contribution to the</u></p>						

Ref	Page	Policy/ Paragraph	Main Modification
			<p><u>Airport Link Road</u>). Measures may be required to limit the impact upon local minor roads and traffic impact on the major road network.</p> <p><b>Highway Access to Site:</b></p> <p><u>Access can be taken from suitably designed junctions on Whitehouse Lane. The development brief and application must accommodate the potential for future access to the Airport Link Road. This will be subject to the outcome of a detailed transport assessment.</u></p> <p><b>Ecology:</b></p> <p><u>The comprehensive development brief for the site should be informed by the findings of appropriate ecology surveys and landscape appraisal. Subject to the findings of this work, and where appropriate, mitigation measures will be provided.</u></p>
MM38	CD1/1b Page 78	Section 3: Aireborough ¶3.1.21	<p>Add new ¶3.1.21 as follows:</p> <p><u>The Habitat's Regulations Assessment has concluded that measures will be required regarding the provision and enhancement of green spaces within the HMCA so as to help avoid visitor pressure on the South Pennine Moors SPA/SAC. The Council will monitor these through monitoring indicator 24 of the Council's Monitoring Framework which supports preparation of the Authority Monitoring Report. This will quantify the delivery of green space and green infrastructure delivered in the area along with the amount of commuted sums collected and spent on green space projects. Moreover, for the purposes of monitoring this measure the AMR will also report on specific improvements to green spaces in this HMCA, which arise as a result of the North West Leeds Green Gateways and Country Park project.</u></p>
MM39	CD1/1c Page 85	Section 3: City Centre ¶3.2.6	Amend Policy HG1 to delete site MX1-9 - 30 Sovereign Street.

Ref	Page	Policy/ Paragraph	Main Modification
		Policy HG1 MX1-9 30 Sovereign Street	
MM40	CD1/1c Page103	Section 3: City Centre HG2-208 Globe Quay, Globe Road, Holbeck	<p>HG2-208 Globe Quay, Globe Road, Holbeck: Amend wording of the Listed Buildings Site Requirement to state:</p> <p>The site includes a Listed Building <u>and there are several others in its vicinity.</u> Any development should preserve the special architectural or historic interest of Listed Buildings and their setting.</p> <p>Add flood risk site requirement to state:</p> <p><b>Flood Risk:</b> <u>The site, or part of the site is located within Flood Zone 3. Flood risk mitigation measures are set out in the Council's "Flood Risk Exception Test" document (available on the Council's site allocations plan web-site) and site specific flood risk assessment should be applied.</u></p>
MM41	CD1/1c Page105	Section 3: City Centre HG2-209 The Faversham, Springfield Mount	<p>HG2-209 The Faversham, Springfield Mount: Amend wording of the Listed Buildings Site Requirement to state:</p> <p><del>The site includes a Listed Building.</del> <u>There is a Listed Building adjacent to this site.</u> Any development should preserve the special architectural or historic interest of Listed Buildings and their setting"</p>
MM42	CD1/1c Page107	Section 3: City Centre MX2-15 LGI, Great George Street	<p>MX2-15 LGI, Great George Street: Remove last sentence from Conservation Area site requirement and move under the heading 'Heritage', so Heritage site requirement will read:</p> <p><u>The northern part of the site contains some non-designated heritage assets. Proposals should respect the setting of the Listed Building and Conservation Area.</u></p>

Ref	Page	Policy/ Paragraph	Main Modification
MM43	CD1/1c Page115	Section 3: City Centre MX2-19 Westgate – Leeds International Swimming Pool	MX2-19 Westgate – Leeds International Swimming Pool: Amend Local Highway Network site requirement to:  The development will make a direct impact on the congested A65 / A58 / Wellington Street gyratory. It will also have a cumulative impact on Armley Gyratory <u>and M621 junction 2</u> . A contribution towards mitigation measures at these locations will be required <u>including any necessary improvement scheme as agreed with Highways England</u> .
MM44	CD1/1c Page117	Section 3: City Centre MX2-20 Westgate- Brotherton House	MX2-20 Westgate- Brotherton House: Change title of the Conservation Area Site Requirement to ' <b>Heritage</b> ' Heritage Site Requirement to State:  "The existing building is <del>viewed as</del> a non-designated heritage asset. As such any development should sustain and enhance the significance of the asset unless the harm can be justified."
MM45	CD1/1c Pages 87, 128 and 129	Section 3 City Centre MX2-30 Water Lane Railway Triangle	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  MX2-30 Water Lane Railway Triangle
MM46	CD1/1c Page131	Section 3: City Centre MX2-32 Water Lane – Westbank	MX2-32 Water Lane – Westbank: Amend Local Highway Network site requirement last sentence to:  Contributions will also be required towards the City Centre Package transport interventions for Meadow Lane, Victoria Road and Neville Street <u>and to any necessary improvement scheme at M621 junction 3 as agreed with Highways England</u> .
MM47	CD1/1c Page135	Section 3: City Centre MX2-35 Temple	MX2-35 Temple Works: Amend the wording of the Listed Buildings Site Requirement to state

Ref	Page	Policy/ Paragraph	Main Modification
		Works Mixed Use Site	<p><del>"The site includes and is in the setting of a Listed Building a number of Listed Buildings associated with the Grade I Listed Marshall Mills and there are a number of others in close proximity. Any development should preserve the special architectural or historic interest of Listed Buildings and their setting."</del></p> <p>Add to Site Requirements:</p> <p><b><u>Conservation Area:</u></b>  <u>The site affects the setting of a Conservation Area. Any development should preserve or enhance the character or appearance of the Conservation Area.</u></p>
MM48	CD1/1c Page140	Section 3: City Centre Sites for Gypsies and Travellers. HG6- 2 Kidacre Street	Amend site schedule to amend number of pitches on Kidacre Street <u>13 pitches (8 Existing and 5 additional pitches)</u>
MM49	CD1/1c Page143	Section 3 City Centre Employment MX2-30 Water Lane Railway Triangle	Amend Policy EO2 to delete site MX2-30 Water Lane Railway Triangle, capacity 5,000sq m
MM50	CD1/1d Page 160	Section 3 East HG2-119 Red Hall Offices & Playing Field LS17	<p>HG2-119 Red Hall Offices &amp; Playing Field: Revise introductory paragraph of site requirements to read:</p> <p>The Red Hall site will be the subject of a detailed planning brief <del>(this includes HG1-284 the remainder of the Red Hall site)</del> <u>which shall provide further guidance on design, landscaping, heritage and green space. Development and development</u> will be subject to the provision of the section of the East Leeds Orbital Route which will run through the northern part of the site. <u>The site contains a Safeguarded Municipal Waste site in the Natural Resources and Waste DPD, but this is being re-provided as part of the relocation of the Council operation, so will not affect development on the site.</u></p>

Ref	Page	Policy/ Paragraph	Main Modification
			Delete the Natural Resources and Waste DPD site requirement.
MM51	CD1/1d Page162	Section 3 East HG2-120 Manston Lane - former Vickers Tank Factory Site, Cross Gates	<p>HG2-120 Manston Lane - former Vickers Tank Factory Site, Cross Gates - Revise Local Highway Network Site Requirement to read:</p> <p><u>"This site should not be brought forward The development shall not commence until the completion of Manston Lane Link Road (MLLR) is complete. The site will be expected to contribute to the improvement scheme at M1 junction 46, in line with plans from Highways England have a direct impact upon MLLR and M1 Jn 46 and mitigating measures will be required. This may take the form of a contribution towards to the cost of future works on MLLR, in line with the proposals for East Leeds Orbital Road, together with a contribution to works at Jn 46 in line with the requirements of Highways England."</u></p>
MM52	CD1/1d Page167	Section 3 East HG2-123 Colton Road East, Colton	<p>HG2-123 Colton Road East, Colton</p> <p>Amend capacity from <del>14</del> to <u>17</u></p> <p>- Re-insert ecology site requirement from Publication Draft to read:</p> <p><b><u>"Ecology:</u></b> <u>An Ecological Assessment of the site is required and where appropriate, mitigation measures will need to be provided, including a biodiversity buffer (not private garden space) to protect and link hedgerows and young woodland."</u></p>
MM53	CD1/1d Page173	Section 3 East MX2-38 Barrowby Lane, Manston	<p>MX2-38 Barrowby Lane, Manston: Insert additional Site Requirement:</p> <p><b><u>"Scheduled Ancient Monuments (I &amp; II):</u></b> <u>This area lies close to the site of the former World War I National Filling Factory at Barnbow. This is a Scheduled Monument. Any development should safeguard those elements which contribute to the significance of this area"</u></p>



Ref	Page	Policy/ Paragraph	Main Modification
MM54	CD1/1e Page186	Section 3: Inner ¶ 3.4.6 Policy HG1 HG1-259 - 236 Tong Road	Amend Policy HG1 table to delete site HG1-259 - 236 Tong Road, capacity 9
MM55	CD1/1e Pages 189, 235 and 236  CD1/1e Page 262	Section 3 Inner HG2-201  Sites Reserved for School Use ¶ 3.4.12	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-201 York Road (land south of), East of Pontefract Lane, Richmond Hill  Amend sentence within ¶ 3.4.12 as follows:  "In the Inner HMCA there <u>is one</u> <del>are two</del> sites where part of a housing site is to be retained for a school. <del>This</del> <u>These sites is are:</u> <del>HG2-201 York Road (Land south of), East of Pontefract Lane, Richmond Hill</del> MX2-9 Kirkstall Road, Kirkstall
MM56	CD1/1e Plans at page 281	Section 3 Inner HMCA plan for Inner. Green Space site G1076 Phil May Court	Delete green space site G1076 Phil May Court
MM57	CD1/1e Plans at page 281	Section 3 Inner HMCA plan for Inner. Green space site G1696 Grafton School	Delete green space site G1696 Grafton School
MM58	CD1/1f Page 285	Section 3: North ¶3.5.6 Policy HG1	Amend Policy HG1 table to delete site:  HG1-68 Silk Mill Drive, capacity 20

Ref	Page	Policy/ Paragraph	Main Modification
		HG1-68 Silk Mill Drive	
MM59	CD1/1f Page 286	Section 3: North ¶3.5.6 Policy HG1 HG1-99 Low Fold Garage	Amend Policy HG1 to delete site:  HG1-99 Low Fold Garage, New Road Side, Horsforth, capacity 5
MM60	CD1/1f Page 287	Section 3: North ¶3.5.6 Policy HG1 HG1-119 Belmont House, Wood Lane	Amend Policy HG1 to delete site  HG1-119 Belmont House, Wood Lane, capacity 6
MM61	CD1/1f Page 288	Section 3: North ¶3.5.6 HG1-500 Corn Mill Fold, Low Lane, Horsforth	Amend site HG1-500 Corn Mill Fold, Low Lane, Horsforth to add asterisk to the site reference so flood risk footnote listed applies.
MM62	CD1/1f Page 303	Section 3: North HG2-36 Alwoodley Lane, Alwoodley, LS17	HG2-36 Alwoodley Lane, Alwoodley: Amend capacity from <del>285</del> to <u>302</u>  Amend wording of Ecology site requirement to delete ' <del>ensure consideration of</del> ' and insert ' <u>protect</u> '
MM63	CD1/1f Page 306	Section 3: North HG2-37 Brownberrie Lane	HG2-37 Brownberrie Lane: Amend wording of the Aircraft Noise Mitigation site requirement as follows:  <b>Noise</b> <del>Consideration should be given at the planning application stage to a <u>Aircraft noise mitigation is required</u>, (particularly in bedrooms), for example by means of enhanced glazing for habitable rooms, alternative means of</del>

Ref	Page	Policy/ Paragraph	Main Modification
			<p>ventilation, and an enhanced roof specification as appropriate, such that the internal noise standards of BS 8233 can be achieved.</p> <p>Change title of the Conservation Area Site Requirement to <b>Heritage</b>.</p> <p>Heritage Site Requirement to State:</p> <p>"The site affects the setting of a group of Victorian villas that are <del>viewed as</del> <del>is a</del> non-designated heritage assets. Consideration should be given to their setting in any future development."</p>
MM64	CD1/1f Pages 289, 311 and 312	Section 3: North HG2-41 South of A65 from Horsforth and Rawdon roundabout to crematorium	<p>Delete the following site from Policy HG2 and the site schedule, plan and site requirements:</p> <p>HG2-41 South of A65 from Horsforth and Rawdon roundabout to crematorium</p> <p>Amend ¶3.5.12 as follows:</p> <p>Section 2 ¶ 2.64 explains that where land is needed for provision of a school or schools, or extension to a school, these sites are identified on the plan at the end of the section. In North HMCA there are <del>three</del> <u>two</u> sites where part of a housing site is to be retained for a school. These sites are:  MX1-3 Abbey Road - Kirkstall Forge  HG2-36 Alwoodley Lane, Alwoodley  <del>HG2-41 South of A65 from Horsforth &amp; Rawdon roundabout to crematorium.</del></p>
MM65	CD1/1f Page 316	Section 3: North HG2-43 Horsforth Campus	<p>HG2-43 Horsforth Campus: Add wording at start of site requirements:</p> <p><u>"This site is adjacent to identified site HG1-515 Horsforth Campus, therefore it is encouraged that both sites should be developed together and comprehensively."</u></p>

Ref	Page	Policy/ Paragraph	Main Modification
			Delete wording of the Highway Access Site Requirement and replace with:  <u>"Horsforth roundabout will require alteration to accommodate additional traffic as a result of housing growth. The development will be expected to contribute to the cost of the alterations."</u>
MM66	CD1/1f Page 322	Section 3: North HG2-46 Horsforth (former waste water treatment works)	HG2-46 Horsforth (former waste water treatment works): Amend the wording of Ecology Site Requirement to read:  "An Ecological Assessment of the site is required and where appropriate, mitigation measures will need to be provided to ensure impacts on wildlife corridor function are addressed <del>including</del> <u>which may include</u> a biodiversity buffer (not private garden space) along the west, south and east boundary."
MM67	CD1/1f Pages 290, 327 and 328	Section 3: North HG2-49 Off Weetwood Avenue, Headingley	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-49 Off Weetwood Avenue, Headingley
MM68	CD1/1f Page 336	Section 3: North HG2-234 Land at Kirkstall Forge, Kirkstall Road, Leeds	HG2-234 Land at Kirkstall Forge, Kirkstall Road: Amend site requirements to state:  "Additional land, through the allocation of HG2-234, has been identified to extend the boundary (not the capacity) of <del>identified site MX1-3</del> <u>the Kirkstall Forge development</u> to allow flexibility in the delivery of housing, a primary school and open space. <del>in a comprehensive manner. Development of HG2-234 in isolation will not be permitted.</del>  <del>Highway Access to Site:</del> <ul style="list-style-type: none"> <li><del>• Vehicular access should from Kirkstall Forge site"</del></li> </ul>
MM69	CD1/1f	Section 3:	HG2-236 West Park Centre:

Ref	Page	Policy/ Paragraph	Main Modification
	Page 338	North HG2-236 West Park Centre	Delete flood risk site requirement
MM70	CD1/1f Page 345	Section 3: North HMCA plan for North Green Space site G1111 Cragg Hill Farm	Delete green space site G1111 Cragg Hill Farm
MM71	CD1/1f Page 345	Section 3: North Shire View Headingley, G1718	Designate land at Shire View Headingley as G1718 greenspace. <del>Plan at Appendix 2.</del>
MM72	CD1/1g Page 348	Section 3: Outer North East ¶3.6.6 HG1-36 Moor End, Boston Spa	Amend table within Policy HG1 as follows:  delete site HG1-36 Moor End (7-14), Boston Spa, capacity 9
MM73	CD1/1g Pages 349 and 357	Section 3: Outer North East HG2-24 Keswick Lane, Bardsey	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-24 Keswick Lane (Land to north of), Bardsey
MM74	CD1/1g Pages 349 and 358	Section 3: Outer North East HG2-25 Farfield House, Bramham	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-25 Farfield House, Bramham
MM75	CD1/1g Page 360	Section 3: Outer North East HG2-26 Scarcroft Lodge	HG2-26 Scarcroft Lodge, Scarcroft – Amend site requirement as follows:  Major developed site within the Green Belt: Development to have no greater impact on the <del>purposes</del> <u>openness</u> of the Green Belt than the existing development. No major increase in the developed proportion of the site.

Ref	Page	Policy/ Paragraph	Main Modification
			Requirement for the derelict listed buildings to be brought back into use and incorporated into the scheme. Development brief to be agreed prior to development.
MM76	CD1/1g Page 363	Section 3: Outer North East HG2-226 East of Wetherby	<p>Amend site requirements for HG2-226 East of Wetherby, Wetherby as follows:</p> <p>A comprehensive design brief for the development needs to be agreed prior to the development of the site. <del>A pedestrian link shall be provided to the south-west of the site, providing links to Wetherby town centre. A link to the public right of way to the north of the site should also be provided.</del> <u>The design brief should show the retention of key landscape features such as the avenue of trees and areas of woodland within the site as well as retain key</u> <u>positively address all of the individual site requirements listed below.</u></p> <p><b>• Highway Access to Site:</b></p> <p>Access points must be created onto York Road and Racecourse Approach B1224, possibly requiring widening for ghost island junctions. The access points will need to be linked within the site. <del>Footway and cycletrack improvements will be required along both</del> <u>Highway quality pedestrian and cycle routes are to be provided within the site. A pedestrian and cycle link to York Road shall be provided to the south-west of the site, providing safe, practical all year round links to Wetherby town centre from the new housing. These links should involve improvements to Bridleway No.7 and Footpath No.8. In addition a link to the public right of way and A1(M) junction 46 to the north-west of the site should also be provided and along the northern flank of York Road between Racecourse Approach and Bridleway No.7.</u></p> <p><b>• Local Highway Network:</b></p> <p>This site will have a <u>significant impact on the surrounding strategic and local road network. A comprehensive transport planning exercise will need to confirm the details of the road network and public transport enhancements</u></p>

Ref	Page	Policy/ Paragraph	Main Modification																								
			<u>required. Mitigation works should be carried out in accordance with the findings of the assessment work. In addition development of the site will direct and significant impact on the surrounding road network and will require substantial improvements to both the local and strategic highway networks. This is likely to include mitigating measures at A1(M) Jn 46 as agreed with Highways England. have a cumulative impact upon junctions within Wetherby and a contribution will be required towards mitigation works at the Linton Road and Crossley St junctions with the A661.</u>																								
MM77	CD1/1g Pages 349 and 366 to 369	Section 3: Outer North East MX2-39 Parlington	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  Delete MX2-39 Land at Parlington																								
MM78	CD1/1g Page 372	Section 3: Outer North East ¶ 3.6.10 Policy HG3	Amend Policy HG3 as follows:  <b>...THESE ARE SHOWN ON THE POLICIES MAP. IN OUTER NORTH EAST THE SITES DESIGNATED AS SAFEGUARDED LAND ARE:</b> <table border="1" data-bbox="1025 885 2022 1361"> <thead> <tr> <th>Plan Ref</th> <th>Address</th> <th>Area</th> <th>Capacity</th> </tr> </thead> <tbody> <tr> <td>HG3-7</td> <td>The Ridge, Linton</td> <td>4.1</td> <td><b>100</b></td> </tr> <tr> <td><del>HG3-8</del></td> <td><del>Leeds Road Collingham</del></td> <td><del>6.5</del></td> <td><del>100</del></td> </tr> <tr> <td>HG3-9</td> <td>West Park, Boston Spa</td> <td>4.1</td> <td><b>110</b></td> </tr> <tr> <td><del>HG3-10</del></td> <td><del>Grove Road, Boston Spa</del></td> <td><del>3.9</del></td> <td><del>103</del></td> </tr> <tr> <td>HG3-11</td> <td>Chapel Lane (land to the east of), Clifford LS23</td> <td>1.6</td> <td><b>36</b></td> </tr> </tbody> </table>	Plan Ref	Address	Area	Capacity	HG3-7	The Ridge, Linton	4.1	<b>100</b>	<del>HG3-8</del>	<del>Leeds Road Collingham</del>	<del>6.5</del>	<del>100</del>	HG3-9	West Park, Boston Spa	4.1	<b>110</b>	<del>HG3-10</del>	<del>Grove Road, Boston Spa</del>	<del>3.9</del>	<del>103</del>	HG3-11	Chapel Lane (land to the east of), Clifford LS23	1.6	<b>36</b>
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HG3-11	Chapel Lane (land to the east of), Clifford LS23	1.6	<b>36</b>																								

Ref	Page	Policy/ Paragraph	Main Modification			
			HG3-12	Wood Lane (land off), and east of the former railway, Scholes	1.9	<b>60</b>
			HG3-13	Scholes (east of)	32.1	<b>850</b>
			<b>Safeguarded</b>			<b><u>1,3591,156</u></b>
MM79	CD1/1g Page 375	Section 3: Outer North East MX2-39 Parlington	Delete Policy EG2 and MX2-39 Parlington Estate  Add in new paragraph 3.6.17b to state: " <u>There are no proposed allocations for general employment in Outer North East</u> ".			
MM80	CD1/1h Pages 381, 384 and 385	Section 3: Outer North West HG2-15 Green Acres and Equestrian Centre Moor Road, Bramhope	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-15 Green Acres and Equestrian Centre Moor Road, Bramhope			
MM81	CD1/1h Pages 381, 386 and 387	Section 3: Outer North West HG2-16 Creskeld Lane, Bramhope – land to rear of no.45	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-16 Creskeld Lane, Bramhope – land to rear of no.45			
MM82	CD1/1h Page 390	Section 3: Outer North West HG2-18 Church Lane Adel	HG2-18 Church Lane, Adel - Amend capacity from <del>87</del> to <u>104</u>			
MM83	CD1/1h Page 396	Section 3: Outer North West ¶3.7.10 Policy HG3	Amend ¶3.7.10, Policy HG3 as follows:  HG3-5 Old Pool Bank (land at), Pool in Wharfedale, Otley <del>23.1–11.07</del> <u>540</u> <u>260</u>			



Ref	Page	Policy/ Paragraph	Main Modification
			Safeguarded land total: 540 <del>260</del>
MM84	CD1/1h Page 405	Section 3 Outer North West ¶3.7.20 <del>±</del>	Add new ¶3.7.20 <del>±</del> as follows:  <u>"The Habitat's Regulations Assessment has concluded that measures will be required regarding the provision and enhancement of green spaces within the HMCA so as to help avoid visitor pressure on the South Pennine Moors SPA/SAC. The Council will monitor these through monitoring indicator 24 of the Council's Monitoring Framework which supports preparation of the Authority Monitoring Report. This will quantify the delivery of green space and green infrastructure delivered in the area along with the amount of commuted sums collected and spent on green space projects. Moreover, for the purposes of monitoring this measure the AMR will also report on specific improvements to green spaces in this HMCA, which arise as a result of the North West Leeds Green Gateways and Country Park project."</u>
MM85	CD1/1i Page 408	Section 3: Outer South ¶ 3.8.6 Policy HG1	Amend Policy HG1 to delete site  HG1-404 Marsh Street, Rothwell, capacity 6
MM86	CD1/1i Pages 410, 412 and 413	Section 3: Outer South HG2-173 Haighside, Rothwell	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-173 Haighside, Rothwell
MM87	CD1/1i Page 417	Section 3: Outer South HG2-175 Bullough Lane, Haigh Farm (land adjacent to) Rothwell	HG2-175 Bullough Lane, Haigh Farm (land adjacent to) Rothwell: Amend the wording of the Ecology Site requirement to read:  "An Ecological Assessment of the site is required and, where appropriate, mitigation measures will need to be provided, <u>which may include</u> <del>including</del> provision of a biodiversity buffer (not private garden space) adjacent to the northern boundary with Rothwell Country Park."
MM88	CD1/1i	Section 3:	Delete the following site from Policy HG2 and the site schedule, plan and site

Ref	Page	Policy/ Paragraph	Main Modification
	Pages 410, 424 and 425	Outer South HG2-179 Fleet Lane/Eshald Lane (Land at), Oulton	requirements:  HG2-179 Fleet Lane/Eshald Lane (Land at), Oulton
MM89	CD1/1i Page 426	Section 3: Outer South HG2-180 Fleet Lane and Methley Lane, Oulton	HG2-180 Fleet Lane and Methley Lane, Oulton - Amend capacity from <del>322</del> to <u>339</u>
MM90	CD1/1i Pages 410, 428 and 429	Section 3: Outer South HG2-181 Land at Leadwell Lane, Robin Hood	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-181 Land at Leadwell Lane, Robin Hood
MM91	CD1/1i Page 431	Section 3: Outer South HG2-182 Main Street and Pitfield Road, Carlton	HG2-182 Main Street and Pitfield Road, Carlton: Amend the wording of the highways site requirement to state:  "Highways Access to Site: The site should <u>preferably</u> be combined with the adjacent site HG1-410 to provide a suitable access"
MM92	CD1/1i Pages 410 and 434	Section 3: Outer South HG2-184 Westgate Lane, Lofthouse	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-184 Westgate Lane, Lofthouse
MM93	CD1/1i Pages 411, 435 and 436	Section 3: Outer South HG2-185 Church Farm, Lofthouse	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-185 Church Farm, Lofthouse
MM94	CD1/1i	Section 3:	HG2-186 Main Street, Hunts Farm, Methley: Change title of the Conservation Area Site Requirement to <u>Heritage</u>

Ref	Page	Policy/ Paragraph	Main Modification																				
	Page 438	Outer South HG2- 186 Main Street, Hunts Farm, Methley	Heritage Site Requirement to State:  "The site includes, and affects the setting of, historic buildings that are viewed as non-designated heritage assets, including the historic farmhouse. Any development should preserve or enhance the significance of the assets, including the contribution made by their setting. Strong justification would be required for the demolition, rather than conversion, of such assets."																				
MM95	CD1/1i Page 439	Section 3: Outer South MX2-14 Aberford Road (77/79), Oulton	MX2-14 Aberford Road (77/79), Oulton: Amend capacity from 50 to <u>25</u>																				
MM96	CD1/1i Page 441	Section 3: Outer South ¶ 3.8.10 Policy HG3	Amend ¶3.8.10, Policy HG3 as follows:  <b>.....IN OUTER SOUTH THE SITES DESIGNATED AS SAFEGUARDED LAND ARE:</b> <table border="1"> <thead> <tr> <th>Plan Ref</th> <th>Address</th> <th>Area Ha</th> <th>Capacity</th> </tr> </thead> <tbody> <tr> <td>HG3-26</td> <td>Main Street and Pitfield Road, Carlton</td> <td>4.2</td> <td>115</td> </tr> <tr> <td>HG3-27</td> <td>Church Lane (land south of), Mickletown</td> <td>2.5</td> <td>55</td> </tr> <tr> <td>HG3-28</td> <td>Pinfold Lane (land west of), Mickletown</td> <td>2.2</td> <td>50</td> </tr> <tr> <td colspan="3" style="text-align: right;"><b>Safeguarded Land total</b></td> <td><b><u>220-115</u></b></td> </tr> </tbody> </table>	Plan Ref	Address	Area Ha	Capacity	HG3-26	Main Street and Pitfield Road, Carlton	4.2	115	HG3-27	Church Lane (land south of), Mickletown	2.5	55	HG3-28	Pinfold Lane (land west of), Mickletown	2.2	50	<b>Safeguarded Land total</b>			<b><u>220-115</u></b>
Plan Ref	Address	Area Ha	Capacity																				
HG3-26	Main Street and Pitfield Road, Carlton	4.2	115																				
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MM97	CD1/1i Page 441	Section 3: Outer South ¶ 3.8.12 Policy HG5	Delete last part of ¶3.8.12 and Policy HG5 as follows:  <del>In addition some sites that are not allocated for housing also need to be reserved for future school use. Policy HG5 applies to these sites:</del>  <b><del>POLICY HG5: THE SITE ALLOCATIONS PLAN ALLOCATES SITES FOR SCHOOL USE. THESE ARE SHOWN ON THE POLICIES MAP. IN THE OUTER SOUTH HMCA THIS SITE IS:</del></b>																				

Ref	Page	Policy/ Paragraph	Main Modification
			<b>HG5-7 Hope Farm, Wakefield Road, Robin Hood</b>
MM98	CD1/1i Page 443	Section 3: Outer South Employment ¶ 3.8.18 Policy EG2	<p>Delete sentence 'There are no proposed allocations for general employment in Outer South (policy EG2)' and insert</p> <p><b><u>POLICY EG2 – GENERAL EMPLOYMENT ALLOCATIONS, OR MIXED USE ALLOCATIONS WHICH INCLUDE GENERAL EMPLOYMENT USE.</u></b></p> <p><b><u>1) THE SITE ALLOCATIONS PLAN ALLOCATES SITES FOR GENERAL EMPLOYMENT</u></b></p> <p><b><u>OR MIXED USE INCLUDING GENERAL EMPLOYMENT IN ACCORDANCE WITH CORE STRATEGY POLICY SP9.</u></b></p> <p><b><u>2) ANY SPECIFIC SITE REQUIREMENTS ARE DETAILED UNDER THE ALLOCATION CONCERNED IN SECTION 3.</u></b></p> <p><b><u>THESE ALLOCATIONS ARE SHOWN ON THE POLICIES MAP. IN OUTER SOUTH THESE ALLOCATIONS ARE:</u></b></p> <p><b><u>Plan Ref: MX2-14 Address: Aberford Road (77/79), Oulton</u></b>  <b><u>Area: 1.33 ha Capacity: 1.33 (ha)</u></b>  <b><u>Allocated for general employment total 1.33</u></b></p>
MM99	CD1/1i Page 445	Section 3: Outer South HMCA plan for Outer South Green space site G870 Rothwell Pastures Part 2	Delete green space site G870 Rothwell Pastures Part 2
MM100	CD1/1j Page 448	Section 3 Outer South East Policy HG1 HG1-317 2 Brigshaw Lane, Allerton Bywater	Amend Policy HG1 to delete site:  HG1-317 2 Brigshaw Lane, Allerton Bywater, capacity 8
MM101	CD1/1j Pages	Section 3 Outer South East	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:

Ref	Page	Policy/ Paragraph	Main Modification
	449, 450 and 451	HG2-124 Stourton Grange Farm South, Selby Road, Ridge Road, Garforth	HG2-124 Stourton Grange Farm South, Garforth
MM102	CD1/1j Pages 449, 456 and 457	Section 3 Outer South East HG2-127 Newtown Farm, Micklefield	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-127 Newtown Farm, Micklefield
MM103	CD1/1j Pages 449, 458 and 459	Section 3 Outer South East HG2-128 Selby Road/Leeds Road, Kippax	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-128 Selby Road/Leeds Road, Kippax
MM104	CD1/1j Pages 449 and 464	Section 3 Outer South East HG2-131 Whitehouse Lane, Great Preston	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-131 Whitehouse Lane, Great Preston
MM105	CD1/1j Pages 449, 465 and 466	Section 3 Outer South East HG2-132 Brigshaw Lane (land to east of), Kippax ¶3.9.11, Policy HG4	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-132 Brigshaw Lane (land to east of), Kippax  Amend ¶3.9.11 and Policy HG4 as follows:  “ <del>Three</del> <u>Two</u> housing allocations have easy access to Local Centres in Outer South East...”  and Delete ‘HG2-132 Brigshaw Lane (land to east of), Kippax’ from Policy HG4.

Ref	Page	Policy/ Paragraph	Main Modification																				
MM106	CD1/1j Page 475	Section 3: Outer South East ¶ 3.9.10 Policy HG3	Amend ¶3.9.10, table within Policy HG3, as follows: <table border="1"> <thead> <tr> <th>Plan Ref</th> <th>Address</th> <th>Area</th> <th>Capacity</th> </tr> </thead> <tbody> <tr> <td>HG3-18</td> <td>Selby Road, Garforth</td> <td>18</td> <td><b>500</b></td> </tr> <tr> <td><del>HG3-19</del></td> <td><del>Moorgate, Kippax</del></td> <td><del>10.4</del></td> <td><del>166</del></td> </tr> <tr> <td>HG3-20</td> <td>Park Lane /Doctor's Lane (land off) Allerton Bywater</td> <td>40.6</td> <td><b>950</b></td> </tr> <tr> <td colspan="3"><b>Safeguarded land total</b></td> <td><del><b>1,616</b></del> <b><u>1,450</u></b></td> </tr> </tbody> </table>	Plan Ref	Address	Area	Capacity	HG3-18	Selby Road, Garforth	18	<b>500</b>	<del>HG3-19</del>	<del>Moorgate, Kippax</del>	<del>10.4</del>	<del>166</del>	HG3-20	Park Lane /Doctor's Lane (land off) Allerton Bywater	40.6	<b>950</b>	<b>Safeguarded land total</b>			<del><b>1,616</b></del> <b><u>1,450</u></b>
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MM107	CDR1/1j Page 481	Section 3: Outer South East EG1-35 Hawks Park, North Newhold, Aberford Road, Garforth	Policy EG1. Revise capacity of site EG1-35 Hawks Park, North Newhold, Aberford Road, Garforth from <del>12.99ha</del> to <u>8.43ha</u> .																				
MM108	CDR1/1j Page 481	Section 3: Outer South East EG1-36 Hawks Park, North Newhold, Aberford Road, Garforth	Policy EG1. Revise capacity of site EG1-36 Hawks Park, North Newhold, Aberford Road, Garforth from <del>4.08ha</del> to <u>1.52ha</u> .																				
MM109	CD1/1k Page 485	Section 3: Outer South West	Amend Policy HG1 to delete site HG1-327 Barkly Road, capacity 25																				

Ref	Page	Policy/ Paragraph	Main Modification
		¶ 3.10.6 Policy HG1 HG1-327 Barkly Road	
MM110	CD1/1k Page 486	Section 3: Outer South West ¶ 3.10.6 Policy HG1 HG1-344 Albert Road, Morley	Amend Policy HG1 to delete site HG1-344 Albert Road, Morley, capacity 40
MM111	CD1/1k Pages 491, 506 and 507	Section 3: Outer South West HG2-144 Westfield Farm, Drighlington	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-144 Westfield Farm, Drighlington
MM112	CD1/1k Pages 491, 508,509, 554, 555	Section 3: Outer South West HG2-145 Bradford Road/Wakefield Road Gildersome ¶3.10.12 Policy HG5	Delete the following site from Policy HG2 and the site schedule, plan and site requirements.  HG2-145 Bradford Road/Wakefield Road Gildersome  Amend ¶3.10.12 as follows:  "Section 2 ¶ 2.64 explains that where land is needed for provision of a school or schools, or extension to a school, these sites are identified on the plan at the end of the section. In Outer South West there <del>are two</del> <u>is one</u> sites where part of a housing site is to be retained for a school. <del>These</del> <u>This sites are</u> <del>is:</del> <del>HG2-145 Bradford Road/Wakefield Road Gildersome</del> HG2-150 Churwell (land to the east of)  Amend Policy HG5 as follows. See plan at <del>Appendix 2</del> .  <b>POLICY HG5</b>

Ref	Page	Policy/ Paragraph	Main Modification
			<p><b>THE SITE ALLOCATIONS PLAN ALLOCATES SITES FOR SCHOOL USE. THESE ARE SHOWN ON THE POLICIES MAP. IN OUTER SOUTH WEST <del>THIS</del> <u>THESE</u> SITES <del>IS</del> <u>ARE</u>:</b></p> <p><b><u>HG5-8 BRADFORD ROAD, EAST ARDSLEY</u></b>  <b><u>HG5-9 LAND NORTH WEST OF BIRCHFIELD PRIMARY SCHOOL GILDERSOME</u></b></p>
MM113	CD1/1k Pages 491, 512 and 513	Section 3: Outer South West HG2-147 Highfield Drive/Harthill Lane (land off), Gildersome	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-147 Highfield Drive/Harthill Lane (land off), Gildersome
MM114	CD1/1k Pages 491, 514 and 515	Section 3: Outer South West HG2-148 Gelderd Road/M621, Gildersome	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-148 Gelderd Road/M621, Gildersome
MM115	CD1/1k Page 517	Section 3 Outer South West HG2-149 Lane Side Farm Morley	HG2-149 Lane Side Farm Morley: Insert Education site requirement to state:  <b><u>'Education Provision:</u></b> <b><u>Part of the site should be retained for provision of a school, unless the school is already delivered on site HG2-150.'</u></b>
MM116	CD1/1k Page 518 and 519	Section 3 Outer South West HG2-150 Churwell (Land to the east of)	HG2-150 Churwell (Land to the east of): Amend capacity from 205 to <b>223</b>  Education site requirement to be amended so that it reads 'Part of the site should be retained for provision of a school, unless the school is already delivered on site HG2-149. In the event that the school is already delivered, the capacity would be adjusted accordingly.'



Ref	Page	Policy/ Paragraph	Main Modification
MM117	CD1/1k Page 521	Section 3 Outer South West HG2-153 Albert Drive, Morley	<p>HG2-153 Albert Drive, Morley: Amend the Highways Access and Highway Local Network site requirements:</p> <p>Highways Access to Site:</p> <p><del>Traffic management measures will be required in the streets to the south and west for</del> <u>should be reviewed on Albert Road, Peel Street and Clough Street and further measures introduced as necessary to the benefit of road safety.</u></p> <p>Local Highway Network:</p> <p>The proposed development is required to improve pedestrian linkages to Morley railway station <u>upgrading existing definitive footpaths 62 and 128.</u></p>
MM118	CD1/1k Page 523	Section 3 Outer South West HG2-155 Joseph Priestley College	<p>HG2-155 Joseph Priestley College: Amend Conservation Area site requirement as follows:</p> <p><del>"The site is within, or affects the setting of a proposed Conservation Area. When adopted, a Any development should preserve or enhance the character or appearance of the Conservation Area, when adopted. The building is identified as a positive historic building in the draft appraisal and is currently viewed as a Non-Designated Heritage Asset. Any development of the site would need to retain the existing building and convert it for residential use in a sensitive way. The loss, rather than conversion of the building, would need strong justification."</del></p> <p>Add new 'Heritage' site requirement to state: <b><u>Heritage:</u></b></p> <p><u>The building is identified as a positive historic building in the draft Conservation Area appraisal and is a Non-Designated Heritage Asset. Any development of the site would need to retain the existing building and convert it for residential use in a sensitive way. The loss, rather than conversion of the building, would need robust justification."</u></p>

Ref	Page	Policy/ Paragraph	Main Modification
MM119	CD1/1k Page 529	Section 3 Outer South West HG2-158 Tingley Mills, Tingley Common, Morley	<p>HG2-158 Tingley Mills, Tingley Common, Morley</p> <p>Amend Conservation Area site requirement to state:  <del>"The site is within, or affects the setting of, a proposed Conservation Area. When adopted, any development should preserve or enhance the character or appearance of the Conservation Area, when adopted. The site includes a number of historic buildings that have been identified as positive buildings in the draft appraisal. The buildings are considered to be Non-Designated Heritage Assets and their loss through demolition would require strong justification."</del></p> <p>Add new Heritage Site Requirement to state:  <b>"Heritage:</b>  <u>The site includes a number of historic buildings that have been identified as positive buildings in the draft Conservation Area appraisal. The buildings are Non-Designated Heritage Assets and their loss through demolition would require robust justification."</u></p>
MM120	CD1/1k, Page 539	Section 3: Outer South West HG2-167 Old Thorpe Lane, Tingley and ¶3.10.3	<p>HG2-167 Old Thorpe Lane, Tingley:  Amend boundary on plan and capacity from 619 to <b>207</b> and area from 28ha to <b>9.2ha</b>. See plan at <b>Appendix 2</b>.</p> <p>Delete site requirement relating to New Local Centre</p> <p>Amend Local Highway Network site requirement to delete reference to 'or new link road', as follows:</p> <p>".....The development will be required to fund appropriate mitigation measures in the form of a realigned junction <del>or new link road</del>. There is also...junction improvements."</p> <p>Delete site requirement relating to Listed Buildings</p>

Ref	Page	Policy/ Paragraph	Main Modification
			<p>Delete last sentence of ¶3.10.3 as follows:</p> <p>For policies and guidance referring to centre boundaries, Primary Shopping Areas and proposals within protected shopping frontages, please refer to Section 2 of this document. These policies must also be read in conjunction with the Retail and Town Centres section of the Core Strategy. <del>In addition to the designated centres outlined above, the site requirements for the housing site at Land at Old Thorpe Lane, Tingley (HG2-167) set out that a new centre should be delivered as part of this development.</del></p>
MM121	CD1/1k, Page 542	Section 3: Outer South West HG2-168 Haigh Wood, Ardsley	<p>HG2-168 Haigh Wood, Ardsley: Amend wording of Local Highway Network site requirement, as detailed:</p> <ul style="list-style-type: none"> <li>• Local Highway Network:</li> </ul> <p>The proposed development will cause a cumulative impact on the congested junction of the A650 with Common Lane. The development will be required to contribute to appropriate mitigation measures in the form of junction capacity improvements. There is also a cumulative impact upon Tingley roundabout.</p> <p>To mitigate this impact a contribution will be required towards any improvements as agreed with Highways England, taking into account the cumulative impact of other allocated sites in the area. The proposed development is also likely to impact on congested parts of the A653 including within the district of Kirklees. <u>Kirklees Metropolitan Council will be consulted on the transport implications of any future planning applications on the site.</u> The development will be required to assess impacts taking into account the cumulative impact of other allocated sites in the area and fund appropriate mitigation measures including road and junction improvements.</p>
MM122	CDR1/1k, Page 544	Section 3: Outer South West HG2-169 Haigh Wood, Ardsley	<p>HG2-169 Haigh Wood, Ardsley: Amend wording of Local Highway Network site requirement, as detailed:</p> <ul style="list-style-type: none"> <li>• Local Highway Network:</li> </ul>

Ref	Page	Policy/ Paragraph	Main Modification				
			<p>The proposed development will have a direct impact on the congested junction of the A650 with Common Lane. The development will be required to contribute to appropriate mitigation measures in the form of junction capacity improvements. There is also a cumulative impact upon Tingley roundabout. To mitigate this impact a contribution will be required towards any improvements as agreed with Highways England, taking into account the cumulative impact of other allocated sites in the area. In addition, a cumulative impact is also likely at the A650 / Rein Rd junction and contributions towards mitigating measures will also be required here. The proposed development is also likely to impact on congested parts of the A653 including within the district of Kirklees. <u>Kirklees Metropolitan Council will be consulted on the transport implications of any future planning applications on the site.</u> The development will be required to assess impacts taking into account the cumulative impact of other allocated sites in the area and fund appropriate mitigation measures including road and junction improvements.</p>				
MM123	CD1/1k Pages 491, 545 and 546	Section 3: Outer South West HG2-170 Land off Haigh Moor Road	<p>Delete the following site from Policy HG2 and the site schedule, plan and site requirements:</p> <p>HG2-170 Land off Haigh Moor Road</p>				
MM124	CD1/1k Page 547	Section 3: Outer South West HG2-171 - Westerton Road, East Ardsley	<p>HG2-171 Westerton Road, East Ardsley - Amend site capacity from 195 to <b>35</b> and area from <del>8.68</del> to <b>1.3</b> hectares and amend boundary of site.</p> <p>Delete Local Highway Network site requirement.</p>				
MM125	CD1/1k Page 554	Section 3: Outer South West ¶ 3.10.10 Policy HG3	<p>Amend ¶3.10.10, table within Policy HG3 as follows:</p> <table border="1"> <tr> <td>HG3-21</td> <td>Gelderd Road (land to the north of), Wortley</td> <td>11.6</td> <td>315</td> </tr> </table>	HG3-21	Gelderd Road (land to the north of), Wortley	11.6	315
HG3-21	Gelderd Road (land to the north of), Wortley	11.6	315				

Ref	Page	Policy/ Paragraph	Main Modification																				
			<table border="1"> <tr> <td>HG3-22</td> <td>Manor House Farm, Churwell</td> <td>2.9</td> <td>80</td> </tr> <tr> <td>HG3-23</td> <td>Tingley Station</td> <td>43.1</td> <td>1050</td> </tr> <tr> <td>HG3-24</td> <td>Bradford Road (land off), East Ardsley</td> <td>9.7</td> <td>218</td> </tr> <tr> <td>HG3-25</td> <td>New Lane, East Ardsley</td> <td>3.8</td> <td>90</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>Safeguarded Land total:</b></td> <td></td> <td><b><u>1753</u></b> <b><u>1220</u></b></td> </tr> </table>	HG3-22	Manor House Farm, Churwell	2.9	80	HG3-23	Tingley Station	43.1	1050	HG3-24	Bradford Road (land off), East Ardsley	9.7	218	HG3-25	New Lane, East Ardsley	3.8	90	<b>Safeguarded Land total:</b>			<b><u>1753</u></b> <b><u>1220</u></b>
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MM126	CD1/1k Page 563	Section 3: Outer South West HG7-1 – West Wood, Dewsbury Road, Tingley	<p>HG7-1 – West Wood, Dewsbury Road, Tingley:</p> <p>Amend site boundary to exclude areas of flood risk.</p> <p>Amend site area from <del>0.68ha</del> to <b><u>0.39ha</u></b></p> <p><u>Amend Green Belt boundary to inset the site from the Green Belt</u></p>																				
MM127	CD1/1k	Section 3: Outer South West Policy EG1 EG1-48 Opposite Ravell Works, Geldered Road, Wortley	<p>EG1-48 Opposite Ravell Works, Geldered Road, Wortley</p> <p>Revise capacity of EG1-48 from <del>5.02</del> to <b><u>3.19ha</u></b>.</p>																				
MM128	CD1/1k Page 567	Section 3: Outer South West Policy EG1 EG1-55 Adj Ravenheat Ltd, Chartists Way, Morley	Delete EG1-55 Adj Ravenheat Ltd, Chartists Way, Morley																				

Ref	Page	Policy/ Paragraph	Main Modification
MM129	CD1/1k Page 573	Section 3: Outer South West EG2-19 Land off Topcliffe Lane, Morley and to the North of Capitol Park	EG2-19 Land off Topcliffe Lane, Morley and to the North of Capitol Park:  Delete Culverts and Canalised Watercourses site requirement  Delete Conservation Area site requirement  Add new Heritage Site Requirement to state:  <b><u>Heritage:</u></b> <u>Some buildings at Topcliffe Farm at end of Topcliffe Lane are Non-Designated Heritage Assets based upon the existing buildings' age and local architectural and vernacular character, and their loss through demolition would require justification.</u>
MM130	CD1/1k Pages 568 and 574	Section 3: Outer South West EG2-20 Fall Lane, East Ardsley	Delete the following site from Policy EG2 and the site schedule, plan and site requirements:  EG2-20 Fall Lane, East Ardsley 0.59ha
MM131	CD1/1k Page 581	Section 3: Outer South West HMCA plan for Outer South West Green space site G655 Main Street (site of old pub)	Delete site G655 Main Street (site of old pub)
MM132	CD1/1l Page 584	Section 3: Outer West HG1-131 Pollard Lane	HG1-131 Pollard Lane:  Amend capacity from <del>179</del> to <b><u>120</u></b>
MM133	CD1/1l Page 585	Section 3: Outer West ¶ 3.11.6 Policy HG1	Amend Policy HG1 to delete site HG1-155 Elder Road/Swinnow Road, capacity 25

Ref	Page	Policy/ Paragraph	Main Modification
		HG1-155 Elder Road/Swinnow Road	
MM134	CD1/1l Page 585	Section 3: Outer West ¶ 3.11.6 Policy HG1 HG1-157 Elder Road	Amend Policy HG1 to delete site HG1-157 Elder Road, capacity 22
MM135	CD1/1l Page 586	Section 3: Outer West ¶ 3.11.6 Policy HG1 HG1-163 Vernon Place	Amend Policy HG1 to delete site HG1-163 Vernon Place, capacity 8
MM136	CD1/1l Pages 590 and 594	Section 3: Outer West HG2-54 Upper Carr Lane (land off), Calverley	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-54 Upper Carr Lane (land off), Calverley
MM137	CD1/1l Pages 590, 595 and 596	Section 3: Outer West HG2-55 Calverley Lane, Calverley	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-55 Calverley Lane, Calverley
MM138	CD1/1l Pages 590, 597 and 598	Section 3: Outer West HG2-56 Rodley Lane, Calverley Lane, Calverley	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-56 Rodley Lane (land at), Calverley Lane, Calverley
MM139	CD1/1l Pages 590, 601 and 602	Section 3: Outer West HG2-59 Land at Rodley Lane	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-59 Land at Rodley Lane

Ref	Page	Policy/ Paragraph	Main Modification
MM140	CD1/11 Page 621	Section 3: Outer West HG2-72 Land off Tyersal Court, Tyersal	HG2-72 Land off Tyersal Court, Tyersal - Amend capacity from <del>40</del> to <b>46</b>
MM141	CD1/11 Pages 589, 629 and 630	Section 3: Outer West HG2-76 Hough Side Road, Pudsey	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-76 Hough Side Road, Pudsey
MM142	CD1/11 Pages 589, 633 and 634	Section 3: Outer West HG2-80 Acres Hall Avenue, Pudsey	Delete the following site from Policy HG2 and the site schedule, plan and site requirements:  HG2-80 Acres Hall Avenue, Pudsey
MM143	CDR1/11, Page 644	Section 3: Outer West HG2-204 Wood Nook, Pudsey	Amend the Highways Access to Site requirement relating to the existing footpath network link at Site HG2-204 Wood Nook Pudsey as detailed:  Highways Access to Site: The site would need to be linked to the existing footpath network <u>to the northern boundary of the site from New Pudsey Station to the Owlcotes Shopping Centre and to the north-west corner of the site</u> in order to reach local facilities and public transport.
MM144	CD1/11 Page 646	Section 3: Outer West HG2-205 Stonebridge Mills, Farnley	HG2-205 Stonebridge Mills, Farnley: Amend 'Highway Access to Site' site requirement to state:  'Public transport improvements on Stonebridge Lane. Significant alteration to Ring Road roundabout to provide vehicular access to the site <u>unless suitable alternative access to Stonebridge Lane can be gained.</u> '  Insert Flood Risk site requirement:



Ref	Page	Policy/ Paragraph	Main Modification																												
			<u>'A small part of the site is affected by flood risk. A sequential approach should be taken to the layout of the site so that no housing or other more vulnerable development is located in the zone 3 high flood risk part of the site'.</u>																												
MM145	CD1/11, Page 648	Section 3: Outer West HG2-206 Heights Lane, Armley	<p>HG2-206 Heights Lane, Armley: Amend the Highways Access to Site requirement on Site HG2-206 as detailed:</p> <p>Highways Access to Site:</p> <p><del>Nearside footway required — will affect trees. Review of TRO's and Traffic Management measures. A footway should be provided along the Heights Lane site frontage. The existing traffic calming measure may need alteration to accommodate the site access.</del></p>																												
MM146	CD1/11 Page 653	Section 3: Outer West ¶ 3.11.10 Policy HG3	<p>Amend ¶3.11.10, table within Policy HG3 as follows:</p> <table border="1"> <thead> <tr> <th>Plan Ref</th> <th>Address</th> <th>Area Ha</th> <th>Capacity</th> </tr> </thead> <tbody> <tr> <td>HG3-14</td> <td>Rodley (land at), Leeds LS13</td> <td>1.6</td> <td>50</td> </tr> <tr> <td>HG3-15</td> <td>Kirklees Knowl (land at), Bagley Lane, Bagley</td> <td>17.8</td> <td>415</td> </tr> <tr> <td>HG3-16</td> <td>Land off Gamble Lane</td> <td>4.5</td> <td>120</td> </tr> <tr> <td>HG3-17</td> <td>Low Moor Side, New Farnley</td> <td>5.7</td> <td>130</td> </tr> <tr> <td>HG3-29</td> <td>Land off Gamble Lane</td> <td>7.6</td> <td>200</td> </tr> <tr> <td colspan="2">Safeguarded Land total:</td> <td></td> <td>915 465</td> </tr> </tbody> </table>	Plan Ref	Address	Area Ha	Capacity	HG3-14	Rodley (land at), Leeds LS13	1.6	50	HG3-15	Kirklees Knowl (land at), Bagley Lane, Bagley	17.8	415	HG3-16	Land off Gamble Lane	4.5	120	HG3-17	Low Moor Side, New Farnley	5.7	130	HG3-29	Land off Gamble Lane	7.6	200	Safeguarded Land total:			915 465
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MM147	CD1/11 Page 659	Section 3: Outer West HG7-2 – Land on the Corner of Tong Road and Lakeside	<p>HG7-2 – Land on the Corner of Tong Road and Lakeside Road, Wortley:</p> <p>Delete 'Highways' site requirement</p>																												

Ref	Page	Policy/ Paragraph	Main Modification
		Road, Wortley	
MM148	CD1/1l Page 669	Section 3: Outer West ¶3.11.20 ±	Add new ¶3.11.20 ± as follows:  <u>"The Habitat's Regulations Assessment has concluded that measures will be required regarding the provision and enhancement of green spaces within the HMCA so as to help avoid visitor pressure on the South Pennine Moors SPA/SAC. The Council will monitor these through monitoring indicator 24 of the Council's Monitoring Framework which supports preparation of the Authority Monitoring Report. This will quantify the delivery of green space and green infrastructure delivered in the area along with the amount of commuted sums collected and spent on green space projects. Moreover, for the purposes of monitoring this measure the AMR will also report on specific improvements to green spaces in this HMCA, which arise as a result of the North West Leeds Green Gateways and Country Park project."</u>
MM149	CD1/1l Page 670	Section 3: Outer West HMCA plan for Outer West Green space site G1430 Chaucer Avenue (rear of)	Delete site G1430 Chaucer Avenue (rear of) from Outer West site allocations plan.
MM150	CD1/1l Page 676	Appendix 1 Schedule of the UDP Saved Policies	Appendix revised and updated.
MM151	CD1/1l Page 688	New Appendix 2 to the Plan	Add the Infrastructure Delivery Plan as Appendix 2 to the Plan.
MM152	CD1/1j Page 461	Section 3: Outer South East HG2-129 Ash Tree Primary School, Kippax	Change title of the "Conservation Area" Site Requirement to "Heritage".  Heritage Site Requirement to be amended as follows: <u>"The boundary treatment relates to the former school and is considered to be a non-designated heritage assets..."</u>

**Appendix 1 – Consequential changes to tables as a result of Main Modifications in the schedule above**

**MM5**

**Table 1: Housing Distribution by Housing Market Characteristic Area (HMCA)**

Housing Market Characteristic Area	Core Strategy Housing target up to 2028	Core Strategy Housing target up to 2023	Percentage (Core Strategy SP7)	Delivery up to 2028					Delivery up to 2023				Residual Delivery 2023 to 2028		
				Existing supply ('Identified sites')	Non Green Belt Allocations	Green Belt Allocations	Total	Performance up to 2028	Non Green Belt delivery to 2023	Green Belt delivery up to 2023	Delivery up to 2023	Performance up to 2023	Non Green Belt delivery 2023 to 2028	Green Belt delivery 2023 to 2028	Delivery 2023 to 2028
Aireborough	2,300	1,444	3	965	77	475	1,517	-783	1,042	425	1,467	23	0	50	50
City Centre	10,200	6,781	15.5	5,259	6,379	0	11,638	1,438	8,086	0	8,086	1,305	3,553	0	3,553
East Leeds	11,400	7,489	17	6,133	3,325	248	9,706	-1,694	7,590	248	7,838	349	1,869	0	1,869
Inner Area	10,000	6,569	15	8,961	3,951	0	12,912	2,912	6,875	0	6,875	306	6,037	0	6,037
North Leeds	6,000	3,941	9	4,095	484	575	5,154	-846	3,577	548	4,125	184	1,002	27	1,029
Outer North East	5,000	3,500	8	1,711	1,544	100	3,355	-1,645	3,355	100	3,255	-145	0	0	0
Outer North West	2,000	1,314	3	1,146	474	87	1,707	-293	1,288	87	1,375	61	332	0	332
Outer South	2,600	1,750	4	612	134	735	1,481	-1,119	746	599	1,345	-405	0	136	136
Outer South East	4,600	3,063	7	1,500	431	83	2,014	-2,586	1,931	83	2,014	-1,049	0	0	0
Outer South West	7,200	4,813	11	2,882	1,883	1,137	5,902	-1,298	3,846	1,104	4,950	137	919	33	952
Outer West	4,700	3,087	7	2,686	1,016	630	4,332	-368	2,647	584	3,231	144	1,055	46	1,101
<b>Total</b>	<b>66,000</b>	<b>43,750</b>	<b>100</b>	<b>35,950</b>	<b>19,698</b>	<b>4,070</b>	<b>59,718</b>	<b>-6,282</b>	<b>40,882</b>	<b>3,778</b>	<b>44,660</b>	<b>910</b>	<b>14,766</b>	<b>292</b>	<b>15,058</b>



**MM9**

**Table 2: Comparison of Housing Allocations against Core Strategy Policy SP7**

<b>Level</b>	<b>Type</b>	<b>No. of sites</b>	<b>Capacity</b>	<b>Core Strategy Target</b>	<b>+/- target</b>	<b>% difference</b>
<b>City Centre</b>	<b>Infill</b>	116	11,940	10,200	1,740	17
<b>Main Urban Area</b>	<b>Infill</b>	378	30,932	30,000	932	3
<b>Main Urban Area</b>	<b>Extension</b>	30	3,228	3,300	-72	-2
<b>Major Settlement</b>	<b>Infill</b>	85	3,952	4,000	-48	-1
<b>Major Settlement</b>	<b>Extension</b>	16	3,860	10,300	-6440	-63
<b>Smaller Settlement</b>	<b>Infill</b>	72	2,524	2,300	224	10
<b>Smaller Settlement</b>	<b>Extension</b>	18	2,204	5,200	-2996	-58
<b>Other Rural</b>	<b>Infill</b>	17	382	100	282	282
<b>Other Rural</b>	<b>Extension</b>	6	325	600	-275	-46
<b>Other</b>	<b>Other</b>	4	371	0	371	



**MM11****Table 3: Greenfield / Brownfield split across HMCAs**

<b>HMCA</b>	<b>Greenfield capacity</b>	<b>Brownfield capacity</b>	<b>% greenfield</b>	<b>% brownfield</b>
Aireborough	651	866	43	57
City Centre	195	11,443	2	98
East Leeds	8,009	1,680	83	17
Inner Area	1,366	11,546	11	89
North Leeds	1,362	3,775	27	73
Outer North East	2,899	456	86	14
Outer North West	1,226	481	72	28
Outer South	1,183	321	79	21
Outer South East	1,120	894	56	44
Outer South West	3,980	1,939	67	33
Outer West	1,822	2,504	42	58
<b>Total</b>	<b>23,813</b>	<b>35,905</b>	<b>40</b>	<b>60</b>

**MM17**

**Table 4: The distribution of safeguarded land designations across Leeds**

<b>HMCA</b>	<b>Total capacity of Safeguarded Land sites</b>	<b>% of HMCA target as Safeguarded Land</b>	<b>% of 6,600 total Safeguarded Land target</b>
Aireborough	360 <del>0</del>	16	5
City Centre	0	0	0
East Leeds	0	0	0
Inner Area	0	0	0
North Leeds	0	0	0
Outer North East	<del>1,359</del> <u>1,156</u>	0	<del>21</del>
Outer North West	540 <del>260</del>	27	8
Outer South	220 <del>115</del>	8	3
Outer South East	<del>1,616</del> <u>1,450</u>	35	24
Outer South West	<del>1,753</del> <u>1,220</u>	24	27
Outer West	915 <del>465</del>	19	14
<b>Total</b>	<b><del>6,763</del> <u>4,666</u></b>	-	-



## **Appendix 2 to Agenda Item 5 – Leeds Local Plan: Adoption of the Site Allocations Plan**

Appendix 2 to Agenda Item 5 can be found as a separate document both to the paper and electronic versions of the agenda.

Both the electronic and paper versions are page numbered consistently for ease of reference.

The Appendix 2 has been split into 13 documents.

Presenting Appendix 2 in this way has been done to manage the print and publication of this significant document alongside the rest of the agenda and with the aim of clearly presenting it to the reader.

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# Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

<b>Directorate: City Development</b>	<b>Service area: Forward Planning and Implementation</b>
<b>Lead person David Feeney</b>	<b>Contact number: 0113 3787660</b>

<p><b>1. Title:</b> Leeds Local Plan – Adoption of the Site Allocations Plan</p> <p>Is this a:</p> <p> <input checked="" type="checkbox"/> <b>Strategy / Policy</b>                                  <input type="checkbox"/> <b>Service / Function</b>                                  <input type="checkbox"/> <b>Other</b> </p> <p><b>If other, please specify</b></p>
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<p><b>2. Please provide a brief description of what you are screening</b></p> <p>The latest stage of the Site Allocations Plan (SAP) policies are considered in this EIA screening, previous screenings have been undertaken to ensure equality has been an integral part of the process.</p> <p>This Equality Impact Assessment Screening (EIA) is for the next stage of the Site Allocations Plan (SAP) which is adoption. Previous EIA screenings have been undertaken at key appropriate stages. The Site Allocations Plan is one of a series of Development Plan Documents (DPD) being prepared by the City Council, as part of the Local Development Framework (LDF). The scope and purpose of the Site Allocations Plan is to set out the detailed location of new housing, retail, employment, and protected greenspace for the whole of the District except for the area covered by the adopted Aire Valley Leeds Area Action Plan and the associated site specific policies over the plan period to 2028. The Site Allocations Plan needs to be in conformity with the Core Strategy. It directly builds on the parameters for</p>
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growth, including the broad distribution across the District as set out in the Core Strategy (adopted on 12<sup>th</sup> November 2014) and the Core Strategy Selective Review (CSSR) which is currently nearing completion and adoption, with the key focus to deliver on the Core Strategy's principles of sustainable development. Notwithstanding this, the allocation of Green Belt sites for housing to meet needs to 2023 ensures that the majority of sites in the Green Belt that had been proposed for housing in the Submission Draft Plan are deleted via the main modifications. The Inspectors are satisfied that there are no reasonable alternatives to the allocations proposed and the housing requirement provides the exceptional circumstance necessary to support the release of a reduced number of Green Belt sites, subject to the necessary infrastructure and site requirements being applied.

The Core Strategy sets out planning policies for the District and has undertaken Equality Impact Assessment Screenings at appropriate stages, to ensure as far as is possible, any negative consequences for a particular group or protected characteristic within the community are minimised or counter balanced by other measures. Within this context, the Site Allocations Plan helps to outline in detail the broad approach of the Core Strategy. It is not appropriate to screen the overall impact of the allocations district wide or the quantum of allocations in each housing market characteristic area, however it is important to ensure that equality has been an integral part of the process. In addition, planning applications for development on specific sites will need to demonstrate how proposals meet the objectives and policies of the Core Strategy. The Site Allocations screening therefore concentrates on decisions about specific sites and also on individual site requirements. It should be noted that a Sustainability Appraisal has also been undertaken which is an integral element and justification for which sites have been chosen for allocations.

This screening sets out how equality has been considered at this final stage of the Site Allocations process. At this stage of the Site Allocations agreement is being sought at Executive Board on the adoption of the Plan following the Inspectors Report. The Inspectors report sets out recommendations in relation to modifications following Public Examination. The Plan comprises the Submission Draft Plan (May 2017) plus the main modifications as detailed in the Inspectors Report, plus additional modifications the Council has made, which do not affect the soundness of the Plan (ie they are typing and grammatical errors).

### **3. Relevance to equality, diversity, cohesion and integration**

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser

relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?	x	
Have there been or likely to be any public concerns about the policy or proposal?	x	
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		x
Could the proposal affect our workforce or employment practices?		x
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> <li>• Eliminating unlawful discrimination, victimisation and harassment</li> <li>• Advancing equality of opportunity</li> <li>• Fostering good relations</li> </ul>	x	

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

#### 4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

- **Key findings** (think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

Since the last stage of the EIA, the SAP has been the subject of an Examination in public, with hearings held in October 2017 and July/August 2018, consultation on proposed main modifications to the Plan took place between 21<sup>st</sup> January and 4<sup>th</sup> March 2019 and the Inspectors report was received in May 2019

696 submissions comprising 2,400 representations were received in the consultation on the proposed Main Modifications (Jan – March 2019). These were sent directly to the Inspectors for their consideration, the conclusions of the Inspectors being detailed in their Report.

The modifications to the Submission Draft Plan (May 2017) include the deletion of 32 Green Belt sites previously proposed for development as well as amendments to site requirements on several sites.

It is the role of the Core Strategy to set the overall scale and distribution of regeneration and growth across the District, with the SAP and the Aire Valley Leeds Area Action Plan (AVLAAP), identifying site specific allocations to deliver these strategic requirements. *The Core Strategy has undertaken EIA screening at appropriate stages and given due regard to the equality characteristics. The equality considerations which were considered therefore in the Core Strategy and earlier stages of SAP still apply. Below are set out a summary of equality considerations given at previous stages and at this stage.*

*The SAP incorporates detailed Retail and Town Centre policies which have been worked up to incorporate those within the previous Development Plan (the Unitary Development Plan). These policies cover the designation of centre boundaries, primary shopping areas, detailed policy guidance for developments within protected shopping frontages within the City Centre and within other designated centres. The policy also includes detailed shop front guidance.*

*For housing and employment, individual site requirements provide additional layers of information in relation to highways, conservation areas, listed buildings, flood risk and other site specific requirements. In addition the equality screening of the proposal which designates airport employment land forms a separate equality screening (in July 2015).*

*Greenspace proposals have been updated at various stages of the plan process and information on the quality, quantity and accessibility of greenspace updated, which has a positive impact on all the equality characteristics.*

- **Actions**

**(think about** how you will promote positive impact and remove/ reduce negative impact)

Due regard was given to all equality characteristics. The changes assessed in this EIA are those that the Inspector at the Examination specified were needed to make the plan 'sound' or acceptable.

The Submission Draft SAP has been amended as detailed in the modifications the Inspectors consider are necessary to make the Plan sound, (as outlined in their report). These are;

- Set out the housing requirement for years for 1-11 of the plan period;
- Delete sites that need to be released from the Green Belt but are not necessary to meet the housing requirement for years 1 to 11 of the Core Strategy period
- Commitment to review of housing element of SAP immediately after adoption of the CSSR
- Delete all references to phasing of sites;
- Commitment to monitor the delivery of negotiated stopping places and private pitch provision through planning permissions and if necessary undertake a review of allocation of gypsy and travellers pitches post 2024;
- Clarify an individual site (for reference HG7-1 'West Wood, Dewsbury Road, Tingley) is to be removed from the Green Belt;
- Delete designation of additional land in Outer North East housing Market Characteristics Area as new Green Belt
- Amend allocation EG3 'Leeds Bradford International Airport' Employment hub to be consistent with other employment land;
- Delete identified and allocated sites that are no longer available or deliverable
- Revise policies relating to identified sites to be clear what this category includes ; list the sites relevant at the times of the examination in an Annex; ensure clear monitoring of identified sites to check ongoing availability and deliverability;
- Various modifications to generic and individual site requirements to ensure they are effective;
- Update capacity of sites to reflect most up to date information

The changes since the last SAP are therefore largely related to the detail of sites and are procedural and as such in terms of the protected characteristics have no impact. In particular the Inspectors report makes reference to the site assessment of gypsy and travelling showpeople and states that this should be monitored but concludes that the approach is sound. This has no impact on the equality characteristics.

Public Consultation has been held at all key stages of the process and following approval by Executive Board a further stage of public consultation on the proposed 'modifications' for a 6 week period proposed in May/June 2019. The main modifications were assessed against all of the protected characteristics resulting in no significant equality impacts. The main modifications to the plan can be summarised as relating to the detail of sites, phasing, monitoring, modifications to site requirements, site capacity and review of housing after the adoption of the Core Strategy Selective Review. The equality implications of these have been considered but they relate to site specific issues or procedural issues. As with all previous equality screenings the impact on equality characteristics has been considered in particular in terms of theme.

*The section below examines in more detail equality considerations in relation to the protected characteristics. The following points are therefore key findings in relation to these broad parameters and the impact on the equality characteristics and are similar to those identified in the Core Strategy, as the Core Strategy is the overarching policy framework for the Site Allocations Plan. Transport has been given the greatest consideration as set out below as it has an overarching impact on other topic areas as accessibility as one of the key considerations for equality.*

## Transport

### *Race*

*Differential access to the transport system and the effect of transport policies, particularly for Black, Asian and Minority Ethnic (BME) people are around impacts on access to employment, education and training, which are important issues for BME communities as a means of overcoming known disadvantages in the job market. One of the reasons for this is greater reliance of BME communities on public transport, and a consequent difficulty accessing more remote employment locations. People from BME groups often have increased safety concerns about using public transport, particularly at night, yet BME groups are more likely to be involved in shift work or making journeys to non-mainstream venues at unsocial hours.*

### *Age*

*Young people rely very much on public transport, although many have personal security concerns when using public transport and this is coupled with the fact that in terms of actual risk they are the age group which are most likely to be the victims of violence and/or assault. Many older people are not able to drive because health conditions related to their age or find the cost of running a car prohibitive. Consequently, public transport often plays a vital role in enabling participation in community life for older people. Planned improvements to strategic connectivity and the reliability of public transport will benefit people in both these younger and older age groups. Older people are disproportionately more likely to be living in poverty and suffering the associated effects of low quality and inappropriate housing. Older people require access to a range of facilities and services within their local area. Older people also have a higher incidence of long-term ill health. It is important therefore that they are able to gain access to healthcare facilities and preventive health and well being services by public transport accessible within walking distance.*

### *Gender*

*Fewer women drive than men, and women drivers are likely to have less access to the use of a car. Consequently, women often have a greater reliance on walking on footpaths and local roads. Women more frequently have primary responsibility for the care of their children, which often exacerbates problems regarding access to travel, as they may need to combine escorting children to school or childcare with travel to work, shopping or other activities, involving trip chains to multiple destinations.*

*Despite men (particularly young men) being the most frequent victims of violent crime and assault, women have greater concerns regarding personal safety. Although broad measures to increase public transport use may increase informal surveillance and deter acts of violence, it is outside the scope of the Site Allocations Plan to specifically improve women's personal safety when travelling which would be considered when assessing individual planning applications for housing sites.*

### *Disability Discrimination*

*Differential access to the transport system and the effect of transport policies, particularly (but not restricted to) those with physical and sensory impairments, mental health issues or learning disabilities. Disabled people travel more frequently by bus than others, so public transport plays a vital role in ensuring that they can participate in community life and avoid social exclusion. Overcrowding and disruption of services on public transport is a deterrent to travel for disabled people. Taxis also are used disproportionately by*



*disabled people, so ensuring good road connectivity is vital.*

#### *Race Discrimination*

*Differential access to the transport system and the effect of transport policies, particularly for BME people are around impacts on access to employment, education and training, which are vitally important issues for BME communities as a means of overcoming disadvantages in the job market and improving whole life and economic opportunities. One of the reasons for this is greater reliance of BME communities on public transport, and a consequent difficulty accessing more remote employment locations. People from BME groups often have increased safety concerns about using public transport, particularly at night, yet BME groups are more likely to be involved in shift work or making journeys to non-mainstream venues.*

*Effects on cultural resources of particular significance for ethnic minority groups (e.g. places of worship, community facilities, etc.). The ways that public transport is organised and operated frequently does not meet the needs of some BME communities. Focusing on particular peak periods and winding down services on specific religious holidays may not reflect the needs of an increasingly diverse population.*

#### *Discrimination on grounds of sexuality or gender identity; (Neutral)*

*Equality Effects; Members of the lesbian, gay, bi-sexual and trans-gender (LGBT) community typically have greater concerns about personal safety when using public transport due to fear of victimisation or harassment.*

*Proposals to improve strategic connectivity and the reliability of public transport services may increase informal surveillance and deter acts of violence. However, there is little in the Core Strategy that is likely to specifically improve personal safety of LGBT people when travelling.*

*Equality Effects; Young people rely very much on public transport, although many have personal security concerns when using public transport and this is coupled with the fact that in terms of actual risk they are the age group which are most likely to be the victims of violence and/or assault.*

*Many older people are not able to drive because health conditions related to their age or find the cost of running a car prohibitive. Consequently, public transport often plays a vital role in enabling participation in community life for older people. Planned improvements to strategic connectivity and the reliability of public transport will benefit people in both these younger and older age groups.*

#### *Religious Discrimination; (Neutral)*

*Equality Effects; Differential access to the transport system and the effect of transport policies, particularly (but not restricted to) Christians, Muslims, Buddhists, Jews, Sikhs and Hindus (e.g. cultural or religious requirements for travel at particular times). Effects on cultural resources of particular significance for religious groups (e.g. places of worship).*

*There is a lack of transport planning for major religious festivals and at Christmas especially non-Christians may be left without transport while still needing to work or make other vital journeys. There are few proposals of the Core Strategy that address existing inequalities, but also no specific measures that will exacerbate these. However,*

*placement of employment sites may help mitigate this.*

*Social Deprivation/Exclusion; (Slight Benefit)*

*Equality Effects; The key issue here is the extent that the Site Allocations will have a positive effect on the number of jobs and the general functioning of the economy. On balance, this is likely to work towards reducing deprivation and exclusion, although the effect of this is likely to be slight. The early prioritisation of employment especially in the context of linking new employment to sustainable travel will increase employment opportunities for those currently unemployed.*

*The increased emphasis on walking and cycling has the potential to benefit people on low incomes and identifying new housing sites which are well located in relation to existing settlements and the main urban area will enable best access to employment and facilities.*

*Retail*

*Identifying centre boundaries and primary shopping frontages providing detailed policy guidance in order to implement Core Strategy policies and protect the centres increases accessibility for all but in particular those more reliant on local facilities such as the elderly, disabled people, and those on lower incomes. Identifying sites at the edge of the Centre as part of the site Allocations process provided opportunities for all the protected characteristics, as good accessibility benefits all groups. All people benefit from the co-location of uses, facilities and services. By grouping them together it could lead to groups/communities coming into increased contact and therefore increasing community cohesion and integration.*

*The retail allocations are not considered to give preference to any one group and that all people benefit from the co-location of uses, facilities and services, accessibility of local centres is important. By grouping them together it could lead to groups/communities coming into increased contact and improved accessibility for all. Use of the sites for retail would preclude them being brought forwards for housing or employment.*

*Housing*

*In identifying sites for housing, it is important that sites avoid areas of flood risk which would present a concern for all the community, including but particularly the most vulnerable. Sufficiency of supply of housing will be of greater importance to the young who are more likely to form new households and generate a need for new housing and issues of affordability. Housing schemes particularly aimed at elderly people should be located within easy walking distance of town or local centres or have good access to a range of local facilities or good transport links. Increasing provision for an ageing population and for the young. Policy H4 of the Core Strategy on Housing mix in particular creates more appropriate mixes. At adoption of the Site Allocations Plan sites have been identified which would be particularly appropriate for sheltered or other housing aimed at elderly people. In a similar manner the accommodation needs for Gypsies and Travellers have been identified on an equal basis with the accommodation needs of the house occupying population and the subsequent criteria for site selection should not be over-restrictive. A number of sites have been identified as future allocations for Gypsy and Traveller accommodation, this has involved significant consultation with local Gypsy and Travellers community to ensure that the proposed sites are located in suitable locations and meet their specific cultural requirements.*

*The Inspectors report makes reference to the site assessment of gypsy and travelling showpeople and states that should be monitored but concludes that the approach is sound.*

*People with disabilities could be disadvantaged if the required densities are too high and make it difficult to accommodate features of housing design necessary to enable accessibility to all. It is important that new housing avoids areas of flood risk which would present a greater concern to disabled people.*

### City Centre

*Age. Growth in jobs will be particularly helpful for young people to promote equality in terms of a high youth unemployment rate and helping younger people to become increasingly 'up-skilled' to take advantages of employment opportunities in later life.*

*Age, gender, race and sexual orientation. The city centre needs to be designed to be and to feel safe and secure. New pedestrian routes and spaces, including the City Centre park, will be needed for managed events that can promote a sense of community cohesion.*

### Housing sites in regeneration areas / areas of social deprivation

*Sites here will have a positive impact in the named deprived neighbourhoods which are often made of those who are socially and economically disadvantaged because of their age, gender, ethnicity or disability, and therefore are unable to access in their area a choice of quality housing which is affordable. Proactive communication maybe required to counter possible negative perceptions from communities in other 'deprived' areas who feel their needs are being ignored, for example through the neighbourhood planning process.*

### Employment

*Identifying sites for employment seeks to aid the growth and diversification of the Leeds' economy which should improve job prospects, availability and increase skills/training opportunities for a range of businesses and groups/residents. Improving prospects and diversity of jobs should help to reduce unemployment which in turn should result in an increase of opportunities for all ages, including different ethnic groups. Training and skills opportunities can also be promoted locally to assist groups who are more reliant on public transport to access employment. A separate EIA screening was carried out for Employment land allocated at Leeds Bradford Airport as part of a package of proposals for the airport.*

*Site allocations within the context of the core strategy policies have positive impacts for all ages, people with disabilities, gender and BME. The overall policy promotes in and edge of centre sites with good access to facilities and public transport links. It seeks to better meet the needs of employers and potentially could increase jobs to meet local need and to improve mental well being and economic outcomes. The provision of office development in main centres provides a sustainable location for workers to access local facilities and public transport networks and may improve increase safety within the public realm as well as contributing to regeneration.*

*Implications for Equality*

*Provision or retention of jobs may support people from different communities to mix together at work which is beneficial to overall community cohesion.*

*Greenspace*

*In some instances, disadvantaged communities have lower levels of access to green space, further away, or inaccessible by public transport. By promoting city wide green space standards, access for disadvantaged communities without private vehicle access and the disabled will be improved. The protection and enhancement of green space provides a positive amenity improvement to all groups. Low income and disadvantaged communities also tend to have lower levels of access to natural habitats which will be important in identifying specific types of green space designations, or provision through the planning application process.*

*Disadvantaged communities tend to have lower levels of access to Green Infrastructure and green space. By promoting city wide green space standards, access for disadvantaged communities without private vehicle access and the disabled will be improved. The protection and enhancement of green space provides a positive amenity improvement to all groups.*

*In addition a Sustainability Appraisal of the SAP has been undertaken. The SA of the SAP assesses the effects of the site allocations against the SA objectives. An SA Report was prepared to accompany all stages of the plan making process, with an individual assessment of sites being considered for allocation for retail, employment and housing use, and consideration of the cumulative effects of the proposed site allocations coming forward collectively, along with mitigation measures to ameliorate any negative effects being identified. Due regard has been given to the protected characteristics.*

**5. If you are **not** already considering the impact on equality, diversity, cohesion and integration you **will need to carry out an impact assessment.****

Date to scope and plan your impact assessment:	
Date to complete your impact assessment	
Lead person for your impact assessment (Include name and job title)	

**6. Governance, ownership and approval**

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Date screening completed		

## 7. Publishing

Though **all** key decisions are required to give due regard to equality the council **only** publishes those related to **Executive Board, Full Council, Key Delegated Decisions** or a **Significant Operational Decision**.

A copy of this equality screening should be attached as an appendix to the decision making report:

- Governance Services will publish those relating to Executive Board and Full Council.
- The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions.
- A copy of all other equality screenings that are not to be published should be sent to [equalityteam@leeds.gov.uk](mailto:equalityteam@leeds.gov.uk) for record.

Complete the appropriate section below with the date the report and attached screening was sent:

For Executive Board or Full Council – sent to <b>Governance Services</b>	Date sent:
For Delegated Decisions or Significant Operational Decisions – sent to appropriate <b>Directorate</b>	Date sent:
All other decisions – sent to <a href="mailto:equalityteam@leeds.gov.uk">equalityteam@leeds.gov.uk</a>	Date sent:

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**Report of City Solicitor**

**Report to Full Council**

**Date: 10<sup>th</sup> July 2019**

**Subject: Recommendations from General Purposes Committee - Report of the Independent Remuneration Panel**

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**1. Purpose of this report**

- 1.1 The purpose of this report is to present to Full Council the Independent Remuneration Panel (IRP) recommendations to the Authority in respect of the Members' Allowances Scheme (the Scheme).
- 1.2 In advance of the report being considered by full Council in July, General Purposes Committee have considered the recommendations made by the IRP and are supportive of them.

**2. Background information**

- 2.1 The IRP was invited to consider and make recommendations to the Authority in respect of the following three amendments to the Members Allowances Scheme;
  - An extension of the period for the annual updating of allowances linked to the headline pay increase negotiated through the National Joint Council for Local Government Employees (the current permitted period of updating expires in June 2020);
  - The level of Special Responsibility Allowance to be payable to a new role of Co-opted Independent Member to the Corporate Governance and Audit Committee; and
  - The level of remuneration for the chair and shadow chair of the newly appointed Climate Change Advisory Committee.

### **3. Main issues**

- 3.1 The IRP met to consider these matters on the 4<sup>th</sup> June 2019 and have made the following recommendations, that;
- I. Basic, special responsibility and dependent carers' allowances be increased each October in line with the headline pay increase negotiated through the National Joint Council for Local Government Employees and that this indexation continue until June 2023.
  - II. The rate of Special Responsibility Allowance for the Independent Co-opted Member of the Corporate Governance and Audit Committee should equate to 2% of the Leader of Council's SRA.
  - III. The Special Responsibility Allowance for the Chair of the Climate Change Advisory Committee should equate to 40% of the Leaders SRA but that this be reviewed by the Panel again in 12 months' time.
  - IV. The Special Responsibility Allowance for the Shadow Chair of the Climate Change Advisory Committee should equate to 20% of the Leaders SRA but that this be reviewed by the Panel again in 12 months' time.
- 3.2 In relation to recommendation III & IV the IRPs recommendation is that payments be backdated to the date on which the Members undertaking these roles are appointed to them.
- 3.3 In making the recommendations the IRP are conscious that it is sometime since the various roles attracting a Special Responsibility Allowance have been considered collectively.
- 3.4 It is the IRPs intention, when revisiting the new Climate Change Advisory Committee roles, to take a holistic overview of the level at which roles that attract a Special Responsibility Allowance are remunerated, taking account of (but not limited to):
- The breadth and nature of responsibilities undertaken;
  - Contribution to corporate priorities;
  - Time commitments of the role;
  - Decision making and constitutional remit.
- 3.5 At the conclusion of that exercise, recommendations may be forthcoming from the IRP to the Authority to assist in ensuring the Members' Allowances Scheme remains up-to-date and fit for purpose.
- 3.6 The report of the IRP is attached at Appendix 1 and General Purposes Committee recommended that the recommendations of the IRP contained in the report be approved by Full Council.

### **4. Corporate considerations**

#### **4.1 Consultation and engagement**

- 4.1.1 All Group Leaders have been consulted on the IRPs recommendations. In advance of General Purpose Committee Three group Leaders responded and raised no objection to the recommendations being made to the authority.



4.1.2 General Purposes Committee considered and supported the IRPs report and recommendations at their meeting on the 24<sup>th</sup> June 2019.

## **4.2 Equality and diversity / cohesion and integration**

4.2.1 There are no implications arising from this report.

## **4.3 Council policies and best council plan**

4.3.1 There are no implications arising from this report.

## **4.4 Resources and value for money**

4.4.1 Any amendments to the Members' Allowances Scheme must be approved by Full Council having first sought the views of an Independent Remuneration Panel.

## **4.5 Legal implications, access to information, and call-in**

4.5.1 There are no legal or access to information implications arising from the report. As a council function the decision is not eligible for Call In.

## **4.6 Risk management**

4.6.1 There are no risk management implications arising from the report.

## **5. Recommendations**

5.1 General Purposes Committee recommend full Council to receive the report of the Independent Remuneration Panel and agree the recommendations set out.

## **6. Background documents<sup>1</sup>**

6.1 None

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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**LEEDS CITY COUNCIL**  
**Independent Remuneration Panel**  
**Report of Panel on Members' Allowances**  
**June 2019**

## **Introduction**

1. The Independent Remuneration Panel on Members' Allowances was appointed by the Council to make recommendations on Members' Allowances in accordance with the relevant Regulations and the Government's statutory guidance. Following a recruitment exercise undertaken in 2018 the Panel now consists of Dr. Kate Hill, Chris Jelley, Kevin Emsley and Matthew Knight,
2. There are a number of changes to the political structure of the Council and other issues, as a result of which it now seeks the advice of the Independent Remuneration Panel on, these are:
  - a. An extension of the period for the annual updating of allowances linked to the headline pay increase negotiated through the National Joint Council for Local Government Employees (the current permitted period of updating expires in June 2020); and,
  - b. The level of Special Responsibility Allowance payable to:
    - I. The Co-opted Independent Member of Corporate Governance and Audit Committee;
    - II. The Chair to the Advisory Committee on Climate Change.
    - III. The Shadow Chair to the Advisory Committee on the Climate Change
3. The Panel met on the 4<sup>th</sup> June 2019 to consider these matters and make recommendations to the Authority.

## **Annual Updating of Allowances**

4. The Local Authorities (Members' Allowances) (England) Regulations 2003, enable an allowances scheme to make provision for an annual adjustment of allowances by reference to an index as may be specified by the authority.
5. We note that the present allowance scheme makes provision for basic, special responsibility and dependent carers' allowances to be increased **each October in line with the headline pay increase negotiated through the National Joint Council for Local Government Employees** (or equivalent).

6. We also note that Regulations provide that where an authority has regard to such an index it must not rely on that index for longer than a period of four years before seeking a further recommendation from the IRP on the application of the index to its scheme. When the IRP last considered this matter in June 2016 we made recommendations to continue the indexation until June 2020.
7. We believe that the annual indexation provision continues to meet the needs of the council and to facilitate good administration of the scheme, **we therefore recommend that basic, special responsibility and dependent carers' allowances continue to be increased each October in line with the headline pay increase negotiated through the National Joint Council for Local Government Employees and that this indexation continue until June 2023.**

### **Special Responsibility Allowances**

#### The Co-opted Independent Member of Corporate Governance and Audit Committee:

8. In light of best practice guidance from the Chartered Institute for Public Finance and Accountancy (CIPFA), the Annual Council Meeting in 2019 resolved to make provisions for an Independent Member appointment to the Corporate Governance and Audit Committee.
9. We recognise and support the positive steps taken by the council to respond to the best practice in this important area and agree with the Council that this should attract, in recognition of the anticipated responsibilities around governance and probity, a special responsibility allowance.
10. In coming to a view on the level of allowance, we have reviewed payments made by other local authorities, the frequency of formal meetings of the committee and the depth of preparation required.
11. We have also had regard to number and role of statutory co-opted Members that the authority has appointed and remunerate on the Children and Families Scrutiny Board.
12. In light of these considerations **our recommendation is that the rate of SRA for the Independent Co-opted Member of the Corporate Governance and Audit Committee should be 2% of the Leader of Council's SRA.**
13. We note the intention of the authority to appoint to this role during the Municipal Year with the allowance becoming payable on successful completion of that exercise.

#### Advisory Committee on Climate Change

14. We are aware that since July 2011 the Allowance scheme has contained a Special Responsibility Allowance in recognition of the role of the Chair of the Climate Change and Environmental Working Group. This role has attracted an allowance of 16% of the Leaders SRA.

15. Following a recommendation from the General Purposes Committee, we note that the Annual Council meeting has now established an Advisory Committee on Climate Change to provide Member-led oversight of the council's response to the climate change emergency through the provision of advice across council and executive functions.
16. We are advised that the Advisory Committee will be chaired by a non-Executive Member and, in addition to advising the Executive, will also provide advice, and also regularly report to full Council. We understand the committee will meet in public under the provisions of the Council's Access to Information Procedure Rules.
17. We recognise that these changes necessitate a re-designation of the role of Chair of the Climate Change and Environment Working Group to Chair of the Advisory Committee on Climate Change and also, given the breadth of the responsibilities we have been asked to review the Special Responsibility Allowance that has hitherto been paid.
18. In addition and arising following consultation with Group Leaders, we have been advised that political agreement was reached between the Leader of Council and the Leader of the Opposition for the designation of a new role of Shadow Chair to the Advisory Committee on the Climate Change. This being in recognition of the anticipated scale of work to be progressed by the committee and the need to facilitate close all party engagement on this important issue.
19. We also understand that agreement was reached that the role would be appointed to by the Leader of the Opposition and, in light of the anticipated role, should attract a Special Responsibility Allowance – but that this should be equivalent to not more than 50% of that recommended by the IRP for the chair.
20. This is an innovative step for the authority that does not appear to have been replicated elsewhere - we have therefore not been able to utilise any comparisons with other local authorities to guide our assessment of allowances.
21. We have though taken full account of the wide remit for the new committee which includes all functions of this authority and we are of the view that this is an important factor for our considerations. We also recognise the very likely need to engage across a variety of partners across of the City on this important agenda. We do note though that the committee does not have statutory scrutiny powers and nor does it have delegated authority for decision making assigned to it.
22. In balancing these factors we agree with the council's view that the role should be less than the rate payable to a Scrutiny Chair but more than that payable to a Plans Panel Chair. **Our recommendation is that the Special Responsibility Allowance for the Chair of the Climate Change Advisory Committee should equate to 40% of the Leaders SRA but that this be reviewed by the Panel again in 12 months' time.** We feel this is necessary to enable us to reflect on the level SRA in light of how the role of chair develops in the committee's first year of operation.

23. In relation to the role of Shadow Chair, we note that this is a new step taken by the authority; we recognise the rationale behind this and that the role will be crucial in developing cross party work in this important area. **Our recommendation is that the Special Responsibility Allowance for the Shadow Chair of the Climate Change Advisory Committee should equate to 20% of the Leaders SRA but that this be reviewed by the Panel again in 12 months' time.** Again we feel this is necessary to enable us to reflect on the level of SRA in light of how the shadow role develops in the committee's first year of operation.
24. In relation to both these allowances our view is that payments should be backdated to the date on which the Members undertaking these roles were appointed to them.

### Recommendations

25. In summary the Leeds Independent Remuneration Panel's recommendations to the authority are that:
- I. Basic, special responsibility and dependent carers' allowances be increased each October in line with the headline pay increase negotiated through the National Joint Council for Local Government Employees and that this indexation continue until June 2023.
  - II. The rate of Special Responsibility Allowance for the Independent Co-opted Member of the Corporate Governance and Audit Committee should equate to 2% of the Leader of Council's SRA.
  - III. The Special Responsibility Allowance for the Chair of the Climate Change Advisory Committee should equate to 40% of the Leaders SRA but that this be reviewed by the Panel again in 12 months' time.
  - IV. The Special Responsibility Allowance for the Shadow Chair of the Climate Change Advisory Committee should equate to 20% of the Leaders SRA but that this be reviewed by the Panel again in 12 months' time.
26. In relation to recommendation III & IV our recommendation is that payments be backdated to the date on which the Members undertaking these roles are appointed to them.
27. In making our recommendations we are conscious that it is sometime since the various roles attracting a Special Responsibility Allowance have been considered collectively. We observe for example that the Chair of the Corporate Governance and Audit Committee will, subject to our recommendations being accepted, equate to the shadow chair role of the Climate Change Advisory Committee.

28. It is our intention, when revisiting the new Climate Change Advisory Committee roles, to take a holistic overview of the level at which roles that attract a **Special Responsibility Allowance** are remunerated, taking account of (but not limited to):
- The breadth and nature of responsibilities undertaken;
  - Contribution to corporate priorities;
  - Time commitments of the role;
  - Decision making and constitutional remit;
29. At the conclusion of that exercise recommendations may be forthcoming to the Authority to assist in ensuring the Members' Allowances Scheme remains up-to-date and fit for purpose.

### **The Leeds Independent Remuneration Panel**

Kevin Emsley  
Dr Kate Hill  
Chris Jelley  
Matthew Knight

**June 2019**

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Report author: Kevin Tomkinson  
Tel: 88659

**Report of City Solicitor**

**Report to Council**

**Date:** 10<sup>th</sup> July 2019

**Subject:** Appointments

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has consultation been carried out?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the decision be open for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary**

**1. Main issues**

To note appointments to Committees, Boards and Panels following consultation with relevant Group Whips as set out in 1.2 and to agree appointments to a Panel/Board or Committee as detailed in paragraph 1.3 of the report.

**2. Best Council Plan Implications** (click [here](#) for the latest version of the Best Council Plan)

Fully operational and quorate Committee, Board and Panel meetings are in line with the Council's Policies and City Priorities.

**3. Resource Implications**

There are no specific implications regarding resources and value for money arising from this report.

**Recommendations**

That Council note the appointments to Committees, Boards and Panels referred to in Section 2.1 of the report and approve the appointments at 2.2 of the report.

## **1. Purpose of this report**

To note appointments to Committees, Boards and Panels following consultation with relevant Group Whips as set out in 1.2 and to agree appointments to a Panel/Board or Committee as detailed in paragraph 1.3 of the report.

## **1 Background information**

1.1 The City Solicitor has authority in consultation with Group Whips to change appointments made during the period between the Annual Meeting and the next ordinary meeting of Council, this authority is sub-delegated to the Head of Governance and Scrutiny Support, in order that appropriate representation is secured on the various Committees, Boards and Panels.

## **2 Main issues**

2.1 The Head of Governance and Scrutiny Support in consultation with Group Whips has made appointments as follows:-

- Councillor Howley to replace 'whips nominee' on Scrutiny Board (Children and Families)
- Councillor Chapman to replace 'whips nominee' on Scrutiny Board (Strategy & Resources)
- Councillor Bentley to replace 'whips nominee' on the Climate Change Advisory Committee
- Councillor Seary to replace 'whips nominee' on Scrutiny Board (Strategy and Resources)
- Councillor Flynn to replace 'whips nominee' on Scrutiny Board (Children and Families)
- Councillor Buckley to replace 'whips nominee' on the Climate Change Advisory Committee
- Councillor B Anderson to replace 'whips nominee' on the Climate Change Advisory Committee
- Councillor Wadsworth to replace 'whips nominee' on the Climate Change Advisory Committee
- Councillor Hayden to replace Councillor Ragan on Scrutiny Board (Strategy & Resources)

2.2 The report also seeks approval for the following appointments;

- Councillor Jenkins to be appointed to a vacancy on the West Yorkshire Pension Fund Board for a four year period.

## **3 Corporate considerations**

### **3.1 Consultation and engagement**

3.1.1 The nominations for the appointments have been identified in consultation with the appropriate Group Whips.

## **3.2 Equality and diversity / cohesion and integration**

3.2.1 There are no specific implications regarding equality, diversity, cohesion and integration arising from this report.

## **3.3 Council policies and the Best Council Plan**

3.3.1 Fully operational and quorate Committee, Board and Panel meetings are in line with the Council's Policies and City Priorities.

### Climate Emergency

3.3.2 There are no specific implications in respect of the Climate Emergency.

## **3.4 Resources, procurement and value for money**

3.4.1 There are no specific implications regarding resources, procurement and value for money arising from this report.

## **3.5 Legal implications, access to information, and call-in**

3.5.1 This report is not subject to Call In, as it is a Council Function.

## **3.6 Risk management**

3.6.1 Making the appointments to the Committees, Boards and Panels ensured that those meetings scheduled between the Annual Council Meeting and the first ordinary meeting of Council in July could proceed with adequate and appropriate membership levels.

## **4 Recommendations**

4.1 That Council note the appointments to Committees, Boards and Panels referred to in Section 2.1 of the report and approve the appointments at 2.2 of the report.

## **5 Background documents<sup>1</sup>**

5.1 None

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<sup>1</sup> The background documents listed in this section are available to download from the council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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**Report of City Solicitor**

**Report to Council**

**Date: 10<sup>th</sup> July 2019**

**Subject: Scrutiny at Leeds City Council – Annual Report 2018/2019**

Are specific electoral wards affected?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, name(s) of ward(s):	
Has consultation been carried out?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the decision be open for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If relevant, access to information procedure rule number:	
Appendix number:	

**Summary**

**1. Main issues**

- Article 6 of the Council’s Constitution requires that the Council’s Scrutiny Officer reports to Council annually about how the authority has carried out its overview and scrutiny functions. The 2018/19 Annual Report is appended.

**2. Best Council Plan Implications**

- The Annual Report illustrates those areas of work undertaken by Scrutiny which directly contribute to the delivery of the Council’s Best Council Plan; as detailed within the schedule included within this report.

**3. Resource Implications**

- This report has no specific resource implications.

**Recommendations**

- a) Council is asked to receive and note the Annual Report 2018/19.

## **1. Purpose of this report**

- 1.1 The purpose of this report is to present to Council the Scrutiny Annual Report for 2018/19.

## **2. Background information**

- 2.1 Article 6 of the Council's Constitution requires that the Council's Scrutiny Officer reports to Council annually about how the authority has carried out its overview and scrutiny functions.

## **3. Main issues**

- 3.1 The attached Annual Report for 2018/19 highlights the work originated by Scrutiny during the last Municipal Year and also reflects on the monitoring of past scrutiny activity to ensure agreed recommendations stay on track.

## **4. Corporate considerations**

### **4.1 Consultation and engagement**

- 4.1.1 The Scrutiny Annual Report for 2018/19 was produced by the Head of Democratic Services (designated as the proper officer for Scrutiny) in consultation with Scrutiny Chairs and the Executive Board Member for Resources.

### **4.2 Equality and diversity / cohesion and integration**

- 4.2.1 All terms of reference for work undertaken by the five Scrutiny Boards require inquiries 'to review how and to what effect consideration has been given to the impact of a service or policy on all equality areas, as set out in the Council's Equality and Diversity Scheme'.

### **4.3 Council policies and the Best Council Plan**

- 4.3.1 The annual report illustrates those areas of work undertaken by Scrutiny which directly contribute to the delivery of the Council's Best Council Plan.

#### Climate Emergency

- 4.3.2 As this is a factual report providing an overview of the work of the Council's scrutiny function for 2018/19 there are no specific climate emergency implications.

### **4.4 Resources, procurement and value for money**

- 4.4.1 This report has no specific resource or procurement implications.

### **4.5 Legal implications, access to information, and call-in**

- 4.5.1 This report has no specific legal implications.

### **4.6 Risk management**

4.6.1 There are no risk management implications relevant to this report.

## **5. Conclusions**

5.1 Article 6 of the Council's Constitution requires that the Council's Scrutiny Officer reports to Council annually about how the authority has carried out its overview and scrutiny functions. The Annual Report for 2018/19 is therefore appended for information.

## **6. Recommendations**

6.1 Council is asked to receive and note the Annual Report 2018/19.

## **7. Background documents<sup>1</sup>**

7.1 None

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<sup>1</sup> The background documents listed in this section are available to download from the council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.







Leeds  
CITY COUNCIL

# scrutiny

## **Annual Report 2018 – 2019**



[leeds.gov.uk/scrutiny](https://leeds.gov.uk/scrutiny)



[@ScrutinyLeeds](https://twitter.com/ScrutinyLeeds)

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# Introduction

This Annual Report provides a general summary of the work undertaken by the scrutiny function in Leeds during the 2018/19 Municipal Year as well as setting out the key highlights and achievements of the council's individual Scrutiny Boards.

2018 brought a reconfiguration of the Scrutiny function and reduction in the number of Boards to five. However, as in previous years, the council's Scrutiny Boards continued to target their resources on priority areas aimed at driving forward the council's ambitions and making a real difference to the people of Leeds. Across the five Boards, 133 work items were considered.

The Best Council Plan 2018/19 to 2020/21 is the council's strategic plan, setting out the authority's ambitions and priorities for both the city (working in partnership) and the organisation. A refresh of the [Best Council Plan](#) for 2018/19 was approved by Council in February 2018.

As well as having a key role in influencing the content of the Best Council Plan, Scrutiny plays a fundamental part in promoting efficient and effective partnership working between the Council and stakeholders to meet the Best Council Plan outcomes.

This Annual Report therefore illustrates how the work of Scrutiny has particularly contributed towards achieving the key outcomes set out within the Council's Best Council Plan for 2018/19.

The Scrutiny team in Leeds has also provided advice and support to other local authorities on the Leeds' approach to Scrutiny and continues to actively engage with the work of the Centre for Public Scrutiny to develop best Scrutiny practice.



# Summary of work 2018/19

This section summarises the type of work undertaken by the Scrutiny Boards<sup>1</sup> during the 2018/19 municipal year, as well as looking at trends over the last 3 years.




43 Formal Scrutiny Board Meetings



12 Additional Working Groups/Site Visits

PROVIDING SUPPORT AND CHALLENGE FOR THE FOLLOWING OUTPUTS



**19**  
Pre-Decision Scrutiny Work Items



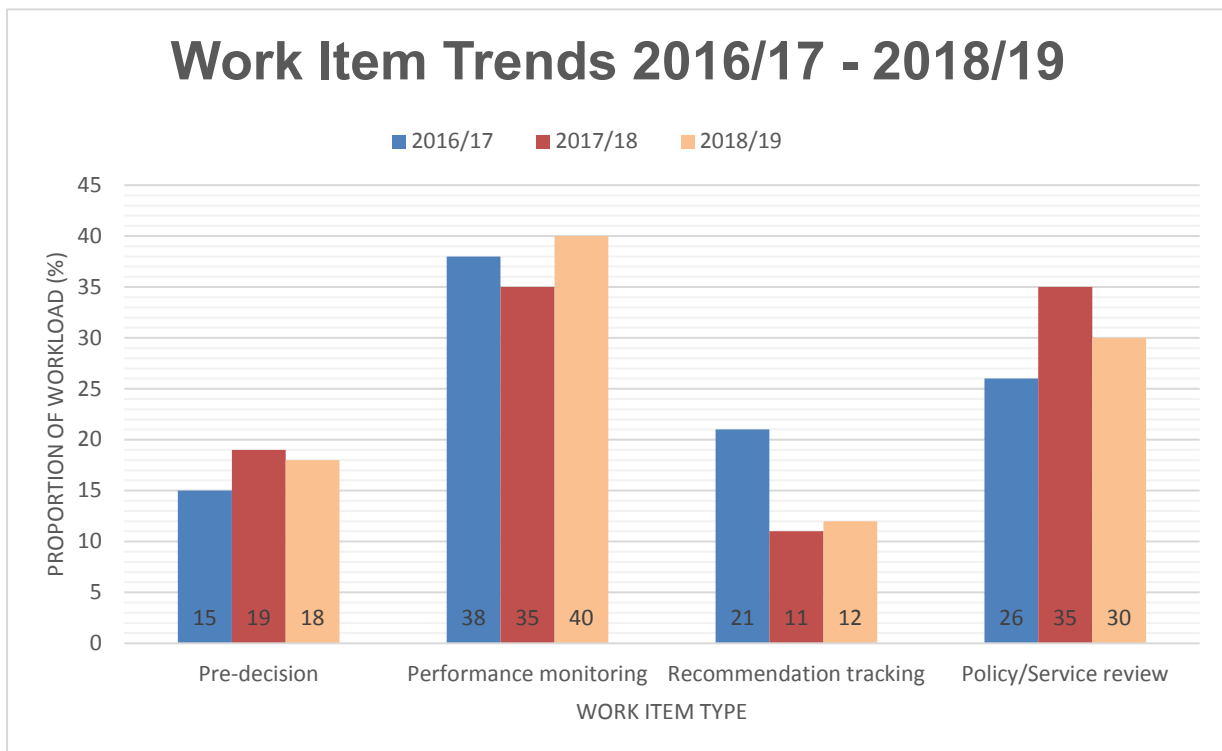
**43**  
Performance Monitoring Work Items



**13**  
Recommendation Tracking Work Items



**33**  
Policy/Service Review Work Items



<sup>1</sup> This does not include the work of the Tenant Scrutiny Board as the responsibility for this function does not fall within Democratic Services.

## **Collaborative working across the Scrutiny Boards**

All Scrutiny Boards are consulted annually on the Council's [initial Budget proposals](#) and any proposed changes to the [Best Council Plan Refresh](#) prior to formal approval. Observations and recommendations are reported back to the Council's Executive Board as one composite scrutiny report.

Scrutiny Boards have also continued to work collaboratively this year on a number of cross-cutting issues – this maximises resource and avoids duplication of work. Examples of how this approach has worked are listed below, with further details provided as part of the highlights and achievement section of this report.

- The draft Integrated Market Position Statement - Scrutiny Board (Adults, Health and Active Lifestyles) and Scrutiny Board (Children and Families).
- Road Traffic Anti-Social Behaviour, Road Traffic Reduction and Killed and Seriously Injured – Scrutiny Board (Environment, Housing and Communities) and Scrutiny Board (Infrastructure, Investment and Inclusive Growth).
- Joint work with North Yorkshire County Council and City of York Council on proposed changes to in-patient mental health services for adults and older people in Harrogate, likely to affect the population around Wetherby.
- Working collaboratively with the Children and Families Directorate in using their annual Youth Voice Summit as a platform for the Children and Families Scrutiny Board to directly engage with young people as part of its Child Friendly Leeds inquiry.

## **Regional Scrutiny**

The Council has continued to take a lead role to support and deliver regional joint health scrutiny arrangements – improving collaboration between and across local authority health scrutiny functions across West Yorkshire and Harrogate.

The [West Yorkshire Joint Health Overview and Scrutiny Committee 2018/19](#) has maintained oversight arrangements for the developing West Yorkshire and Harrogate Health and Care Partnership across a range of programme areas and other matters, including:

- Specialised Stroke Care
- Cancer
- Mental Health
- Urgent and Emergency Care
- Development of proposed changes to vascular care
- Access to Dentistry
- Acute Care Collaboration (Hospitals working together)
- Financial and Workforce Challenges

# Highlights and Achievements



## Useful Links:

[Adult Social Care Complaints and Compliments Annual Report](#)

[Bereavement Arrangements](#)

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Topic Area	Added Value/Impact	Associated BCP Outcome(s)
1. Mental Health	➤ Focusing on a number of areas including the commissioning of enhanced Improving Access to Psychological Therapies (IAPT) services, the redesign of Community Mental Health Services for adults and the development of Leeds' Mental Health Strategy.	➤ Enjoy happy, healthy, active lives ➤ Live with dignity and stay independent for as long as possible
2. Quality of Care Services in Leeds	➤ As in previous years, the Board has continued to maintain oversight of the quality of care across the City. This involved regular examination of the outcomes of Care Quality Commission (CQC) inspection reports for residential and nursing care homes. During 2018/19 the Board also increased its focus on the quality of Homecare Services and operation of the contractual arrangements in place.	➤ Be safe and feel safe ➤ Live in good quality, affordable homes in clean and well cared for places ➤ Live with dignity and stay independent for as long as possible
3. Adult Social Care Compliments & Complaints	➤ Responding to concerns raised by the Corporate Governance and Audit Committee, the Board examined the Adult Social Care Complaints and Compliments Annual Report and agreed to review the report in the future.	➤ Be safe and feel safe ➤ Enjoy happy, healthy, active lives
4. Leeds Health and Care System	➤ Maintaining oversight of progress against the Leeds Health and Wellbeing Strategy and the Leeds Plan. This included the ongoing development of Local Care Partnerships across the City and the outcome of independent reviews examining how partners across the system work together to provide access to seamless services and improve outcomes for people.	➤ Enjoy happy, healthy, active lives ➤ Live with dignity and stay independent for as long as possible
5. Bereavement arrangements	➤ Building on the work of the previous Board and the review of bereavement arrangements at Leeds Teaching Hospitals NHS Trust (LTHT), the Board called for greater consistency of practice between acute hospital trusts across West Yorkshire and Harrogate. This has translated into one of the Patient Experience priorities within LTHT's 2018/19 Quality Account. The Board also identified changes in practice elsewhere, which highlighted the potential use of non-invasive techniques for the majority of post-mortems.	➤ Enjoy happy, healthy, active lives ➤ Live with dignity and stay independent for as long as possible ➤ Making better use of resources and ensuring Leeds is an efficient Council.
6. NHS proposed service changes and consultations	➤ Maintained oversight of proposed local NHS service changes, including some specific proposals around: <ul style="list-style-type: none"> <li>• Stroke Services</li> <li>• Urgent Treatment Centres</li> <li>• Urgent Dental Treatment</li> <li>• Community Dental Services</li> </ul>	➤ Enjoy happy, healthy, active lives ➤ Live with dignity and stay independent for as long as possible

# Highlights and Achievements



Children and Families

## Useful Links:

Let's Talk about  
Leeds – Youth Voice  
Summit 13<sup>th</sup> March  
2019

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Topic Area	Added Value/Impact	Associated BCP Outcome(s)
1. Is Leeds a Child Friendly City? – Scrutiny Inquiry	➤ This year the Board agreed to take stock of the overall progress made since the launch of the Child Friendly Leeds initiative in 2012. Linked to this, it adopted a thematic approach based around the five outcomes within the Children and Young People's Plan. In asking the question 'Is Leeds a child friendly city?' the Board reflected on the city's key achievements as well as highlighting areas of continued development.	➤ Do well at all levels of learning and have the skills they need for life. ➤ Be safe and feel safe. ➤ Enjoy greater access to green spaces, leisure and the arts. ➤ Enjoy happy, healthy, active lives.
2. Youth Voice Summit Event	➤ Linked to its main inquiry this year, the Board worked closely with the Children and Families Directorate in using their annual Youth Voice Summit event for youth and community groups as a platform to directly engage with the young people attending. The event was themed 'Let's Talk about Leeds' and was attended by 134 children and young people aged 8 to 25 from 17 different youth and community groups.	➤ Do well at all levels of learning and have the skills they need for life. ➤ Be safe and feel safe. ➤ Enjoy greater access to green spaces, leisure and the arts. ➤ Enjoy happy, healthy, active lives.
3. Tracking of Scrutiny Inquiry into Child Poverty & 3As	➤ During the year, the Board sought assurances that progress was being made in terms of implementing the recommendations arising from the in-depth scrutiny inquiry last year which focused around mitigating the impact of Child Poverty and improving living conditions for children in order to support their education and wellbeing.	➤ Do well at all levels of learning and have the skills they need for life.
4. Annual Standards Report	➤ As in previous years, the Board considered the Annual Standards Report and reflected on progress made over the last year towards achieving the aims and priorities outlined in the education strategy for Leeds: The Best City for Learning 2016-2020. The Board also made suggested changes to the future layout of the report which was welcomed by the directorate.	➤ Do well at all levels of learning and have the skills they need for life.
5. Dissolution of the School Organisation Advisory Board	➤ An Executive Board decision to dissolve SOAB was subject to Call In but subsequently released for implementation. However, the Board had requested a report in the new municipal year that clarifies how objections linked to proposals to close, open or make prescribed changes to a school are to be addressed along with potential alternative options.	➤ Making better use of resources and ensuring Leeds is an efficient Council.
6. Tracking of Scrutiny Inquiry into Children's Centres	➤ In tracking the recommendations of this earlier Scrutiny Inquiry, the Board identified a need to undertake further scrutiny work in the new municipal year, with a particular focus around strengthening partnership working between local GP services and Children's Centres.	➤ Do well at all levels of learning and have the skills they need for life. ➤ Enjoy happy, healthy, active lives.

# Highlights and Achievements



## Useful Links:

[Scrutiny Inquiry into Kerbside Collection and Recycling of Domestic Waste](#)

[Safer Leeds Community Safety Strategy 2018-21](#)

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Topic Area	Added Value/Impact	Associated BCP Outcome(s)
1. Refuse and Waste Management	➤ In response to a request for Scrutiny, the Board undertook an Inquiry into refuse and waste management arrangements in the city, in order to support the development of an improved local waste management strategy.	➤ Live in good quality, affordable homes within clean and well cared for places.
2. Locality Working and Priority Neighbourhoods	➤ The Board maintained focus on the progress of the refreshed Locality Working arrangements. In November 2018, the Board considered the key features of the new arrangements, including emerging issues and areas for further development to bring greater levels of transformation around neighbourhood working.	➤ Enjoy greater access to green spaces, leisure and the arts. ➤ Live in good quality, affordable homes within clean and well cared for places. ➤ Be safe, feel safe
3. Air Quality Solution for Leeds	➤ Following its Inquiry in May 2017, the Board retained its focus on Improving Air Quality in Leeds. In July 2018, the Board considered a progress update, specifically an overview of the consultation responses received on the Clean Air Charging Zone proposal, thus providing an opportunity to support and challenge the proposals in the latter stages of the process, prior to the submission of the Full Business Case to Government in September 2018.	➤ Enjoy happy, healthy, active lives. ➤ Live in good quality, affordable homes within clean and well cared for places.
4. Revised Safer Leeds Plan and Leeds Anti-Social Behaviour Service Review	➤ The Board considered the draft Safer Leeds Community Safety Strategy which provided the basis for several pieces of work throughout the year – including anti-social driving behaviour and a review of the Leeds Anti-Social Behaviour Team service.	➤ Ensuring Leeds is a safe city with resilient communities. ➤ Be safe, feel safe
5. Road traffic Anti-Social Behaviour; Casualty Reduction and KSI.	➤ In response to local concern regarding anti-social driving behaviour, the Board reviewed police related activities to address the issue across the district and overview of the progress made on the Leeds Killed or Seriously Injured (KSI) road casualty reduction programmes with the emphasis on reducing casualties for vulnerable road users.	➤ Be safe, feel safe ➤ Enjoy happy, healthy, active lives
6. Impact of Universal Credit	➤ The introduction of the Government's full service Universal Credit in Leeds provided the Board with an opportunity to review the impact of Universal Credit across the city and how front line services work in partnership to support people affected. The Board will continue to monitor how well the new support system is embedded.	➤ Enjoy happy, healthy, active lives. ➤ Live in good quality, affordable homes within clean and well cared for places



# Highlights and Achievements



## Useful Links:

[Scrutiny Inquiry into the Leeds Inclusive Growth Strategy](#)

[Scrutiny Inquiry Report into Advancing Bus Service Provision](#)

[Sustainable Development Scrutiny Inquiry Report](#)

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Topic Area	Added Value/Impact	Associated BCP Outcome(s)
1. Inclusive Growth Strategy	➤ The Board undertook an Inquiry throughout the year which sought to identify how Scrutiny could influence and shape the implementation of the Leeds Inclusive Growth Strategy, with a focus on creating better jobs, tackling low pay and boosting productivity	➤ Do well at all levels of learning and have the skills they need for life ➤ Strengthening 'Smart City' infrastructure and increasing digital inclusion.
2. Leeds Transport Strategy and Advancing Bus Service Provision	➤ The Board continued to focus on how implementation of the Leeds Public Transport Investment Programme supports the priorities within the Leeds Inclusive Growth Strategy, and progress against the recommendations made in the inquiry 'Advancing Bus Service Provision'.	➤ Move around a well-planned city easily ➤ Enjoy greater access to green spaces, leisure and the arts
3. Sustainable Development	➤ An Inquiry into sustainable development was undertaken by the Board between July 2017 and January 2018, with the final report published in March 2018. In July 2018 the relevant Chief Officers presented a report welcoming the Inquiry recommendations and noting the need to work with the Board in developing and prioritising this work in the future. The Board will continue its significant focus on this area during 2019/20 having particular regard to climate change.	➤ Live in good quality, affordable homes in clean and well cared for places. ➤ Be safe and feel safe
4. Digital Inclusion	➤ The Board continued to monitor progress against recommendations relating to the improvement of broadband infrastructures, and digital literacy through education, learning and the provision of equipment. The Board were pleased that Scrutiny focus has given Digital Inclusion greater prominence in the Councils corporate priorities and secured funding to ensure this work is sustained.	➤ Do well at all levels of learning and have the skills they need for life. ➤ Strengthening 'Smart City' infrastructure and increasing digital inclusion.
5. Housing Mix	➤ The monitoring of recommendations that ensure the timely delivery of the right property type and tenure within criteria of affordability as defined in the Core Strategy. The Board will continue its work in this area during 2019/20.	➤ Live in good quality, affordable homes in clean and well cared for places.
6. Information, Advice and Guidance Provision in Leeds	➤ Following the inquiry which considered existing challenges and gaps associated with local IAG provision, the Board received a response in July 2018 to the recommendations made. The Board will continue to specifically monitor progress and explore opportunities during 2019/20 to ensure that aspirational employees and young people receive the advice and guidance needed to identify and secure employment opportunities. This area will also be supported through the Boards wider focus on Inclusive Growth.	➤ Do well at all levels of learning and have the skills they need for life.

# Highlights and Achievements



Strategy and Resources

## Useful Links:

[Scrutiny Report on Embracing Digital Technology](#)

[Statement on Void Properties](#)

[Statement on Resilience & Emergency Planning](#)

[Summary Note on Maximising the Apprenticeship Levy](#)

Page 170

Topic Area	Added Value/Impact	Associated BCP Outcome(s)
1. Embracing Digital Technology Solutions	<ul style="list-style-type: none"> <li>➤ The Board undertook an inquiry to review the cultural readiness of the Council in terms of embracing digital technology solutions. Linked to this, the Board reflects on measures aimed at ensuring that all leaders, managers and staff are being educated to understand 'Digital' and that services are being proactive in making the most of emerging digital automation, on-line service delivery and mobile working solutions.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Making better use of resources and ensuring Leeds is an efficient Council.</li> </ul>
2. The management and financial implications of council owned void properties	<ul style="list-style-type: none"> <li>➤ In view of the financial implications of having void properties in Council ownership, the Board explored ways in which to improve the overall void management process in recognition of the potential benefits to be gained by the Council financially.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Making better use of resources and ensuring Leeds is an efficient Council.</li> </ul>
3. Resilience and Emergency Planning	<ul style="list-style-type: none"> <li>➤ Historically the Strategy and Resources Scrutiny Board has received and considered the Council's Annual Corporate Risk Assessment Report. However, the Board agreed to undertake further scrutiny of current resilience and emergency planning arrangements in Leeds, particularly in light of good practice and learning stemming from local incidents and emergencies, but also in the context of other national major incidents and events.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Be safe and feel safe.</li> </ul>
4. Maximising the Apprenticeship Levy	<ul style="list-style-type: none"> <li>➤ The Board continued to monitor the Council's progress in maximising the Apprenticeship Levy in relation to its own workforce development. Whilst acknowledging that the Council had exceeded the public sector target set by the Department for Education (DfE), the Board had welcomed ongoing efforts to drive future interest and uptake of apprenticeships.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Do well at all levels of learning and have the skills they need for life.</li> </ul>
5. Business Rates	<ul style="list-style-type: none"> <li>➤ Building on the work undertaken last year, the Board received regular updates from the Chief Finance Officer surrounding the impact of the current Business Rates regime on the functionality of the Council and the risk factors associated with potential settlement costs of business rates appeal cases.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Making better use of resources and ensuring Leeds is an efficient Council.</li> </ul>
6. Devolution	<ul style="list-style-type: none"> <li>➤ Further to its meeting with the Leader of Council and Managing Director of WYCA, the Board wrote to the Secretary of State reinforcing the importance of Central Government acknowledging the potential economic benefits of Devolution for Yorkshire communities and to commit to meeting with the One Yorkshire Leaders to progress discussions as a matter of urgency.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Making better use of resources and ensuring Leeds is an efficient Council.</li> </ul>

# Moving forward into 2019/20

The local election in May 2019 brought 9 newly Elected Members to the Council – those joining the Scrutiny Member cohort will be offered additional guidance and support during 2019/20 to assist them in undertaking their scrutiny role effectively.

At Annual Council, amendments were made to Executive Member portfolios with subsequent changes to the focus of individual Scrutiny Boards. Details of these are set out below.



## **Adults, Health and Active Lifestyles**

*Focusing on services for adults and public health services to monitor progress towards improving health, lifestyles and quality of care across the city; and providing oversight of service integration and partnership working within and between health bodies. The Board will also oversee the sport and active lifestyle related functions and activity across the city.*



## **Children and Families**

*Focusing on services affecting the lives of children and families across the city to monitor progress towards becoming a child friendly city; putting children first and developing active citizens.*



## **Environment, Housing and Communities**

*Focusing on services and issues affecting the lives of citizens living and working in the council's neighbourhoods to monitor progress as a citizen focused city, prioritising environmental sustainability.*



## **Infrastructure, Investment and Inclusive Growth**

*Focusing on development and infrastructure functions and services to monitor progress in relation to transport and planning, regeneration and housing growth. The Board will also oversee economic growth functions and services to monitor progress towards being a strong and compassionate city, promoting opportunities for access to learning, skills and employment for all.*



## **Strategy & Resources**

*Focusing on the council's central strategic and regulatory functions, including financial services, human resources, digital and information services, elections, registrars, licensing, local land charges and council tax processing. The Board will also oversee cultural related activities to deliver the city's cultural ambitions.*

## **West Yorkshire Joint Health Overview and Scrutiny 2019/2020**

*The Authority will continue to participate in the review of the role and function of the Joint Committee to help ensure it remains fit for purpose; reflects the geography of the West Yorkshire and Harrogate Health and Care Partnership and ensures the Joint Committee forms an important and integral part of the governance arrangements for the developing West Yorkshire and Harrogate Health and Care Partnership.*

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# **HEALTH AND WELLBEING BOARD**

## **MINUTES OF THE 14<sup>TH</sup> JUNE 2019**

### **TO FOLLOW**

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## EXECUTIVE BOARD

WEDNESDAY, 17TH APRIL, 2019

**PRESENT:** Councillor J Blake in the Chair

Councillors R Charlwood, D Coupar,  
S Golton, J Lewis, R Lewis, L Mulherin,  
J Pryor and M Rafique

**APOLOGIES:** Councillor A Carter

**SUBSTITUTE MEMBER:** Councillor A Lamb

**189 Substitute Member**

Under the provisions of Executive and Decision Making Procedure Rule 3.1.6, Councillor A Lamb was invited to attend the meeting on behalf of Councillor Andrew Carter, who had submitted his apologies for absence from the meeting.

**190 Exempt Information - Possible Exclusion of the Press and Public**

**RESOLVED** – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt from publication on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) That Appendix 1 to the report entitled, 'Funding Arrangements for the Delivery of Affordable and Community Housing at Leopold Street', referred to in Minute No. 196 be designated as exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that the information within the appendix relates to the financial or business affairs of the Council. This information is not publicly available from the statutory registers of information kept in respect of certain companies and charities. It is considered that it is not in the public interest to disclose this information at this point in time. Also, it is considered that the release of such information would or would be likely to prejudice the Council's commercial interests in relation to other similar transactions. It is considered that whilst there may be a public interest in disclosure, much of this information will be publicly available from the Land Registry following completion of this transaction and consequently the public interest in maintaining the exemption from publication outweighs the public interest in disclosing this information at this point in time.

- (b) That Appendix 1 to the report entitled, 'District Heating: Phase 2 Extension to the City Centre', referred to in Minute No. 201 be designated as exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that the information contained within the appendix relates to the financial or business affairs of any particular person (including the authority holding that information). The appendix contains detailed pricing information underpinning the Council's heat sales business case which if disclosed could damage the commercial interests of the Council. Disclosure of this information would seriously harm the Council's negotiating position when discussing heat sales with potential customers. Therefore it is considered that the public interest in maintaining the content of Appendix 1 as exempt from publication outweighs the public interest in disclosing the information.

**191 Declaration of Disclosable Pecuniary Interests**

Although no Disclosable Pecuniary Interests were declared at the meeting, in relation to agenda item 7 (Outcome of Consultation to Increase Learning Places at Micklefield Church of England Primary School) Councillor J Lewis drew the Board's attention to his position as a governor of Micklefield Church of England Primary School. (Minute No. 194 refers).

**192 Minutes**

**RESOLVED** – That the minutes of the previous meeting held on the 20<sup>th</sup> March 2019 be approved as a correct record.

**CHILDREN AND FAMILIES**

**193 The Children's Residential Review and Improving Support for Young People**

The Director of Children and Families submitted a report providing an update on the work currently being undertaken to improve the Council's children's homes and how such work linked to a wider programme of reform which looked to provide support for young people in the city and aimed to reduce the need for children and young people to be looked after.

Following Members' discussion on the submitted report, the Board received further information on the actions which had been taken by the Council to reduce the number of children and young people in Leeds who required residential care, the actions being taken to ensure that the residential care provided met the needs of those who used it and the work being undertaken around the potential to develop further provision for children and young people with autism and learning difficulties.

Members also received information regarding circumstances where children and young people may be placed outside of the city for specific reasons, such as an individual's safety.

Responding to a further enquiry, Members noted that individual homes had not been named in the submitted report for reasons of safety, however,



officers undertook to provide Board Members with further detail, as appropriate.

Also, in response to a Member's enquiry regarding the average length of stay in residential care, it was noted that this information was shared with members of the Corporate Parenting Board, and that this information would also be relayed to the Board Member in question.

**RESOLVED –**

- (a) That the recommendations of the Residential Review, as detailed within the submitted report, be endorsed;
- (b) That approval be given to continue to strengthen the 'Whole Council' support for the important reforms, as detailed within the submitted report.

**LEARNING, SKILLS AND EMPLOYMENT**

**194 Outcome of consultation to increase learning places at Micklefield Church of England (Voluntary Controlled) Primary School**

The Director of Children and Families submitted a report which presented the outcomes from the consultation exercise undertaken regarding a proposal to permanently expand primary provision at Micklefield Church of England Primary School, and which sought permission to publish a statutory notice under the provisions of the relevant legislation in respect of this proposal.

**RESOLVED –**

- (a) That the publication of a Statutory Notice on a proposal to permanently expand primary provision at Micklefield Church of England (Voluntary Controlled) Primary School from a capacity of 140 pupils to 210 pupils, with an increase in the admission number from 20 to 30, with effect from September 2021, be approved;
- (b) That it be noted that the proposed expansion of primary provision is subject to feasibility and planning permission, as indicated at paragraph 4.4.1 of the submitted report, and that the proposal has been brought forward in time for places to be delivered for 2021;
- (c) That it be noted that the officer responsible for the implementation of such matters is the Head of Learning Systems.

**195 European Structural and Investment Funds Programme 2014-2020: Enhanced Local Flexibility for the Unemployed Programme**

The Director of City Development submitted a report which provided an update on the submission of a bid by the Employment and Skills Service to deliver the Enhanced Local Flexibilities initiative for the Unemployed Programme. In addition, the report sought approval for the relevant 'authority to spend' for the delivery of the programme. Also, the report sought authorisation to act as Lead Partner and enter into a formal contract with the

Department for Work and Pensions and a Service Level Agreement with the City of Bradford Metropolitan District Council and Blue Apple Training.

**RESOLVED –**

- (a) That subject to a successful bid outcome, approval be given to authorise and delegate to the Director of City Development the decision to enter into a formal contract with the Department for Work and Pensions as part of the Enhanced Local Flexibilities for the Unemployed Programme, with authority also being provided to the Director to enter into a Service Level Agreement (SLA) with City of Bradford Metropolitan District Council and Blue Apple Training (BAT) as programme Delivery Partners;
- (b) That total expenditure of up to £5.56m by the Council, inclusive of £2.78m maximum match funding to deliver the Enhanced Local Flexibilities for the Unemployed Programme over the next three years and six months, 2019-2022, be approved;
- (c) That it be noted that the Head of Projects and Programmes in the Employment and Skills Service will be responsible for the implementation of such matters, which is anticipated to commence in June 2019 and end in December 2022.

**REGENERATION, TRANSPORT AND PLANNING**

**196 Funding Arrangements for the Delivery of Affordable and Community Housing at Leopold Street**

The Director of City Development submitted a report which set out and sought appropriate approvals for the Council's enabling role in the funding and delivery of an innovative and affordable community housing scheme at Leopold Street, Chapeltown.

The Board welcomed the proposals detailed within the submitted report, with Members highlighting that such schemes in other parts of the city would be welcomed, should appropriate opportunities arise.

Following consideration of Appendix 1 to the submitted report designated as being exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

**RESOLVED –**

- (a) That agreement be given for the Director of City Development to enter into a Deed of Variation to the existing Housing Infrastructure Fund (HIF) grant agreement with Homes England to a revised amount of £1,334,460, as set out in paragraph 3.9 of the submitted report;
- (b) That agreement be given for the Director of City Development to enter into a Deed of Variation to the Grant Funding Agreement with ChaCo and Unity to a revised amount of £1,334,460 and which removes the

requirement for recoverability of grant, as set out in paragraph 3.10 of the submitted report;

- (c) That the recommendations as set out in the exempt Appendix 1 to the submitted report, in respect of ChaCo's request for a phased draw-down loan from the Council to meet short term development financing requirements, be approved;
- (d) That the resolutions arising from this report, as detailed above, be exempted from the 'Call-In' process, on the grounds of urgency, as detailed within paragraph 4.5.1 - 4.5.3 of the submitted report.

(The Council's Executive and Decision Making Procedure Rules state that a decision may be declared as being exempt from the Call In process by the decision taker if it is considered that any delay would seriously prejudice the Council's, or the public's interests. In line with this, the resolutions contained within this minute were exempted from the Call In process, as per resolution (d) above, and for the reasons as detailed within sections 4.5.1 – 4.5.3 of the submitted report)

#### **197 Procurement of a Public Bike Share Operator for Leeds**

Further to Minute No. 149, 7<sup>th</sup> February 2018, the Director of City Development submitted a report which sought approval to commence a procurement exercise to deliver a sustainable public bike sharing scheme for Leeds through the Official Journal of the European Union (OJEU) compliant tender process.

In considering the proposals detailed within the submitted report, Members highlighted that in order to help the scheme to succeed, Leeds would need to learn from the issues experienced in other towns and cities which had previously established a bike share programme, whilst it was also emphasised that a robust system for the recovery of bikes would be needed in order to provide reassurance to the public.

#### **RESOLVED –**

- (a) That the contents of the submitted report, together with the progress being made towards achieving a bike share scheme for Leeds, be noted;
- (b) That the proposals for pursuing the establishment of a Bike Share scheme for Leeds, together with the development of the proposed specification in line with the key attributes as detailed within paragraph 3.5 of the submitted report, be endorsed;
- (c) That approval be given to commence with the formal tender process to procure a public bike sharing scheme for Leeds in compliance with the Council's procurement procedure rules and in adherence to the Official Journal of the European Union (OJEU) competitive tender process;

- (d) That it be noted that the Chief Officer Highways and Transportation will be responsible for the implementation of such matters in order to enable a scheme to launch in Spring 2020.

**198 Leeds Public Transport Investment Programme: Headrow: Infirmary Street and Park Row City Centre Gateways; and Harewood Junction**

Further to Minute No. 45, 25<sup>th</sup> July 2018, the Director of City Development submitted a report providing an update on the progress which had been made in respect of the Leeds Public Transport Investment Programme's (LPTIP) significant schemes during 2018/19 and which outlined the next steps for the delivery of the Headrow Gateway (as part of the City Centre Gateways); Infirmary Street and Park Row improvement schemes (to complement the Headrow scheme); and the implementation of improvements to the junction of the A61 Harrogate Road and the A659, The Avenue at Harewood (part of the A61 North Bus Priority Corridor scheme).

With regard to the proposals concerning the Harewood A61/A659 junction, responding to a Member's enquiry about whether a restriction to HGV access could be introduced as part of this proposal, the Board noted that although work had previously been carried out on this matter, further investigation would be undertaken as requested.

In relation to an enquiry regarding whether the new bus stops proposed as part of these schemes could provide passengers with real time information (RTI), the Board was advised that there was not sufficient resource for all bus stops to be equipped with RTI displays, therefore a prioritisation exercise would need to be undertaken.

Responding to an enquiry, assurance was provided to the Board that the Harewood Estate had been consulted upon the proposals regarding Harewood junction.

In response to a Member's comments, the Board received further information on the practical benefits of the proposals for service users in the city centre, with it being noted that whilst this section of the LPTIP was aimed at making improvements in the city centre, other parts of Leeds would benefit from different strands of the programme. With regard to bus services across the city, it was highlighted to the Board that dialogue was ongoing between the Council, the Combined Authority and the bus operators with the aim of improving such services throughout Leeds.

Responding to an enquiry regarding the planting of trees as part of the proposals, the Board was advised that advice was being sought to ensure that the most appropriate species and planting methods would be used. Also, Members suggested that in addition to trees, other forms of foliage could potentially be used.

**RESOLVED –**

- (a) That the progress which has been made since April 2016 in developing proposals for the relevant projects benefitting from LPTIP funding,

together with the responses received from the subsequent public consultation exercises undertaken, be noted;

- (b) That expenditure of £20.7million from the existing LPTIP fund, to carry out detailed design and construction of the Headrow Gateway, be approved;
- (c) That expenditure of £0.65m from the existing LPTIP fund, to carry out detailed design and construction of the improvements to Harewood junction as part of the A61 North Bus Priority Corridor, be approved;
- (d) That the expenditure of, and injection into the Capital Programme of £5.6m, funded from the West Yorkshire Transport Fund (WYTF) which will be used to carry out detailed design and construction of the Infirmary Street and Park Row schemes, be approved;
- (e) That subject to ongoing consultation taking place with relevant Executive Members as appropriate, it be noted that the Chief Officer for Highways and Transportation will be responsible for the implementation of the resolutions arising from the submitted report, as detailed;
- (f) That it be noted that a separate report will be presented to Executive Board later in the year, seeking approval of the detailed design and cost of the public realm proposals for Cookridge Street and New Briggate.

## **COMMUNITIES**

### **199 Update on Universal Credit Full Service in Leeds**

The Director of Communities and Environment submitted a report providing information on the Government's introduction of full service Universal Credit, which highlighted the impact of the system's introduction to date across the city and how front line services were continuing to support people in Leeds who were affected.

In noting the decision of the Government to award the delivery of Assisted Support for Universal Support to the Citizens Advice Bureau, and in so doing excluding the Local Authority from providing such contracted support, Members expressed their disappointment in the Government's stance on this matter. Members were however assured that whilst the Local Authority was not being contracted to provide Assisted Support, it would still play a role in signposting to Citizens Advice Bureau and the Department for Work and Pensions services, whilst ensuring that those most vulnerable received whatever support that the Council was able to provide.

Further to this, it was suggested that the Department for Work and Pensions be approached formally on behalf of all Members of Executive Board to express the Council's disappointment with this decision and to emphasise that

in Leeds, the Local Authority was well positioned to deliver the required support and guidance.

In conclusion, Members acknowledged and paid tribute to those officers and partners who had undertaken intensive work in this area in order to support and assist those claimants who needed it across the city.

**RESOLVED –**

- (a) That the contents of the submitted report be noted;
- (b) That a further report regarding the impact of Universal Credit in Leeds be submitted to the Board in 6 months' time;
- (c) That the Department for Work and Pensions be approached to express the Council's disappointment with the decision to exclude Local Authorities from providing Assisted Support for Universal Credit.

**RESOURCES AND SUSTAINABILITY**

**200 Financial Health Monitoring 2018/19 – Provisional Outturn**

The Chief Officer Financial Services submitted a report which presented the Council's provisional financial outturn position for the 2018/19 financial year.

Responding to a Member's enquiry, the Board received an update regarding the progress which was being made in respect of delivering the refuse service, with officers undertaking to provide the Member in question with a detailed briefing on such matters.

Also, further to discussions earlier in the meeting and in response to a Member's enquiry regarding the budgetary pressures arising from residential provision for children and young people, the Board received further information on the actions being taken by the Council in this area.

**RESOLVED –** That the provisional financial outturn position for the Authority, as detailed within the submitted report, be noted.

**201 District Heating: Phase 2 Extension to the City Centre**

Further to Minute No. 32, 17<sup>th</sup> July 2017, the Director of Resources and Housing submitted a report providing an update on the progress of the District Heating project, and which sought approval to construct Phase 2 of the network, subject to securing funding from the Government's Heat Network Investment Project and subject to other conditions being met.

Members welcomed the proposals detailed within the submitted report.

Responding to an enquiry regarding an application for funding via the Government's Heat Networks Investment Project, Members were advised that an announcement in respect of such funding was expected in June 2019, with it being noted that regardless of that outcome, immediate works were required

to complement the Leeds Public Transport Improvement Programme, in order to realise significant cost savings.

Also in response to a Member's enquiry, the Board was provided with further detail around the ongoing cross-directorate work with the Council's Planning Service, aimed at maximising the opportunities available to encourage developers to utilise District Heating facilities as part of any new developments in the city centre.

Following consideration of Appendix 1 to the submitted report designated as being exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

**RESOLVED –**

- (a) That the contents of the submitted report, including the appendices, be noted;
- (b) That it be noted that complementary District Heating works estimated at £400k are required to be carried out alongside improvements planned through the Leeds Public Transport Investment Programme, with the funding to be transferred from within the existing Capital Programme contingency;
- (c) That subject to Heat Network Investment Project (HNIP) funding being secured, approval be given to the additional injection of £5.281m into the Capital programme in order to deliver Phase 2 of the District Heating Network;
- (d) That 'authority to spend' for construction of Phase 2 of the District Heating Network of £5.681m, funded through £3.193m supported prudential borrowing and £2.489m of grant from the Government's Heat Network Investment Project, be approved; and as this is subject to the approval of the HNIP grant from the Department for Business, Energy and Industrial Strategy (BEIS), approval be given for the necessary authority to be delegated to the Director of Resources and Housing, in order to enable the Director to negotiate an alternative package;
- (e) That the necessary authority be delegated to the Director of Resources and Housing, to enable the Director to vary the current Design & Build contract with Vital Energi to include the works, as detailed in the submitted report;
- (f) That should HNIP funding be secured, authority be provided to establish a Local Authority company on the terms that are agreed by the Director of Resources and Housing and in consultation with the Leader of Council, the Executive Member for Resources and Sustainability, the City Solicitor and the Section 151 Officer;

- (g) That the connection of Council buildings to the District Heating network, including: the Town Hall, Civic Hall, Museum, St George House and Library/Art Gallery, be supported.

## **202 Cutting Carbon Annual Report and Leeds Climate Commission**

The Director of Resources and Housing submitted a report outlining the background to the 'Climate Emergency', as declared at the Council meeting held on 27th March 2019 (Minute No. 108 refers), and the need for urgent action at a city level. The report also presented the Leeds Climate Commission's proposals for a science-based climate emissions reduction target and an accompanying roadmap. Further to this, the report provided an update on the progress that the Council was making in the reduction of carbon emissions through the range of Council led cutting carbon schemes.

The Board welcomed Professor Andy Gouldson, University of Leeds to the meeting, who was in attendance in order to introduce the key work of the Climate Commission, and provide an outline to the main points from the Commission's 'roadmap' for the city.

In considering the report, it was highlighted that the proposals within the report would build upon the range of actions which were already taking place across the city.

Members highlighted the key role that the Council would continue to play in this area, however, it was emphasised that for sustained progress to be achieved the approach taken needed to aim for citywide behavioural change; be in partnership with other organisations, businesses and institutions; and have the support of Leeds citizens, with it being noted that the proposed city 'conversation' would be a key part of this process.

Regarding the proposed 'conversation', emphasis was placed upon the need for the exercise to be inclusive and meaningful, with it being noted that, following the conclusion of the 'conversation', the intention was for the outcomes to be presented to the Board by the end of 2019, together with an accompanying action plan. In addition to this, Members welcomed a suggestion that the cutting carbon agenda be the theme for the Council's 2019 'State of the City' event.

Further to this, Members emphasised the urgency of this issue, as reflected in the Council's recent declaration of a 'Climate Emergency', but highlighted that although swift action was required, this needed to be balanced alongside the development of a detailed evidence base and a meaningful consultation exercise. As such, it was proposed that the 'conversation' would aim to raise awareness, encourage behavioural change and also encourage public and cross-sector engagement. It was also highlighted that any public engagement needed to ensure that key messages were effectively communicated, with reference being made to the economic benefits of promoting this agenda and how it had the potential to positively contribute towards addressing a range of 'social justice' issues in the city.



In noting the recommendation to include a new section in all future Executive Board reports which would consider how the Board's decisions would contribute towards achieving the climate emergency aims, it was suggested that consideration be given to how the cutting carbon agenda could be introduced to other aspects of the Council's decision making process.

Members discussed the role that Elected Members of all political Groups could play on a working group in monitoring the progress that the Council was making in this area.

With regard to the Climate Commission, it was noted that this group's multi-agency composition together with its distance from the Council, would help it to effectively track the progress of all organisations across the city, private and public.

In conclusion, the cross-party support offered in respect of progressing this agenda was welcomed, with emphasis being placed upon the need for the Government to be approached to take further, swift action at a national level.

**RESOLVED –**

- (a) That the recommendations of the Leeds Climate Commission for science based emission reduction targets for the city, together with the accompanying roadmap, as appended to the submitted report, be agreed;
- (b) That the facilitation of a city 'conversation' on how to achieve the target, based on the roadmap prepared by the Leeds Climate Commission, as detailed within the submitted report, be supported, and that agreement be given for the Board to receive a further report by the end of 2019;
- (c) That the inclusion of a new section in all future Executive Board reports which will highlight the impact of the report's recommendations upon the achievement of the 'Climate Emergency' aims, be supported;
- (d) That the progress made to date in respect of such matters, be noted; with support continuing to be provided for the range of Cutting Carbon projects that the Council is delivering.

**DATE OF PUBLICATION:** TUESDAY, 23<sup>RD</sup> APRIL 2019

**LAST DATE FOR CALL IN OF ELIGIBLE DECISIONS:** 5.00 P.M., TUESDAY, 30<sup>TH</sup> APRIL 2019

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## EXECUTIVE BOARD

THURSDAY, 16TH MAY, 2019

**PRESENT:** Councillor J Blake in the Chair

Councillors R Charlwood, S Golton,  
J Lewis, L Mulherin, J Pryor and M Rafique

**SUBSTITUTE MEMBERS:** Councillors M Iqbal and A Lamb

**203 Substitute Members**

Under the provisions of Executive and Decision Making Procedure Rule 3.1.6, Councillor Lamb was invited to attend the meeting on behalf of Councillor Andrew Carter, and Councillor Iqbal was invited to attend the meeting on behalf of Councillor Coupar. Both Councillors Carter and Coupar had submitted their apologies for absence from the meeting.

**204 Exempt Information - Possible Exclusion of the Press and Public**

There was no information designated as exempt from publication or confidential considered at this meeting.

**205 Late Items**

There was no late items of business considered at this meeting.

**206 Declaration of Disclosable Pecuniary Interests**

There were no Disclosable Pecuniary Interests declared during the meeting.

### **REGENERATION, TRANSPORT AND PLANNING**

**207 Core Strategy Selective Review: Consultation on Main Modifications**

Further to Minute No. 17, 27<sup>th</sup> June 2018, the Director of City Development submitted a report which provided an update on the current position regarding the Core Strategy Selective Review (CSSR), presented details of the Inspector's recommended proposed 'Main Modifications' to the CSSR and which sought approval to undertake a 6 week consultation exercise on such 'Main Modifications', which is proposed to commence on 17<sup>th</sup> May 2019 and conclude on 28<sup>th</sup> June 2019.

Councillor P Gruen, in his position as Chair of Development Plan Panel (DPP), attended the meeting. As part of his introduction, Councillor Gruen provided an update on the CSSR approval process to date and emphasised the need for it to continue without delay and for the Council to be in a position to formally adopt the CSSR at the earliest opportunity.

Also, it was noted that DPP had considered this matter on 15<sup>th</sup> May 2019 and was in unanimous agreement with the contents of the report, the schedule of the Inspector's proposed Main Modifications and the related Sustainability Appraisal as submitted to the Panel. As such, Councillor Gruen confirmed that DPP had endorsed the recommendation, that Executive Board approve such

documents for the purposes of them being the subject of a 6 week public consultation exercise.

In considering this matter, Members reiterated the need for the CSSR to progress without delay and supported the recommendation to approve the associated public consultation exercise, given that this was the required next stage in that process. It was also noted that further Member comment regarding the Council's housing land supply position was intended to be made at the appropriate time, given that the related Housing Requirement Policy was not changed by the Inspector's proposed Main Modifications being considered at this meeting.

Members also noted the national discussion taking place, and the need for the Council to continue take a cross-party approach, where appropriate, when looking to make related representations to Government in order to secure the best development and protection for the city.

The importance of the Climate Change agenda was highlighted, following the Council's recent declaration of a 'Climate Emergency', and how such matters needed to be at the forefront of considerations as part of the Council's strategic planning process.

In conclusion, on behalf of the Board the Chair extended her thanks to officers for their significant efforts in getting the CSSR to this advanced position.

**RESOLVED** – That approval be given for the Inspector's Schedule of proposed Main Modifications, as detailed at Appendix 1 of the submitted report, together with the Sustainability Appraisal of the Main Modifications, as detailed at Appendix 2 of the submitted report, to be the subject of a 6 week period of public consultation.

(The matters referred to within this minute, given that they were decisions being made in accordance with the Budget & Policy Framework Procedure Rules, were not eligible for Call In, as Executive and Decision Making Procedure Rule 5.1.2 states that the power to Call In decisions does not extend to those decisions being made in accordance with the Budget and Policy Framework Procedure Rules)

**DATE OF PUBLICATION:** MONDAY, 20<sup>TH</sup> MAY 2019

**LAST DATE FOR CALL IN OF ELIGIBLE DECISIONS:** NOT APPLICABLE

## EXECUTIVE BOARD

WEDNESDAY, 26TH JUNE, 2019

**PRESENT:** Councillor J Blake in the Chair

Councillors R Charlwood, D Coupar,  
S Golton, J Lewis, L Mulherin, J Pryor,  
M Rafique and F Venner

**APOLOGIES:** Councillor A Carter

**SUBSTITUTE MEMBER:** Councillor A Lamb

### 1 **Substitute Member**

Under the provisions of Executive and Decision Making Procedure Rule 3.1.6, Councillor A Lamb was invited to attend the meeting on behalf of Councillor Andrew Carter, who had submitted his apologies for absence from the meeting.

### 2 **Exempt Information - Possible Exclusion of the Press and Public**

**RESOLVED** – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt from publication on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) That Appendix D to the report entitled, 'Approval for the Submission of the Otley Flood Alleviation Scheme Outline Business Case to the Environment Agency, and Submission of the Planning Application', referred to in Minute No. 18 be designated as exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that the information within the appendix relates to the financial and/or business affairs of any particular person (including the authority holding that information), and it is considered that the public interest in maintaining the content of Appendix D as being exempt from publication outweighs the public interest in disclosing the information, as disclosing the cost estimate may affect the Council's ability to secure the best financial outcome through competition.

### 3 **Late Items**

There were no formal late items of business, however, prior to the meeting, Board Members had been provided with the following, to be taken into consideration as part of the Board's deliberations on relevant matters:-

- A set of corrections which related to the covering report and Appendix 2 of Agenda Item 17 entitled, 'Leeds Local Plan: Adoption of the Site Allocations Plan' together with updated versions of the relevant table and plans (Minute No. 19 refers);
- Reformatted versions of the respective Appendix 2 to the appended business case for both items 18: 'Business Case for Proposed Selective Licensing Designation: Harehills' and item 19: 'Business Case for Proposed Selective Licensing Designation: Beeston', with it being noted the data in the both appendix remained as originally published and circulated, with the information simply being re-provided in a sharper/clearer format for the benefit of the reader (Minute Nos. 20 and 21 refer);
- Correspondence which had been received from a member of the public concerning both items 18: 'Business Case for Proposed Selective Licensing Designation: Harehills' and item 19: 'Business Case for Proposed Selective Licensing Designation: Beeston' (Minute Nos. 20 and 21 refer).

#### **4 Declaration of Disclosable Pecuniary Interests**

Although no Disclosable Pecuniary Interests were declared at the meeting, in relation to agenda item 8 (Outcome of Consultation to Increase Learning Places at Micklefield Church of England Primary School) Councillor J Lewis drew the Board's attention to his position as a governor of Micklefield Church of England Primary School. (Minute No. 9 refers).

#### **5 Minutes**

**RESOLVED** – That the minutes of the previous meetings held on 17<sup>th</sup> April and 16<sup>th</sup> May 2019 be approved as a correct record.

#### **6 Chair's Opening Remarks**

The Chair welcomed Councillor Venner to her first meeting of the Board, following her recent appointment as Executive Member for 'Children and Families'.

The Chair also highlighted that as agreed by the Executive in April, and following the Council's declaration of a Climate Emergency, all Executive Board reports on this agenda and moving forward make reference to the Climate Emergency.

### **CHILDREN AND FAMILIES**

#### **7 Annual Report of the One Adoption West Yorkshire**

The Director of Children and Families submitted a report which, as required, presented the One Adoption West Yorkshire (OAWY) Annual Report covering the period April 2018 to March 2019, together with an updated Statement of Purpose.

Noting the recommendation in the submitted report which proposed that future annual reports be submitted to the West Yorkshire Joint Committee (WYJC) for the regional adoption agency, assurances were sought regarding how the

Council would continue to have an oversight of this area. In response, the Board was assured that reports, including the annual report, would be submitted to the Corporate Parenting Board for consideration and that the Executive Member for Children and Families would Chair the WYJC.

In addition, it was suggested that related future reports to Executive Board could potentially signpost Board Members to future versions of the annual report.

**RESOLVED –**

- (a) That the annual report of One Adoption West Yorkshire (OAWY), as detailed at Appendix A to the submitted report, be received and noted, as required by the National Minimum Standards for Adoption 2014, pursuant to the Care Standards Act 2000, which is to enable the Executive Board to monitor the management and outcomes of the service so that they may be satisfied that the agency is effective and is achieving good outcomes for children and/or services users; and also to satisfy themselves that the agency is complying with the conditions of registration;
- (b) That the updated Statement of Purpose for OAWY, as appended to the submitted report, be noted, with it also being noted that the Statement of Purpose is required as part of the national minimum standards provisions, in order to enable the relevant services to be provided and which also enables the Executive to agree any changes to the Statement of Purpose on an annual basis;
- (c) That it be agreed that future annual reports for this service be submitted to the West Yorkshire Joint Committee for the regional adoption agency, as it is deemed a more appropriate forum for such documents to be received, given that this is a regional service.

**8 Fostering Service Annual Report**

The Director of Children and Families submitted a report regarding the work undertaken by the fostering service between April 2018 and March 2019, and which provided an update on the actions which were being taken in relation to the recruitment and retention of foster carers, and also on the developments within the service.

Responding to a Member's enquiry, the Board was provided with further information on the actions being taken to reduce the number of children looked after who were living in placements provided by independent and private providers, together with further context on the challenges faced in this area. Also, it was highlighted that the welfare of the children and young people in such matters was the Authority's priority.

Responding to a Member's request, officers undertook to provide further relevant financial detail in such reports in future, if it was felt that that would be beneficial to Members.

In conclusion, on behalf of the Board, the Chair extended her thanks to foster carers for the vital role which they played across the city.

**RESOLVED** – That the contents of the submitted report and appendices be received and noted, with the Board continuing to support the work of the fostering service in achieving the best possible outcomes for children looked after and also the ongoing work to recruit and retain high quality carers within the service.

## **LEARNING, SKILLS AND EMPLOYMENT**

### **9 Outcome of Statutory Notice to increase learning places at Micklefield Church of England (Voluntary Controlled) Primary School**

Further to Minute No. 194, 17<sup>th</sup> April 2019, the Director of Children and Families submitted a report which set out details of a proposal brought forward to meet the Local Authority's duty to ensure a sufficiency of school places. Specifically, this report detailed the outcomes arising from the period of representation following the publication of a Statutory Notice regarding a proposal to permanently expand primary provision at Micklefield Church of England Primary School, with the report seeking a final decision on such proposals.

Responding to a Member's enquiry, the Board received further information regarding the work which continued to take place in order to manage any bulge cohorts in terms of secondary education provision.

#### **RESOLVED –**

- (a) That approval be given to the proposal to permanently expand primary provision at Micklefield Church of England (Voluntary Controlled) Primary School from a capacity of 140 pupils to 210 pupils, with an increase in the admission number from 20 to 30, with effect from September 2021;
- (b) That provisional approval be granted for the 'Authority to Spend' of £2.298m in order to deliver the proposed permanent expansion at Micklefield Church of England (Voluntary Controlled) Primary School;
- (c) That it be noted that the proposed expansion of the primary provision is subject to feasibility and planning permission, as indicated at paragraph 4.4.1 of the submitted report, with it also being noted that the proposal has been brought forward in time for places to be delivered for 2021;
- (d) That it be noted that the responsible officer for the implementation of such matters is the Head of Learning Systems.

### **10 Leeds Business Improvement District Renewal Ballot (2020 - 2025)**

The Director of City Development submitted a report which presented a proposal for the Board to support the renewal of the Business Improvement District (BID) for Leeds City Centre, for a second term (2020 – 2025).



## **RESOLVED –**

- (a) That approval be given to the renewal ballot of LeedsBID in accordance with the role of the Local Authority, as set out in the BID Regulations 2004, and that confirmation be provided that the Council is satisfied that the renewal proposals do not conflict with existing Council Policy;
- (b) That the draft renewal Business Plan, as appended to the submitted report, be noted, with it also being noted that the completed business plan will be presented to Executive Board for Council support in September 2019, at which point Leeds City Council will determine its voting intention in the pending ballot;
- (c) That approval be given to the Baseline Services Agreement and the Operating Agreement, as appended to the submitted report, which provides a commitment to maintain provision of quality services in the BID area;
- (d) That the arrangements for the Council to operate the renewal ballot, as detailed within the submitted report, be approved;
- (e) That the stages and timescales required to implement the related decisions on this matter, as outlined within the submitted report and the above resolutions, be noted, with it also being noted that the Head of City Centre Management will be responsible for the implementation of such matters.

## **RESOURCES**

### **11 Treasury Management Outturn Report 2018/19**

The Chief Officer, Financial Services, submitted a report presenting a final update on the Council's Treasury Management Strategy and operations for the period 2018/19.

Responding to a Member's enquiry, the Board was provided with a detailed update regarding: the Council's current debt position; the approach taken in terms of managing debt between the short term and long term and the factors which were taken into consideration on such matters; the review work being undertaken on the Council's Capital Programme and an update on the current position and the approach being taken in respect of the Minimum Revenue Provision (MRP). Linked to this, it was noted that a report regarding the Council's Medium Term Financial Strategy was scheduled to be submitted to the Board in July.

**RESOLVED –** That the Treasury Management outturn position for 2018/19, as detailed within the submitted report, be noted, together with the fact that treasury activity has remained within the treasury management strategy and policy framework.

## **12 Financial Performance - Outturn financial year ended 31st March 2019**

The Chief Officer, Financial Services submitted a report which provided the Council's final outturn position for the financial year 2018/19, and which sought consideration of any related actions.

Responding to a Member's enquiry regarding a proposal to utilise part of the provisional 2018/19 surplus from the Leeds City Region Business Rates Pool to support the West Yorkshire Combined Authority 'China/India Desk', the Board received further detail on the work of that project and its aims, in terms of providing benefit and inward investment for the region. Also, the Board noted that in order for the pool to utilise such funds, it needed to be allocated to activities promoting economic growth and development.

Also, responding to an enquiry, the Board received further information and context regarding the reserves which were currently held within the Adults and Health directorate.

Finally, responding to the Chair's comments and ahead of the forthcoming Local Government Association conference, support was provided for a cross-party approach to be taken in continuing to raise concerns around the lack of certainty being provided by Government in respect of the future financing of Local Government.

### **RESOLVED –**

- (a) That the outturn position for 2018/19, as detailed within the submitted report, be noted, and that the creation of earmarked reserves as detailed in paragraph 5.3 of the same report, be agreed, with the release of such reserves being delegated to the Chief Officer Financial Services;
- (b) That the use of the projected surplus from the 2018/2019 Leeds City Region Business Rates Pool to forward fund the projects which are detailed in paragraph 2.9 of the submitted report, be approved, with it being noted that these projects were initially agreed by the Leaders of the Member Authorities of this Pool following its disbanding on the 31st March 2019;
- (c) That it be noted that the Chief Officer Financial Services will be responsible for the implementation of the above resolutions following the conclusion of the 'Call In' period.

## **13 Annual Corporate Risk Management Report**

The Director of Resources and Housing submitted a report which provided an update on the Council's most significant corporate risks and the arrangements in place, together with the further activity planned during 2019/20, to manage them.

**RESOLVED –** That the annual Risk Management report as submitted, together with the assurances provided on the Council's most significant

corporate risks, be noted, in line with the authority's Risk Management Policy and the Board's overarching responsibility for their management.

#### **14 New Procurement Strategy 2019 - 2024**

The Director of Resources and Housing submitted a report which sought approval to adopt the Council's New Procurement Strategy, as appended to the submitted report, following a period of consultation, with the report highlighting that the new strategy looked to retain value for money and good governance as the foundation stones of procurement.

Members welcomed the proposed strategy.

In considering the report, a Member suggested that consideration be given to the values which embodied the proposed new strategy being used by the Council in its role as a landlord of commercial properties.

Responding to a further enquiry regarding the Key Performance Indicators (KPIs) as detailed at appendix 3 to the submitted report, it was noted that the intention was to submit an annual report regarding procurement to the Board, and that after the strategy had been operational for a year, further baseline figures were intended to be introduced into the KPIs in order to monitor performance.

#### **RESOLVED –**

- (a) That the contents of the submitted report and appendices, be noted;
- (b) That approval be given for the adoption of the New Procurement Strategy, as appended to the submitted report;
- (c) That it be noted that the officer(s) responsible for implementing the adoption of the new strategy in accordance with paragraph 3.8.9 of the submitted report are: the Head of Commercial (Legal) and the Procurement Manager (both Procurement and Commercial Services).

#### **15 Improving Air Quality in the City (Clean Air Zone Update)**

The Director of Resources and Housing and the Director of City Development submitted a joint report which provided an update following the Government's approval of the Final Business Case for the Leeds Clean Air Charging Zone and confirmation of the final funding position and spending conditions related to the Clean Air Funding awarded in January 2019. The report also detailed why clarifications and amendments for certain elements of the Charging Order were being considered, presented the longer term approach to establishing future emissions standards for the taxi and private hire trade and provided a progress report on the implementation of the Clean Air Zone (CAZ), highlighting the delay to the CAZ 'go live' date.

Responding to a Member's enquiry regarding the delay to the CAZ 'go live' date, the Board received further information on the nature of the delay, which it was noted had been caused by a delay in the development of the required digital services by Central Government. It was also noted that the Council

would continue to liaise with Government on this, in order to emphasise the importance of having the digital infrastructure in place at the earliest opportunity.

**RESOLVED –**

- (a) That the funding conditions of the Clean Air Fund, as detailed within the submitted report, be noted and approved;
- (b) That the commencement of a statutory public consultation process on the specific points, as detailed within the submitted report, be approved;
- (c) That the change to the ‘market capacity’ take action date for the **HGV sector only** to 31st October 2019, be approved;
- (d) That the progress which has been made to date on the implementation of the CAZ by the Council, together with the actions taken regarding the distribution of associated funding, be noted;
- (e) That the delay to the ‘go-live’ date, be noted.

**CLIMATE CHANGE, TRANSPORT AND SUSTAINABLE DEVELOPMENT**

**16 Councillor Mulherin**

Prior to introducing the reports within her portfolio, the Chair welcomed Councillor Mulherin, as the new Executive Member for ‘Climate Change, Transport and Sustainable Development’.

**17 Leeds Public Transport Investment Programme: A61 North Bus Priority Corridor and A65 Signals Upgrade**

The Director of City Development submitted a report which provided an update on the progress being made on the delivery of the Leeds Public Transport Investment Programme’s (LPTIP) significant schemes during 2019/20 and outlined the next steps for delivering the implementation of improvements to the A61 North Bus Priority Corridor scheme and improvements to the A65 signals.

Responding to a Member’s concerns, officers highlighted that although significant consultations had taken place on the submitted proposals, discussions with local Ward Members were seen as continuing conversations and that should Ward Councillors have any issues, then they could be raised with relevant officers as part of the ongoing dialogue.

As part of the Board’s discussions, it was highlighted that a condition of the projects funded via the LPTIP, was that such projects were required to be substantially completed by the end of March 2021, which precluded this programme from undertaking more complex, or larger scale projects with long lead in times for delivery, but that further, separate funding would continue to be sought to help develop the transport infrastructure across the city.

Members also discussed the significant role of the bus providers and the part they played in the provision of public transport across the city, the need to continue to liaise with bus companies to ensure that the best deal was achieved for Leeds, with Members also discussing the issue of devolution and the potential impact that further local control could have in this area.

The Board also discussed the key role which needed to be played by an effective public transport service in helping to address the Climate Emergency; emphasised the need to ensure that an ambitious approach was taken in this area; discussed the options being considered to further develop park and ride facilities; and highlighted the need to ensure that projects being brought forward as part of the programme did not have unintended consequences, such as greater levels of commuter parking on residential streets.

#### **RESOLVED –**

- (a) That the progress made since April 2016 in developing proposals for the relevant projects benefiting from LPTIP funding, together with the subsequent public consultation responses received, be noted;
- (b) That approval be given for the remaining expenditure of £5.5 million from the existing LPTIP fund which will be used to carry out detailed design and construction of the improvements to the A61 North Bus Priority Corridor, with approval also being given for an injection of £45,039 from S106 Developer Contributions;
- (c) That approval be given for the expenditure of up to £5 million from the existing LPTIP fund which will be used to contribute to the East Leeds Orbital Road (ELOR) project, to carry out the detailed design and construction of the King Lane to Stonegate Road section of the A61N Bus Priority Corridor;
- (d) That approval be given for the expenditure of up to £1 million from the existing LPTIP fund which will be used to carry out detailed design and the construction of the A65 signals, with approval also being given for an injection of £252,675.95 from S106 Developer Contributions;
- (e) That subject to ongoing consultation with relevant Executive Members as appropriate, it be noted that the Chief Officer for Highways and Transportation will be responsible for the implementation of the resolutions detailed above.

#### **18 Delivering the East of Otley Relief Road and Housing Allocation**

Further to Minute No. 63, 20<sup>th</sup> September 2017, the Director of City Development submitted a report providing an update on the progress which had been made on bringing forward the East of Otley development, and which sought approval to a number of matters which would formalise the Council's role in this work and enable critical infrastructure and planning activities to progress.

## **RESOLVED –**

- (a) That the positive progress which has been made in this area, be noted, with the Board reconfirming the Council's commitment to bringing forward the East of Otley mixed use site;
- (b) That the Director of City Development's approval for the Council to enter into a funding agreement with Homes England for a Housing Infrastructure Fund grant of £6.318m, on the basis set out at paragraph 3.1.10 of the submitted report, be noted; with it also being noted that the approved injection of this sum into the Capital Programme along with contractual arrangements of the funding will be the responsibility of the Head of Regeneration;
- (c) That agreement be given for the Council to take a leading role on the delivery of the East of Otley Relief Road project, and that agreement also be given for the Chief Highways and Transportation Officer, in consultation with the Executive Member for 'Climate Change, Transport and Sustainability' to undertake the actions as set out at paragraphs 3.2.7 and 3.2.8 of the submitted report to enable its delivery;
- (d) That the principle of the Council making a financial contribution towards the East of Otley Relief Road, be approved, with the contingent delivery risks, as outlined in paragraph 3.3.5 of the submitted report being noted;
- (e) That the revised Heads of Terms relating to the disposal of the Council's land within the East of Otley allocation, be approved, and that approval also be given for the Council to enter into an Agreement with developers to facilitate the delivery of the East of Otley Relief Road project, as set out at paragraph 3.3.7 of the submitted report; with it being noted that the Head of Land & Property will be responsible for agreeing the associated detailed terms of the disposal and the related agreement;
- (f) That the intention to undertake consultation on a Development Brief for the East of Otley site, as set out at paragraph 3.5.1 of the submitted report, be noted; that approval be given for this to include the potential inclusion of Council-owned land at the former Ing's Tip and north of Cambridge Way, and that it be noted that the Head of Strategic Planning will be responsible for delivery of the brief.

## **19 Leeds Local Plan - Adoption of the Site Allocations Plan**

Further to Minute No. 143, 14<sup>th</sup> January 2019, the Chief Planning Officer submitted a report which invited Executive Board to recommend to full Council that: the Council note the Inspector's final report on the Submission Draft 2017 Site Allocations Plan (SAP), accepts the Inspector's Main Modifications and adopts the Site Allocations Plan (subject to any further non-material additional modifications being made in advance of consideration by Council).

It was noted that following the despatch of the agenda papers, and prior to the meeting, Board Members had received a note detailing several corrections which related to the Executive Board covering report and Appendix 2, together with updated versions of the relevant table and plans, which were to be taken into consideration by Members as part of the Board's deliberations on the matter.

Responding to Members' comments and concerns, the Board discussed and received further information regarding:

- How the SAP, as submitted, with inclusion of the Inspector's recommended Main Modifications, had been deemed as being 'sound' by the Inspector;
- Members welcomed that the adoption of the SAP would enable a 5 year land supply to be confirmed and a plan-led approach to be taken, moving forward;
- The time which had taken to get to the current position, and the implications of that timescale;
- The current housing requirement figures, and how that level of requirement was being reviewed as part of the ongoing and separate Core Strategy Selective Review process, and how a review of the SAP would be required following the adoption of the CSSR;
- Members discussed the reasons why issues had been experienced regarding levels of development on brownfield land in recent years, with it being highlighted that the Authority continued to liaise with Government on this issue, and with a request being made that further opportunity to consider this matter be sought;
- Members discussed the proportion of brownfield and green belt sites detailed in the submitted plan which had been allocated for housing;
- Members discussed the associated infrastructure provision needed to facilitate the housing requirement moving forward, and the need for any future developments to be sustainable.

On behalf of the Board, the Chair extended her thanks to officers and all who had engaged in the process to date, for getting the Plan to this advanced stage.

**RESOLVED** – That subject to the incorporation of the 'corrections', as submitted to Board Members prior to the meeting for their consideration, full Council be recommended to:-

- (i) Note the Inspectors' final Report of the Leeds Site Allocations Plan and accept the Main Modifications of the Inspectors', as detailed in their Report (June 2019) presented at **Appendix 1** to the submitted Executive Board report;
- (ii) Adopt the draft Site Allocations Plan (version for Adoption), as detailed at **Appendix 2** to the submitted report, with effect from 10th July 2019, pursuant to Section 23 of the Planning and Compulsory Purchase Act 2004 (as amended);

- (iii) Note the deletion of saved Unitary Development Plan policies that will be superseded by the Plan (as set out in Appendix 3 of the Plan detailed at **Appendix 2** to the submitted report).

(The matters referred to within this minute, given that they were decisions being made in accordance with the Budget & Policy Framework Procedure Rules, were not eligible for Call In, as Executive and Decision Making Procedure Rule 5.1.2 states that the power to Call In decisions does not extend to those decisions being made in accordance with the Budget and Policy Framework Procedure Rules)

## **COMMUNITIES**

### **20 Business Case for Proposed Selective Licensing Designation - Harehills**

The Director of Resources and Housing submitted a report which presented for the Board's consideration the appended business case regarding the proposal for selective licensing designation in Harehills, and the proposed designation of the area outlined on the map at Appendix 1 of the business case as a selective licensing area, with effect from the 6th January 2020.

It was noted that following the despatch of the agenda papers and prior to the meeting, correspondence which had been received from a member of the public concerning both items 18: 'Business Case for Proposed Selective Licensing Designation: Harehills' and item 19: 'Business Case for Proposed Selective Licensing Designation: Beeston', had been circulated to Executive Board Members for their consideration as part of the Board's deliberations on this matter.

It was also noted that following the despatch of the agenda papers, and prior to the meeting, Board Members had received a reformatted version of Appendix 2 to the appended business case, with it being noted that the data in the appendix remained as originally published and circulated, with the information simply being re-provided in a sharper/clearer format for the benefit of the reader.

In presenting the report, the Director of Resources and Housing drew Members' attention to the legal criteria for designating an area as set out in the report, and the information in the business case demonstrating that these criteria were met.

Also, Members received information on what the scheme would entail and were also provided with the outcomes from the significant consultation processes which had been undertaken. It was noted that overall the residents, and private rented tenants in Harehills who had responded were in favour of the introduction of selective licensing, whilst the vast majority of landlords and all of the managing agents who had responded were against the proposal.

In considering the submitted report and the potential implications of introducing the proposed designation, Members' attention was drawn to the landlords' concerns. The Board was informed that these were covered in



detail in the accompanying business case. One of the principal concerns was the costs of the scheme, in particular the proposed licence fee, and the impact on rent levels if the costs of the scheme were passed on to tenants. With regard to the licence fee, it was noted that this could only be used to administer the scheme, and that the proposed licence fee of £825 equated to around £3 per week across the 5 years to which it will apply. With regard to rent levels, it was highlighted that these were influenced by the Local Housing Allowance, which was likely to restrict rent increases.

Members discussed the benefits of the scheme for landlords and the incentives for them, with it being noted that there was a discount to the licence fee for landlords who were members of the 'Leeds Rental Standard' scheme, that landlord investment in their properties would benefit the area and potentially increase the value of their property and that in implementing such an initiative, there would be further opportunity for the Council to help address issues in the area, such as anti-social behaviour.

Responding to a further enquiry, the Board noted that the potential issue of displacement had been taken into consideration when the proposed boundary had been drawn up.

#### **RESOLVED –**

- (a) That the contents of the submitted report and the business case for Harehills as appended to that cover report, be noted;
- (b) That the business case for selective licensing designation in Harehills, as appended to the cover report, be approved;
- (c) That approval be given to designate the area shown on the business case map as detailed at Appendix 1 of the submitted business case document (appended to the covering report) as a selective licensing area with effect from 6th January 2020;
- (d) That it be noted that the Director of Housing and Resources is responsible for the implementation of the resolutions detailed above.

#### **21 Business Case for Proposed Selective Licensing Designation - Beeston**

The Director of Resources and Housing submitted a report which presented for the Board's consideration the appended business case regarding the proposal for selective licensing designation in Beeston, and the proposed designation of the area outlined on the map at Appendix 1 of the business case as a selective licensing area, with effect from the 6th January 2020.

It was noted that following the despatch of the agenda papers and prior to the meeting, correspondence which had been received from a member of the public concerning both items 18: 'Business Case for Proposed Selective Licensing Designation: Harehills' and item 19: 'Business Case for Proposed Selective Licensing Designation: Beeston', had been circulated to Executive Board Members for their consideration as part of the Board's deliberations on this matter. During the consideration of this report, Members' attention was

drawn to such correspondence which focussed upon the consultation process undertaken in Beeston.

It was also noted that following the despatch of the agenda papers and prior to the meeting, Board Members had received a reformatted version of Appendix 2 to the appended business case, with it being noted that the data in the appendix remained as originally published and circulated, with the information simply being re-provided in a sharper/clearer format for the benefit of the reader.

In presenting the report, the Director of Resources and Housing drew Members' attention to the legal criteria for designating an area as set out in the report, and the information in the business case demonstrating that these criteria were met.

Also, Members received information on the outcomes on the significant consultation processes which had been undertaken, and it was explained that the consultation exercise did not represent a vote on the proposal, but rather formed one piece of evidence which the Board was asked to consider. It was noted that overall the response to the residents' consultation was against the proposal, with 92% of online responses being against the proposal. However, officers explained that there remained concerns about the validity of some of the online responses received following validation of the feedback and when compared to the paper responses received. It was noted that such concerns were not explainable by the correspondence which had been received.

In conclusion, Executive Board Members were asked to take such matters into consideration when weighing up all of the evidence available to them.

**RESOLVED –**

- (a) That the contents of the submitted report and the business case for Beeston, as appended to that cover report, be noted;
- (b) That the business case for selective licensing designation in Beeston, as appended to the cover report, be approved;
- (c) That approval be given to designate the area shown on the business case map as detailed at Appendix 1 of the submitted business case document (appended to the covering report) as a selective licensing area with effect from 6th January 2020;
- (d) That it be noted that the Director of Housing and Resources is responsible for implementation of those resolutions detailed above.

**22 Council Housing Growth Programme Update**

The Director of Resources and Housing submitted a report which provided an update on the progress of the Council Housing Growth Programme, set out proposals for the delivery of further new Council housing across the city and

presented the proposed rent setting approach for the Council Housing New Build Programme.

Members welcomed the speed at which the Council had acted in this area, following the lifting of the cap on Council borrowing to deliver new homes via the Housing Revenue Account.

The Board welcomed the establishment of a Local Housing Company, with Members noting the benefits and flexibility that the formation of the company would bring. In response to a Member's enquiry, it was highlighted that the delivery of affordable housing via this model need to not be wholly focussed upon the city centre, however, the number of appropriate sites as designated via the Site Allocations Plan in the city centre was highlighted.

Regarding the expansion of the property acquisition programme, Members were advised that a report on this was scheduled to be submitted to the Board in July.

Members highlighted the need to work with local communities on such matters in order to ensure that the Council housing provision established by this programme looked to meet the bespoke needs of each area.

#### **RESOLVED –**

- (a) That the progress made to date on delivering the Council Housing Growth Programme, be noted;
- (b) That the additional sites, as listed in Table 2 of the submitted report, for the delivery of new build Council housing, be noted;
- (c) That the proposed investment, as outlined in Table 5 of the submitted report, be approved, with approval also being given to inject the balance of funding £17.5m into the programme for the delivery of c.176 new build Council houses as part of the Council Housing Growth Programme (with it being noted that £16.1m was injected as part of the February 2019 capital programme), and that support be provided for any funding bids to optimise the funding mix for each scheme;
- (d) That the application of the proposed rent setting principles and the approach to future Council housing new build developments, as set out in the submitted report, be approved, and that decisions on rent setting for each individual housing scheme be delegated to the Director of Resources and Housing;
- (e) That it be noted that a report will be submitted to Executive Board in July 2019 on the Property Buyback/Repurchase Programme.

#### **23 Review of Leeds Anti-Social Behaviour Team**

The Director of Communities and Environment submitted a report which set out proposals to redesign the Leeds Anti-Social Behaviour Team (LASBT), with the aim of establishing a more sustainable service through which officers

were increasingly able to focus upon early intervention and work with communities in order to prevent anti-social behaviour.

Members welcomed the proposals and highlighted the role which had been played by the Environment, Housing and Communities Scrutiny Board in the review exercise.

Responding to an enquiry, assurance was provided that resources would continue to support outer areas, but in addition, the new model would aim to integrate further with wider service provision in order to maximise the benefits for all.

Also, assurance was provided that when anti-social behaviour was reported, the team would respond to it in accordance with agreed procedures and protocols, irrespective of whether it occurred on Council land or elsewhere.

**RESOLVED** – That the priorities, as outlined in the submitted report be noted, and that the implementation of the service changes, as set out in paragraphs 3.7 – 3.20 of the submitted report, be endorsed.

### **INCLUSIVE GROWTH AND CULTURE**

#### **24 Grant to Leeds Culture Trust (Leeds 2023)**

The Director of City Development submitted a report providing an update on the progress being made in respect of the 'Leeds 2023' initiative and which looked to delegate to officers the authority to enter into a grant agreement with Leeds Culture Trust in order to deliver a programme of activity.

#### **RESOLVED –**

- (a) That the overall progress made in this area be noted, together with the further progress being made on establishing Leeds Culture Trust;
- (b) That the necessary authority be delegated to the Chief Officer, Culture and Sport to enable the Chief Officer to enter into the final grant agreement in line with the draft, as detailed at Appendix 1 to the submitted report, with variations being made subject to consultation with the Leader of the Council.

### **ENVIRONMENT AND ACTIVE LIFESTYLES**

#### **25 Approval for the submission of the Otley Flood Alleviation Scheme Outline Business case to the Environment Agency, and submission of the Planning Application**

The Director of City Development submitted a report which presented details of flooding issues in the Otley area, requested authority to submit the Outline Business Case and Planning Application as detailed, requested authority to incur the required expenditure, highlighted the current funding shortfall and requested support for additional funding to be sought.

Responding to a Member's enquiry, assurance was provided that all such schemes must fully take into account and mitigate against any impact upon communities downstream.

Also, regarding a Member's comment about the lack of engagement from the Environment Agency which local Ward Members had experienced regarding issues in their local area, officers undertook to take this specific matter up with the Environment Agency on the Members' behalf.

Following consideration of Appendix D to the submitted report designated as being exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

**RESOLVED –**

- (a) That approval be given to inject the remaining £1,509,000 of available Government Grant funding into the scheme;
- (b) That approval be given to inject £1,328,000 of Central Contingencies to underwrite the currently identified funding gap on the scheme, in order to ensure the delivery of the scheme;
- (c) That approval be given to submit the Outline Business Case, as detailed at exempt Appendix D to the submitted report, to the Environment Agency;
- (d) That approval be given to submit the associated Planning Application;
- (e) That approval be given to incur additional expenditure of £260,000, to support the Outline Business Case submission and planning application in order to enable the scheme to progress in line with the programme;
- (f) That approval be given to incur expenditure, following the approval of the Outline Business Case, of £399,000 to develop the detailed design of Otley Flood Alleviation Scheme in order to enable the scheme to progress in line with the programme;
- (g) That the necessary authority be delegated to the Director of City Development to enable the Director to make the necessary authority to spend (ATS) approvals for the full scheme, subject to agreement with the Executive Member for Environment and Active Lifestyles.

**26 The Arnold and Marjorie Ziff Tropical World Development**

The Director of Communities and Environment submitted a report which outlined a proposal to develop an indoor play facility at the Arnold and Marjorie Ziff Tropical World following other developments which have been undertaken at the attraction in recent years.

## **RESOLVED –**

- (a) That approval be given to the in principle development of an indoor play facility at the Arnold and Marjorie Ziff Tropical World, with approval also being given to an injection of £2.0m capital, funded through prudential borrowing;
- (b) That approval be given to incur necessary expenditure to undertake a full feasibility design;
- (c) That the necessary authority be delegated to the Director of Communities and Environment to enable the Director to make the necessary authority to spend approvals for the full scheme, subject to consultation with the Executive Member for Environment and Active Lifestyles;
- (d) That it be noted that the Chief Officer, Parks and Countryside will be responsible for the implementation of this project, with an anticipated opening in Easter 2020.

## **HEALTH, WELLBEING AND ADULTS**

### **27 Understanding health and care needs within our wards: Strengthening our relationships with elected members and Local Care Partnerships**

The Director of Adults and Health submitted a report which provided an update on recent Ward Member conversations on health and care, reflecting the increased importance of Community Committees as local forums for discussion on this issue and which highlighted the development of Local Care Partnerships (LCPs) as a basis for improving population health.

In considering the report, Members emphasised the need for the arrangements to ensure that robust cross-boundary partnerships were achieved to ensure seamless service provision, wherever possible.

Also, Members discussed how Elected Members fitted into the new LCP structure and highlighted the enabling role which they needed to play to help ensure that this approach looked to best meet the bespoke needs of each local community.

The Board discussed the relationship between Community Committees and LCPs. Regarding the geographical boundaries of the two, officers were asked to pick up any specific issues raised regarding Member representation on those LCPs which fell outside of the appointing Community Committee boundary.

Finally, a suggestion was made that it may be beneficial, especially for newly elected Councillors, for a Member seminar to be scheduled in order to further raise awareness on this agenda.

**RESOLVED –**

- (a) That the progress made regarding Ward Member conversations on health and care to date, be noted and that the continuation of this approach, led by the Leeds Health and Wellbeing Board, be supported;
- (b) That the actions being taken to further develop Member involvement with Local Care Partnerships, through Community Committees, be noted, together with the relevant governance implications, as outlined in the submitted report;
- (c) That it be noted that the Leeds Health and Wellbeing Board will continue to provide strategic leadership for the Leeds Health and Care Plan, with it also being noted that as part of the Plan's refresh, engagement with Community Committees will continue.

**28 The Visible Project**

The Director of Adults and Health submitted a report which provided an update on the work of the 'Visible Project', an initiative based within the Women's Counselling and Therapy Service (WCTS) which looked to improve the health and wellbeing outcomes for adult survivors of child sexual abuse.

The Board welcomed to the meeting: Sinead Cregan, Commissioning Programme Leader, who had been chair of the Strategic Steering Group for the project, and Tessa Denham, Chief Executive of the Women's Counselling and Therapy Service.

Members welcomed the valuable work which had been undertaken to establish the Visible Project and extended their thanks to all those who had been involved.

The Board wholeheartedly supported the adoption of the policy statement and sought further information on how Members could further promote this initiative in their local Wards.

**RESOLVED –**

- (a) That the Visible Policy statement and briefing, as appended to the submitted report, be adopted, with the Board providing a commitment to the statement's implementation;
- (b) That agreement be given for the Director of Adults and Health in conjunction with the Chief Officer for Human Resources to establish a 'task and finish' group to implement the Visible Policy Statement across the Council.

**DATE OF PUBLICATION:** FRIDAY, 28<sup>TH</sup> JUNE 2019

**LAST DATE FOR CALL IN OF ELIGIBLE DECISIONS:** 5.00 P.M., FRIDAY, 5<sup>TH</sup> JULY 2019

Draft minutes to be approved at the meeting to be held on Wednesday, 24th July, 2019

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**Report of: Chief Executive**

**Report to: Full Council**

**Date: 10 July 2019**

**Subject: Devolution, WYCA & Leeds City Region LEP update**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

This report is intended to update Members on matters in the Leeds City Region Local Enterprise Partnership (LEP) and through the West Yorkshire Combined Authority (WYCA).

The main issues described in this report are related to an update on Devolution and from the latest public WYCA meetings in April 2019 and June 2019.

**Recommendations**

Members are asked to consider the content of this paper and action that might be needed from Leeds City Council as a result.

## **1. Purpose of this report**

- 1.1 This report is intended to update Members on matters related to the progress of Devolution and matters regarding the Leeds City Region LEP and the West Yorkshire Combined Authority.

## **2. Background information**

- 2.1 Following cross party agreement, this is the twenty-first report to Full Council to provide an update to Members on the progress related to Devolution and the work of the WYCA and Leeds City Region LEP.

## **3. Main Issues**

### **Devolution**

- 3.1 Members have previously been updated on developments regarding Devolution including at the most recent Full Council meeting on 27 March 2019.
- 3.2 On 12th February 2019, the Secretary of State wrote to One Yorkshire Leaders and Mayors in response to the One Yorkshire proposals. The Secretary of State offered to “begin discussions about a different, localist approach to devolution in Yorkshire” whilst also stating the completion of the Sheffield City Region deal “is essential for talks to progress”. Following the letter from the Secretary of State, Hambleton District Council withdrew its support for pursuing a One Yorkshire deal.
- 3.3 The remaining 18 One Yorkshire Leaders and Mayors were subsequently invited to a meeting with the Secretary of State in Ripon on 1st March 2019 in order to discuss the following agenda items: devolution criteria; why One Yorkshire still has local support; interim arrangements; and next steps.
- 3.4 As a result of that discussion, One Yorkshire Leaders and Mayors issued a statement on 1st March 2019 which highlighted that they remained committed to the One Yorkshire approach to devolution. In recognition of the further work that is required to make progress, and the time that this would require, this should include discussions on interim funding arrangements. There was therefore agreement with the Secretary of State that Chief Executives from One Yorkshire authorities would begin work immediately with senior officials from the Ministry of Housing Communities and Local Government and HM Treasury on these interim arrangements and the points raised in the One Yorkshire submission; and an agreement to meet with the Secretary of State again later in the year.
- 3.5 On Friday 8 March 2019, the One Yorkshire Conference was held in Leeds bringing together leading national and regional figures including key note speeches by Cllr Judith Blake and the Northern Powerhouse Minister, Jake Berry MP, which both explored Yorkshire’s place in a post-Brexit economy and how devolution to the region can ensure it plays its full part in driving future prosperity for the North and the UK.

- 3.6 On the 7<sup>th</sup> May 2019, the Secretary of State, responded to the 25<sup>th</sup> March 2019 letter from the Sheffield City Region (SCR) Mayor Dan Jarvis and the four South Yorkshire council Leaders and Mayor about how the SCR deal might be unlocked. In the reply, the Secretary of State proposed that he is "...prepared to implement the (SCR) deal with an understanding that after 2022, those Councils that do not see their future in the City Region should be free to join an alternative wider Yorkshire devolution group..."
- 3.7 At Prime Minister's questions on 26th June, in response to a question from Julian Sturdy MP, the Prime Minister stated: "I absolutely recognise, as we do across the Government, Yorkshire's enthusiasm for and dedication to devolution and the potential seen there for harnessing local people's sense of identity with Yorkshire. We share the ambition of doing what is best for Yorkshire, its people and its businesses. My right hon. Friend the Communities Secretary has now met with Yorkshire leaders. Discussions are continuing about a different localist approach to devolution, and officials are having initial meetings with councils, including York, and will be interested in hearing their ambitions for devolution".

### **West Yorkshire Combined Authority (WYCA)**

- 3.8 The following items were among those discussed at the Combined Authority meeting on the 25<sup>th</sup> April 2019. WYCA decisions are subject to call-in.

#### **3.9 Rail Issues**

The Combined Authority was briefed on the latest position of rail issues.

Whilst service performance has increased since summer/autumn 2018, it has not fully recovered from the levels achieved previously. There are still significant issues remaining around daily variability in services and overcrowding of peak services. Planned service changes in May 2019 will deliver some service enhancements, however there is uncertainty about whether all service commitments can be realised reliably on the existing rail network. WYCA report further states it is increasingly clear from work being undertaken by Richard George and Network Rail that the rail network in and around Leeds is a network-wide constraint that impacts on reliability and the ability run more and longer trains across West Yorkshire and beyond.

There is ongoing infrastructure work underway but running behind schedule; such as the creation of a new Platform 0 at Leeds station, and changes to Platforms 1-6 which supports system upgrades allowing for more frequent and longer trains (project initially expected to be complete for December 2019, now expected to be ready for the December 2021 timetable).

Key recommendations focussed around increasing capacity and capability in the network; in particular for the technical capacity analysis needed to determine the rail network requirements in and around central Leeds necessary

to bring clarity on the investment required to deliver committed service improvements and accommodate growth across the City Region.

Further recommendations included the need for a stronger case of investment on a range of priorities, and to make a strong pitch to central government for the Rail Network Enhancement Programme funding that will be required to unlock network capacity in the City Region.

### 3.10 West Yorkshire Bus Alliance

The Combined Authority was provided with an update on the development of the West Yorkshire Bus Alliance.

Moreover the report also set out the next steps in developing the Alliance into a formal agreement incorporating key performance indicators and a delivery plan.

The report states the key aim of the Alliance is to deliver the objectives of the West Yorkshire Bus Strategy and the commitments agreed as part of the Leeds Public Transport Investment Programme submitted to DfT in 2016.

The Alliance will set and monitor against the measures of success such as 50% increased patronage in Leeds (25% across West Yorkshire) and measures around reliability of services and customer satisfaction.

The Combined Authority was asked to endorse the steps taken to develop the West Yorkshire Bus Alliance and the commitments to improve bus services. Furthermore WYCA was also asked that the Transport Committee oversees the development and signature of a Voluntary Partnership Agreement which will establish the form and processes of the Alliance.

### 3.11 Brexit Update

The Combined Authority was given an update on the preparation being undertaken by WYCA and Leeds City Region Local Enterprise Partnership (LEP) as the UK prepares to leave the European Union, specifically regarding the decision of the LEP Board to endorse a number of options for business support programmes should the UK leave the EU without a negotiated deal.

Details of the specific programmes which could form the basis of the LEP's response to a non-negotiated exit from the EU are highlighted in the WYCA report. These include a Brexit Transition Grant Scheme, Capital Grants Programme, Advice Service and Exporting for Growth Scheme.

The Combined Authority was asked to consider the content of the update, and in particular note the decision of the Local Enterprise Partnership (LEP) Board to endorse a number of options for business support programmes should the UK leave the EU without a deal.

3.12 Capital Spending and Project Approvals (recommended by Investment Committee on 13 March 2019 and 12 April 2019)

The following relates to schemes, which have been recommended for approval by the West Yorkshire and York Investment Committee, and considered in line with the Leeds City Region Assurance Framework.

These schemes have a total combined funding value of £195.110 million when fully approved, of which £57.446 million will be funded by WYCA. A total of £1.306 million was sought as part of this report for the development and delivery of these schemes.

Schemes identified below specifically relate to Leeds.

Stage 1: Eligibility	Stage 2: Development
<p><b>Leeds City Region Growth Service:</b> This scheme will deliver a dedicated, flexible business support service for the Leeds City Region's larger small and medium enterprises (SMEs).</p> <p><b>Resource Efficiency Fund 2:</b> project will provide both grant support and advice to SMEs to help them become more resource efficient.</p>	<p><b>Leeds Flood Alleviation Scheme 2:</b> The Leeds Flood Alleviation Scheme (FAS) Phase 2 comprises Flood alleviation works to the River Aire - north west of Leeds Station to Apperley Bridge. It will extend linear and natural flood defences upstream of Leeds City Station to increase the standard of protection against flood events to withstand a 1 in 200-year event, upon completion of the works at Calverley, building on the defences provided in central Leeds for the River Aire by FAS Phase 1 in 2017.</p> <p><b>A61 (North) Bus Priority Corridor:</b> The scheme consists of a series of improvements to bus prioritisation and complementary walking and cycling measures. This includes the extension of bus lanes, the reallocation of road space to provide shared bus/cycle lanes and key junction improvements</p> <p><b>Superfast West Yorkshire and York - Contract 3:</b> Phase 3 will deploy broadband infrastructure across the West Yorkshire and York geography within some of the hardest to reach urban and rural areas, areas not already targeted through a commercial roll out and areas not targeted by the previous phases.</p>

### 3.13 Integrated Transport Block (ITB) Programme 2019-2022

The Combined Authority was asked to indicatively approve the West Yorkshire Integrated Transport Block funded programme 2019-2022, to support delivery of the West Yorkshire Transport Strategy 2040, and to approve the assurance process detailed in this report to gain full approval of the programme.

The Integrated Transport Block (ITB) is granted by government to local transport authorities to fund the delivery of smaller scale improvements to transport networks and facilities, to be spent at local discretion to support Transport Strategy delivery.

Within West Yorkshire, ITB grant is paid to the Combined Authority and is then allocated between the five partner councils and the Combined Authority. ITB grant is £13.1 million per annum for West Yorkshire, and is allocated across six partners and a range of investment needs. The total expected ITB funding for West Yorkshire for the three year period 2019-2022 is £39.3 million, based on the current level of funding.

### 3.14 Corporate Matters

The Combined Authority considered a report of the Director of Corporate Services which provided an update on corporate matters including: the gender pay report for 2018, the draft capital strategy, scrutiny arrangements, conflicts of interest policy and protocol and Local authority appointments.

Appendix 1 attached to the WYCA report highlights the summary position and actions proposed to address the gap. These include focussing on how recruitment practices can be improved to attract a wider field of applicants and ensure shortlisting decisions are made without knowledge of the person's gender. Work will also be done to review flexible working patterns and ensure new technology facilitates these options.

### 3.15 Corporate planning and performance

The report provided WYCA with an update on corporate performance including progress against corporate plan priorities, risk management and budget position.

An update on progress against the 2018/19 corporate plan headline indicators set out in Appendix 1 of WYCA report, was noted.

A further review of the corporate risk register had been undertaken and new risks had been added to the register with details provided in Appendix 1 of Combined Authority report.

The draft content for the 2019/20 corporate plan was also endorsed, which was attached at Appendix 2 of WYCA report and agreement that the final sign off

be delegated to the Combined Authority's Managing Director in consultation with the Chair of the Combined Authority and the LEP Chair.

A summary of the 2018/19 current spend to budget as at December 2018 was attached at Appendix 3 of WYCA report and it was noted that there were currently no 'red' areas of concern to report.

### 3.16 Review of Inclusive Growth for Business Grants

The Combined Authority was updated on the effectiveness to date of the new approach to securing inclusive growth commitments from recipients of business grants from the LEP's Business Growth Programme (BGP).

WYCA adopted the LEP Board's decision to extend the inclusive growth criteria and commitments to the full range of LEP business grants which were attached at Appendices 1 and 2 of the report. It was noted that the approach would continue to be reviewed for another six month period.

### 3.17 Economic reporting

The Combined Authority considered a report which provided an update on the latest economic and business intelligence for Leeds City Region.

The version presented here is the February 2019 Economic Update. Some key headlines including for the Leeds City Region were also highlighted in the WYCA report.

The report also noted the ongoing uncertainty associated with Brexit appears to be a factor influencing decision making.

### 3.18 European Structural and Investment Funds (ESIF) – Sustainable Urban Development (SUD)

The Combined Authority considered a report on the European Structural and Investment Funds (ESIF) – Sustainable Urban Development (SUD).

It was reported that one outline application had been received in response to the third round of the SUD call for projects which had closed on 22 February 2019. At their meeting on 12 April 2019, the Investment Committee had considered and endorsed the advice included in the outline assessment for the project.

In its role as the Intermediate Body, the Combined Authority agreed advice provided in the exempt appendices. The assessment form will now be submitted to the Ministry of Housing, Communities and Local Government (MHCLG) as Managing Authority, for their consideration.

3.19 The following items were among those to be discussed at the Combined Authority meeting on the 27<sup>th</sup> June 2019. WYCA decisions are subject to call-in.

3.20 Membership of the West Yorkshire Combined Authority

WYCA also discussed membership of the Combined Authority, Committee arrangements and appointments as well as representation on Outside Bodies. Details can be found [here](#).

3.21 Rail Reviews

The WYCA report provided an update on the work Richard George has been undertaking in the wake of the May 2018 timetable issues, together with an update on the Blake Jones Review and responses to the Williams Review of Rail.

Richard George commission

Richard George is an independent adviser appointed by Government to re-establish a stable railway operation across the North following the breakdown in the system after the May 2018 timetable was introduced.

Richard George was recently invited to attend a meeting with members of the Combined Authority to provide a personal update and an opportunity for discussion.

WYCA report states many of the wider and long-term issues raised by Richard George have framed the findings of the Blake Jones Review and framed responses to the Williams Rail Review, and have underpinned (for example) the objectives of Network Rail's recent reorganisation.

It is understood that a final report of Richard's work will be published shortly, subject to DfT sign-off. This will set out the full details of the findings and responses to the issues raised, and provide a basis for monitoring progress.

The Rail North Partnership "Blake Jones" Review

The introduction of the May 2018 rail timetable changes in the North led to severe disruption for passengers and businesses. Cllr Blake on behalf of TfN and, the Minister for Rail at the Department for Transport (DfT) undertook a joint TfN/DfT Review into the issues, "The Rail North Partnership Review".

The Review is expected to be published following government sign off and will cover four key areas of change: a focus on passengers; improved accountability; better communications and greater transparency and improved trust and responsiveness.



The review will make recommendations which will inform an implementation plan of actions which will be taken forward under the current existing partnership and franchise provisions to ensure clear political oversight of key decisions made about the North's railways. The Review will also make specific recommendations to the review into the structure of the rail industry led by Keith Williams.

### Williams Rail Review

The Combined Authority submitted its second response to the Williams Rail Review call for evidence at the end of April 2019. A copy of this submission is attached at Appendix 1 of the WYCA report, which has also informed the Combined Authority's contribution to the Transport for the North submission.

The Combined Authority second response highlighted the need across a range of matters including clarity of objectives, network outputs, value for money and devolution to ensure that objectives reflect local priorities and conditions, with accountability to those most affected by the railway.

The Transport for the North's submission is largely consistent in terms of an analysis of the issues with the current structure of the railway.

The Williams Rail Review's findings and recommendations are due to be published in a government white paper in autumn 2019. Reform is then expected to begin in 2020.

### 3.22 Capital Spending and Project Approvals (recommended by Investment Committee on 8 May 2019 and 11 June 2019)

This WYCA report presented proposals for the progression of schemes through the Combined Authority's assurance process in line with the Leeds City Region Assurance Framework. These schemes have a total combined funding value of £95.982 million when fully approved, of which £77.582 million will be funded by WYCA. A total of £1.538 million was sought as part of this report.

Schemes identified below specifically relate to Leeds.

Stage 1: Eligibility	Stage 2: Development
<p><b>Mirfield to Dewsbury to Leeds (M2D2L):</b> The Mirfield to Dewsbury to Leeds (M2D2L) corridor forms a Key Route running through the heart of West Yorkshire and serving a direct catchment of around 600,000 residents as well as several existing and planned major employment, retail and housing sites.</p>	<p><b>Transport Hubs and Connecting Communities:</b> The Transport Hubs Improvements and Public Transport Access schemes are a part of the Transport Hubs and Connecting Communities work stream of the Leeds Public transport Investment Programme (LPTIP).</p>

	<p>The schemes will upgrade or create new facilities to improve the waiting environment and travel information offer, as well as enhancing connections within and between other public transport hubs and communities by improving walking and cycling links.</p>
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### 3.23 CO2 emission reduction commitments and activity

The Combined Authority was provided with an update on Leeds City Region CO2 emission reduction commitment and activity.

The Leeds City Region Strategic Economic Plan (SEP) from 2016 sets out the ambition to ‘be a resilient, zero-carbon energy economy’. The Leeds City Region Energy Strategy and Delivery Plan (ESDP) adopted by the Combined Authority and Local Enterprise Partnership in December 2018 provided further details on the ambition. While the reductions above would allow the City Region to be aligned with the Paris Agreement it does not take into account the most recent analysis from the IPCC. The Combined Authority is reviewing a City Region target in light of this.

Seven of the 10 councils in the Leeds City Region (City Region) have declared climate emergencies.

It was also formally announced at the meeting that the Combined Authority also declare a climate emergency, with amendments made to the recommendations of the report to reflect this.

WYCA report stated that as part of the consultation process undertaken on the Leeds City Region Energy Strategy and Delivery Plan (ESDP), the LEP Board and Combined Authority approved further work to be undertaken to establish a science-based, Paris Agreement aligned regional carbon reduction target

The Combined Authority has therefore commissioned further work on setting a regional target and the year to achieve this by, the results of which are currently being finalised.

West Yorkshire Leaders requested that greater awareness raising activities be undertaken and there are plans to run a series of programmes and projects which address CO2 emissions.

The report further highlights that due to previous levels of work and commitment to tackle climate within the SEP and ESDP, the Combined Authority / LEP have not declared a Climate Emergency, but are currently seeking to review and strengthen the CO2 emission reduction target for the City Region. The setting

of a City Region target will need to be accompanied by an understanding of the potential ways in which it could be achieved.

### 3.24 Corporate planning and performance

The Combined Authority was given an update on corporate performance including progress against corporate plan priorities, risk management and budget position.

#### Corporate Plan summary 2018/19

The 2018/19 Corporate Plan for the Combined Authority set out three key long term ambitions for the organisation of boosting productivity, enabling inclusive growth and delivering 21st Century transport, with a key focus on delivery and devolution to achieve these.

Notable successes reported in 2018/19 include supporting over 2,900 business to grow and become more productive through the Business Growth Service and reaching over 14,000 disadvantaged students with targeted support on employment on employability, enterprise and careers education

#### Corporate Plan 2019/20

The Corporate Plan sets out the vision and objectives for the organisation and the practical steps for how these will be progressed during the year. The plan is structured around the four overarching strategic objectives of boosting productivity, enabling inclusive growth, delivering 21st Century transport and supporting clean growth.

#### Corporate risk update

The WYCA report states that one new risk which is assessed as 'high' has been added to the register related to the risk that the Employment Hub programme does not deliver against expected targets, due to the reliance on third party delivery. This is being mitigated through contract management which involves payment being focused on delivery, and regular consultation with delivery partners.

In addition to the inclusion of new risks, a number of existing risks had their rating re-assessed in light of new developments or countermeasures introduced.

#### Revenue budget position

A summary of the 2018/19 final outturn as compared to original budget is attached at Appendix 2 of the WYCA report (subject to final audit).

### 3.25 Proposal to recruit to the role of Director, Economic Services

The Combined Authority was asked to seek approval, following a review and re-evaluation, to recruit to the role of Director, Economic Services and put in place the necessary arrangements to do so.

## 4. **Corporate Considerations**

### 4.1 **Consultation and Engagement**

As this report is providing an update from a WYCA meeting, there hasn't been any specific consultation and engagement.

### 4.2 **Equality and Diversity / Cohesion and Integration**

There are no specific implications as a result of this report

### 4.3 **Council policies and Best Council Plan**

The Best Council Plan priorities refer to aspects of the WYCA work and are undertaken in that context.

### 4.4 **Climate Emergency**

Point 3.23 of this report refers the Combined Authority update on Leeds City Region CO2 emission reduction commitment and activity. The report further details the relevant regional work and approach to progress this work.

### 4.5 **Resources and value for money**

There are no specific implications as a result of this report.

### 4.6 **Legal Implications, Access to Information and Call In**

There are no specific legal implications arising from this report.

### 4.7 **Risk Management**

There is currently a risk identified regarding Devolution on the Corporate Risk Register. This takes account of the need to secure a deal and the opportunities this presents, and ensures that any deal to be considered is in the best interests of the people of Leeds.

### 4.8 **Recommendations**

Members are asked to consider the content of this paper and action that might be needed from Leeds City Council as a result.

### 4.9 **Background documents**

None



## COUNCIL MEETING – 10<sup>TH</sup> JULY 2019

NOTICE OF:	Reference No:	Date Received:	Date Forwarded:
White Paper	WP1	1/7/19	1/7/19

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Submitted by:	Councillor Barry Anderson
Relevant Board/Regulatory Panel:	Executive Board
Executive Member/Chair:	Executive Board Member for Environment & Active Lifestyles
Relevant Director	Director of Communities and Environment

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This Council resolves to reverse charging on bulky and inert waste with immediate effect.

Councillor Barry Anderson

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### Deadlines for submission

- White Papers - 10.00 am on the day before the issue of the Summons
  - Questions - 10.00 am on Monday before the meeting
  - Amendments - 10.00 am on the day before the meeting
- (including references back)

(All submissions should be made to Governance Services for receipt to be recorded and distribution made)

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## COUNCIL MEETING – 10<sup>TH</sup> JULY 2019

NOTICE OF:	Reference No:	Date Received:	Date Forwarded:
White Paper	WP2	1/7/19	2/7/19

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Submitted by:	Councillor Rebecca Charlwood
Relevant Board/Regulatory Panel:	Executive Board
Executive Member/Chair:	Executive Member (Health, Wellbeing and Adults)
Relevant Director	Director of Adults and Health

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This Council believes free TV licences are an invaluable lifeline to thousands of older people in Leeds at risk of social isolation.

Council therefore opposes the proposal to scrap this vital pensioner benefit and calls on the Government to honour the promise made in the Conservative 2017 manifesto and fully fund the TV licence for all over 75s.

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### Deadlines for submission

- White Papers - 10.00 am on the day before the issue of the Summons
- Questions - 10.00 am on Monday before the meeting
- Amendments - 10.00 am on the day before the meeting  
(including references back)

(All submissions should be made to Governance Services for receipt to be recorded and distribution made)

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## COUNCIL MEETING – 10<sup>TH</sup> JULY 2019

NOTICE OF:	Reference No:	Date Received:	Date Forwarded:
White Paper	WP3	1/7/19	2/7/19

Submitted by:	Councillor Sandy Lay
Relevant Board/Regulatory Panel:	Executive Board
Executive Member/Chair:	Executive Member ( Learning, Skills & Employment)
Relevant Director	Director of City Development

Leeds has an ambition to be the best city for all its citizens and this includes those residents with a learning disability. This council also has a focus and commitment to support individuals with a learning disability to live independent, active and fulfilling lives.

This Council therefore commits to further enhance the lives of those with a learning disability by:

- committing to provide a stronger focus in assisting all those with a learning disability the opportunity of work.
- welcoming a deputation of residents with a learning disability to address Council on what more we can do to help them into employment.
- asking the appropriate Scrutiny Board(s) to explore how we can create meaningful jobs across the city for those that want one:
  - by creating meaningful employment/jobs within the Council.
  - by ensuring those jobs have the support mechanisms needed to help individuals with a learning disability to ‘get into’ and ‘stay in’ employment.
  - by setting a target figure for employment and work towards it.
  - by using its influence to encourage its partners in the public, private and the third sectors to do the same.
  - by supporting the Yorkshire Evening Post campaign ‘Let’s work together’.

And asks the Chief Officer for Employment and Skills to bring a report to the September 2019 Executive Board with recommendations of how the Council’s ambition can be achieved.

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### Deadlines for submission

White Papers	- 10.00 am on the day before the issue of the Summons
Questions	- 10.00 am on Monday before the meeting
Amendments (including references back)	- 10.00 am on the day before the meeting

(All submissions should be made to Governance Services for receipt to be recorded and distribution made)

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